

MINUTES OF THE 4/3/17  
SCCOG EXECUTIVE COMMITTEE MEETING  
SCCOG Office, Norwich, CT

Present: Ron McDaniel, Marian Galbraith, Deb Hinchey, Mark Oefinger  
Staff: James Butler, Dick Guggenheim, Stephanie Molden

Chairman McDaniel opened the meeting at 8:33 a.m.

1. Reduction in CTDOT Match to PL Grant

The Executive Director informed the Executive Committee that CTDOT had informed all the state's COGs that the Governor's proposed budget contained a \$1 Million reduction in state match funding for the State and MPO planning programs. CTDOT was proposing to address this by reducing the state match to PL programs by about \$170,000 - \$180,000 statewide, or by about 17-18%. This will mean about a \$30,000 reduction in match over two years that the SCCOG will have to fund in order to fully access its federal funds.

2. Section 5310 Grant Applications

The Executive Committee discussed with staff the four applications for traditional project funding, and the two received for nontraditional project funding. Staff noted that at least 55% of the \$183,560 SCCOG receives must be spent on traditional projects, and up to 45% may be used for nontraditional projects.

**MOTION:** To recommend to the full COG the approval of all four (in priority order) traditional project applications received from Easter Seals, ARC, Colchester, and UCFS. In addition, the SCCOG should send to CTDOT a strong statement urging them to also fund the nontraditional applications received from ECTC for the Voucher Program and for a Mobility Coordinator (Oefinger, Hinchey). So voted unanimously.

3. Shared Services Study Consultant Selection

The Executive Director reported that the selection committee had chosen the firm of CGR, from Rochester, NY, to prepare this study. He stated that all four firms that submitted responses to the RFP were well qualified, but what put CGR over the top was their experience doing just this type of study. One of the items the selection panel was most interested in was how the selected firm would interact with and obtain data from the 22 participating municipalities. CGR proposes a survey, followed up by phone calls to the CEO or municipal designee.

4. Regional Plan of Conservation and Development

The Executive Committee discussed the draft 2017 Regional Plan of Conservation and Development.

MOTION: To recommend to the full COG the approval of the proposed 2017 SCCOG Regional Plan of Conservation and Development (Galbraith, Oefinger). So voted unanimously.

5. FY 2015 TIP/STIP Amendment

MOTION: To recommend to the full COG the approval of the proposed FY 2015 TIP/STIP amendments (Hinchey, Oefinger). So voted unanimously.

6. Other

The Executive Director informed the Executive Committee that the dates of the ADC Conference in Washington D.C. at which the SCCOG will receive a Great American Defense Community award are June 19 – 21. The Executive Director said there would be a local event held at the Nautilus Museum on June 6<sup>th</sup> at which the SCCOG receipt of this award will be acknowledged. The Executive Committee asked the Executive Director to see if anyone from the SCCOG wished to attend the Washington D.C. event, and noted that the Executive Director should attend to represent the SCCOG. It was noted that the July 21 date conflicts with the SCCOG's July meeting, but the Executive Committee asked that the meeting date remain the 21<sup>st</sup> for now.

7. Adjournment

The meeting adjourned at 9:25 a.m.

Respectfully Submitted,

James S. Butler, Executive Director