

MINUTES OF THE 6/5/17  
SCCOG EXECUTIVE COMMITTEE MEETING  
SCCOG Office, Norwich, CT

Present: Ron McDaniel, Deb Hinchey, Art Shilosky, Mark Oefinger, Mark Nickerson, Michael Passero

Also Present: Tom Sparkman

Staff: James Butler

Chairman McDaniel opened the meeting at 8:30 a.m.

1. FY 2016-2017 Budget Adjustments

The Executive Director presented a series of proposed amendments to the budget ending June 30, 2017. He said due to the fact that this budget is adopted 18 months before the end of the fiscal year, this is not uncommon. He presented both proposed expenditure and revenue changes, citing the reason for each change. The most significant were numerous grant funds not contemplated at the time of budget adoption, allowing for expenditure on consultants affecting the Professional Services line item. He noted that as he previously has informed the Executive Committee, the CTDOT reduced their match of federal funds impacting the CTDOT Planning grant, and OPM reduced the Regional Services Grant at the beginning of the year by 12%, and last week informed all of the COGs that the Governor's proposal to withhold fourth quarter RSG payments to the COGs had been approved by the General Assembly, resulting in the loss of almost \$60,000 to the SCCOG. The proposed amended budget would use \$11,681 from Reserve; the original budget would have returned more than \$140,000 to Reserve.

MOTION: To recommend to the full SCCOG the proposed FY 2016-2017 budget adjustments recommended by staff (Oefinger, Hinchey). So voted unanimously.

2. FY 2017-2018 Budget Update

The Executive Director briefed the Executive Committee about changes to the FY 2017-2018 known at this time. He said that the cost of having the SCCOG Audit prepared has increased by more than \$8,000, and that the cost of the SCCOG's Accounting services will increase by \$250 a month, or by \$750 annually. He was uncertain about the status of next year's Regional Services Grant from OPM, and noted that while the CTDOT grant would increase, CTDOT's match of federal funds would decline, requiring a larger SCCOG match. He said with the full retirement of Assistant Director Dick Guggenheim in August, and the possible retirement of Senior Planner Richard Serra in December, the budgeted figure for salaries could be reduced if these positions were not filled. He said he would continue to monitor this budget and would keep the Executive Committee informed.

3. LOTCIP Project Updates

The Executive Director reported on the status of the six projects that were submitted in response to the 2016 LOTCIP solicitation. He said that the requested queue analysis for the New London

Jefferson Avenue/Chester Street project had been received and reviewed by staff. The consultant found there would be no negative impact on the Chester Street/Michael Road intersection due to the proposed roundabout. Staff had also discussed with Sprague First Selectman the relocation of utility poles to allow the proposed Main Street sidewalk project to be made more direct, but the First Selectman does not wish to relocate the poles, and CTDOT will not require this.

MOTION: To recommend to the full SCCOG that the New London Jefferson Avenue reconstruction project (\$2,509,723) and the Sprague Main Street sidewalk project (\$505,000) (Oefinger, Galbraith) be recommended to CTDOT for LOTCIP funding.

#### 4. FY 2015 TIP/STIP Amendments

MOTION: To recommend to the full SCCOG the approval of the proposed FY 2015 TIP/STIP amendments (Oefinger, Hinchey). So voted unanimously.

The Executive Director also reported that the SCCOG has posted on its web site notice of public hearing on June 12 on the Statewide Transportation Improvement Program (STIP) and regional Transportation Improvement Program (TIP). The region's proposed TIP changes were distributed to the COG at the last meeting. He asked that the Executive Committee take a position on these and refer this list to the full SCCOG for action at the June 21 meeting.

MOTION: To refer the proposed regional TIP to the full SCCOG for their review and consideration at the June 21 meeting (Oefinger, Nickerson).

#### 5. Other

The Executive Director stated that since the agenda had been sent out, two requests from CTDOT for action on resolutions had been received.

MOTION: To recommend approval of Resolution 17-4 Conformity with Clean Air Act Ozone to the full COG (Nickerson, Oefinger). So voted unanimously.

MOTION: To recommend approval of Resolution 17-5 Regarding Endorsement of CTDOT State of Good Repair (SGR) Performance Targets (Oefinger, Nickerson). So voted unanimously.

The Executive Committee scheduled Mr. Robert Zarnetske or his designee to address the COG regarding the Integrated Refugee & Immigration Services (IRIS) program on June 21.

The Executive Committee scheduled Ms. Maryam Elahi of The Community Foundation of Eastern Connecticut to address the COG on July 19<sup>th</sup>.

#### 6. Adjournment

The meeting adjourned at 9:15 a.m.

Respectfully Submitted,

James S. Butler, Executive Director