

MINUTES OF THE 4/2/18
SCCOG EXECUTIVE COMMITTEE MEETING
SCCOG Office, Norwich, CT

Present: Michael Passero, Tom Sparkman, Art Shilosky, Mark Nickerson, Ron McDaniel, Jim Rivers

Staff: James Butler, Kate Rattan

Chairman Passero opened the meeting at 8:30 a.m.

The Executive Director asked that agenda items 2 through 4 be taken up first, because SCCOG Planner Kate Rattan was running a little late due to the snow and she had worked on the Section 5310 applications. The Executive Committee agreed and did so, though the minute below are presented in the order they appeared on the agenda.

1. Section 5310 Grant Applications

The Executive Director explained that CTDOT annually asks the COGs to solicit grant applications for the Section 5310, Elderly and Disabled transportation grant program. He stated that the SCCOG region was allocated \$188,266 in FY 2017 funding, and that a maximum of 45% of that funding can be applied to what are called non-traditional projects, and that at least 55% must be expended on traditional capital projects. He referred the Executive Committee to a table in the agenda packet which listed the recipients of these grant funds in the region since 2014. With the help of Senior Planner Kate Rattan, he walked the Executive Committee through the 7 traditional applications and 2 non-traditional applications received. He explained the CTDOT form used for scoring the applications, and informed the Executive Committee that he, Ms. Rattan, and SCCOG Planner Justin LaFountain had reviewed and ranked all the applications. The scoring sheets in the Executive Committee agenda packet are a composite of staff's review. Staff recommended that the Executive Committee recommend to the full SCCOG that ECTC receive all of the \$66,450 funding for its non-traditional application which would fund its travel voucher program, and that ECTC's request for \$46,400 for a van and ARC's request for \$46,400 for one of the two vans it requested, be funded. This would leave a balance of \$29,016, which the SCCOG could recommend to CTDOT be applied along with other surplus funds from other regions to Horizons Programs' requested \$57,120 for a bus, which ranked the same as ARC, but whose primary area of operation is outside of the region and which already owns a large fleet of newer vehicles.

MOTION: To recommend to the full SCCOG that they recommend to CTDOT the allocation of SE CT Section 5310 funds as follows: \$66,450 to ECTC for its non-traditional application for its travel voucher program, \$46,400 to ECTC for a van, and \$46,400 to ARC for one of the two vans it requested, and that the balance of \$29,016 be coupled with any additional surplus funds not used in other regions to fund the accessible bus requested by Horizons (McDaniel, Sparkman). So voted unanimously.

2. Update on Amicus Curiae Brief re: Eastern Long Island Sound Disposal Site

The Executive Director reported that Attorney John Casey was filing a joint letter motion with the Eastern District of New York Court giving notice that the SCCOG, along with Electric Boat, the CT Port Authority, CT Marine Trades Association, Cross Sound Ferry, River COG, South Central COG, and Western CT COG planned to file an Amicus Curiae brief in this matter. He said that Metro COG was also considering joining the before mentioned parties.

3. Shared Services Study Implementation Update

The Executive Director reported on his telephone conversation with the Town of Groton Assessor Mary Gardiner regarding the potential for regional revaluation services. He said he would be calling the Assistant Assessor in Colchester, who chairs the New London County Assessor's organization to set up a meeting.

4. Other

The Executive Director reported on two proposed bills: Raised Bill No. 538, An Act Establishing an Office of Regional Efficiency Development, and Proposed Substitute Bill No. 490, An Act Concerning Shared Municipal Services and Local Governments.

The Executive Director reported that he had reached out to staff of the CT Commission on Fiscal Stability and Economic Growth to invite them to the April SCCOG meeting. He said he was awaiting a response. The Executive Committee discussed how to provide more time to these speakers if they can attend the April meeting, possibly asking liaison SCCOG agencies to submit their reports in writing.

The Executive Director requested that the Executive Committee grant him a temporary waiver concerning maximum accrued vacation that may be carried into the next fiscal year. He explained that if he took no vacation before July 1, he would have 84.62 hours (12+ days) over the maximum of 175 hours. He said he is asking for the waiver because he would prefer to not take a lot of vacation right now due to his workload/schedule, and due to the fact that he will take at least one week vacation this summer after July 1 and will be taking approximately two weeks of vacation in October to travel abroad. He said he is making this request with the understanding that he will not exceed the 175 hour maximum on July 1, 2019, and with the knowledge that if he were to leave the SCCOG's employ the maximum accrued vacation he would be compensated for would be 20 days as stated in the Personnel Policies. By consensus, the Executive Committee agreed to this request.

5. Adjournment

The meeting adjourned at 9:06 a.m.

Respectfully Submitted,
James S. Butler, Executive Director