



SECHA Board of Directors Special Meeting
March 2, 2018
8:30 AM
Southeastern Connecticut Council of Governments
5 Connecticut Ave, Norwich, CT

DRAFT Meeting Minutes

In attendance: Norton Wheeler (Chairman), Les King, Deb Monahan, John Bolduc, Mike Sheahan, Mark Oefinger, Bob Fusari, Virginia Sampietro, Pam Days-Luketich, Virginia Sampietro, David Stanland, Jim Butler, Amanda Kennedy, Carly Myers, Cierra Patrick, Sam Alexander

1. Call to Order

The meeting was called to order by President Norton Wheeler at 8:37am. All in attendance stated their names and affiliations.

2. Approval of December 8, 2017 Meeting Minutes

Amanda Kennedy noted that David Stanland had been left off the attendance list on the draft minutes and should be added. Deb Monahan made a motion to approve the minutes with the suggested change. Mark Oefinger seconded the motion. The motion carried unanimously.

3. Discussion of 2018 Housing Needs Assessment

Staff Amanda Kennedy and Sam Alexander discussed the Housing Needs Assessment and changes made since the December 8 meeting. Changes had been made as a result of suggestions from Mark Oeffinger and after town planners were given the opportunity to review their town's zoning analysis.

SECHA members agreed to provide additional comments, if any, after a review of the study.

4. Discussion of March 12 and March 15 Housing Events

Amanda Kennedy explained plans for March 12th and 15th events, which will showcase the findings of the Housing Needs Assessment. Amanda Kennedy reviewed plans for event notification, press materials, the format of the events, and event materials. Press will be contacted next week and final reminders will be sent out. As of the meeting, about 30 people had registered. The facebook event has been shared multiple times

The Board discussed meeting format and presentations. The board decided to have printed copies of the report available in addition to the brochure summary (150 copies). It was also decided that SECHA Board members would wear name tags and name tags would be provided to attendees.

5. Other Business

Amanda Kennedy stated that Carly Myers of the Southeastern Connecticut Council of Governments is newly assigned as staff to SECHA and that Sam Alexander will no longer staff SECHA. Amanda Kennedy introduced intern Cierra Patrick, who has helped with programming and materials for the upcoming events.

Mr. Wheeler opened a discussion of what actions SECHA would take after the March events were done. There was discussion of board members taking the presentation materials “on the road” to organizations. Members were also interested in developing the Cost of Community Services study recommended by the report. Amanda Kennedy stated that Carly Myers had completed the initial work on developing an updated “Demographic Multipliers” report, showing the number of school-aged children that should be expected from different types of housing construction, given current demographics. The board

6. Adjournment

Virginia Sampietro made a motion to adjourn the meeting. Mark Oefinger seconded the motion. The meeting was adjourned at 9:30am.