

MINUTES OF THE 8 APRIL 2020
SCCOG EXECUTIVE COMMITTEE MEETING
Via ZOOM

Present: Mark Nickerson, Fred Allyn, III, Mike Urgo, Tom Sparkman, Keith Hedrick
Staff: James Butler, Amanda Kennedy, Kate Rattan

Chairman Nickerson opened the meeting at 8:30 a.m.

1. Letter from Registrar of Voters Association

The Executive Director referred to a letter sent to him on behalf of the Registrar of Voters Association offering to address the COG regarding the upcoming August primary and Presidential election in November. The consensus of those present was to invite the ROV Association to address the SCCOG at either the June or July meeting.

2. LOTCIP 2020 Solicitation Application Status

The Executive Director explained that we have currently received five applications from four municipalities. He asked if the Executive Committee now wished to re-announce a deadline for receipt of applications, which had been extended due to the COVID-19 health emergency. The consensus of the Executive Committee was to announce a new deadline approximately 30 days from now.

3. 2020 Solicitation for Section 5310 Applications

The Executive Director stated that CTDOT had announced this solicitation in an email on April 29th, with a June 26th deadline for applying. He said that Transportation Program Manager Kate Rattan had outlined a tentative schedule which would have the COG review and prioritize applications in July or August. The Executive Committee concurred with this schedule.

4. FHWA Certification Review Process

The Executive Director reported to the Executive Committee that staff had responded to FHWA's initial questions, and that they now wished to meet with staff via Zoom 3-4 times in early June, and would like to address the SCCOG prior to the June or July COG board meeting.

5. JLUS Implementation Grant Application Status

The Deputy Director reported that this application for a \$300,000 project, to conduct a detailed parking study in the City of Groton, associated with the ramp-up in submarine shipbuilding, is ready to be submitted. She stated there would be a SCCOG match provided in-kind based on her and the Executive Director's time.

6. SCCOG Role in Affordable Housing Plans

The Deputy Director reported that applications for up to \$15,000 grants are due by the end of June. She said she anticipates 10-12 SCCOG municipalities to apply. SCCOG staff have offered to assist in the preparation of these plans.

7. SCCOG Municipal Long-Term Recovery Planning

The Executive Director reported on a teleconference hosted by the Lieutenant Governor last week, in which the State's framework for Long-Term Recovery from the pandemic was announced. The State is looking for each municipality to name a local Long-Term Recovery Coordinator, and possibly a Local Recovery Committee.

Mr. Urgo suggested that SCCOG staff recommend groupings of towns, so that each municipality does not need to name their own committee.

Mr. Allyn said the basic geography for this should be COG regions.

Mr. Hedrick stated that he worries this could be another unfunded mandate from the State.

The Executive Director promised to keep the COG informed as this framework is further developed.

8. Planning for Re-Opening SCCOG Office

The Executive Director said that he, the Deputy Director, and Office Manager have been preparing a plan for weeks now, so that they will be ready to open the office at the appropriate time. He briefly mentioned some of the steps that will be taken to insure employee and visitor health and safety.

9. Other

The Executive Director reported that he had assured staff that anyone exceeding the maximum vacation accrual on July 1, would be allowed to carry over into the new fiscal year the excess, since it was had no disagreement.

The Executive Director asked the Executive Committee to approve on behalf of the SCCOG of a resolution that would accompany the annual DEMHS grant application for HazMat. He said he had sent an email with details of the grant application to the Executive Committee yesterday. The Executive Committee approved of the resolution and grant application without vote.

The Executive Director reminded of the teleconference on beach re-openings that CT DEEP Commissioner Katie Dykes was hosting Friday at 9:00 a.m.

10. Adjournment

The meeting adjourned at 9:06 a.m.

Respectfully Submitted,

James S. Butler, Executive Director