

MINUTES OF THE 3 NOVEMBER 2020
SCCOG EXECUTIVE COMMITTEE MEETING
Via ZOOM

Present: Fred Allyn, III, Tom Sparkman, Keith Hedrick, Jim Rivers
Staff: James Butler, Amanda Kennedy, Kate Rattan, Wendy Leclair

Vice Chairman Allyn opened the meeting at 8:30 a.m.

1. DEMHS Region 4 Long Term Recovery Steering Committee - Update

The Executive Director reported briefly on the formation of these Long Term Recovery (LTR) Committees in each of the state's five DEMHS regions, and on the work done recently to create a list of 66 contacts in DEMHS Region 4 over 9 Interviewee Groups that the state's consultant will be contacting. The Deputy Director said she expected the next meeting of the LTR Steering Committee will be before Thanksgiving.

2. JLUS Parking Management Plan - Update

The Executive Director explained that the Parking Management Plan will be the third JLUS funded plan the SCCOG has managed. He commended Deputy Director Kennedy for her work in making the grant applications to the DOD OEA, managing the projects, and overseeing the consultants' work. The consultant on this project is Kimley-Horn, a nationally recognized parking expert. Ms. Kennedy discussed the project's intent and timeline. The Executive Director stated this is a 16 month project, and that the consultant is now in the data collection phase; he said he expected the first public meeting to be held in late winter/early spring. Mayor Hedrick commented upon the study, noting this is very important to the City of Groton.

3. FY 2018 STIP/TIP Amendments

A brief discussion of the two projects, one a reduction in funds to the federal authorization amount for the Section 5311 program, and the second funding for the design and ROW costs associated with a new bridge over Beaver Brook on Route 207 in Franklin.

MOTION: To recommend to the full SCCOG the approval of the FY 2018 STIP/TIP amendments (Sparkman, Hedrick). So voted unanimously.

4. Other

The Executive Director discussed the status of the Annual Audit, stating that the Auditor conducted his onsite visit last week. He said the Auditor informed that everything was going well, but noted that because of the later start this year, the full Audit might not be available for the SCCOG Annual Meeting. He said he would do his best to provide the most important financial reports.

The Executive Committee stood up the Nominating Committee, asking Tom Sparkman to be Chairman. Mr. Sparkman agreed. The Executive Committee named Mr. Lyden and Mr. McDaniel to join Mr. Sparkman on the Nominating Committee.

5. Adjournment

The meeting adjourned at 9:14 a.m.

Respectfully Submitted, James S. Butler, Executive Director