

# SOUTHEASTERN CONNECTICUT COUNCIL OF GOVERNMENTS

5 Connecticut Avenue, Norwich, Connecticut 06360  
(860) 889-2324/Fax: (860) 889-1222/Email: [office@seccog.org](mailto:office@seccog.org)

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2 August 2021

## JOB ANNOUNCEMENT

### RECOVERY COORDINATOR

Senior staff position in the Southeastern Connecticut Council of Governments responsible for professional and administrative management organizing and leading all aspects of the implementation of the American Rescue Plan Act (ARPA) funding for the SCCOG.

Background Desired: Master's Degree in Planning, Public Administration or related field, plus 5 years' experience or a Bachelor's degree and 7 years' experience.

Considerable knowledge of general principles and practices of regional or community planning; considerable knowledge of the sources of data regarding sociological, economic, and financial factors of regional or community development; considerable ability to do technical research and comprehensive studies in areas related to regional or community planning; considerable ability to prepare technical written reports. Ability to establish and maintain effective working relationships with associates and with the public; considerable ability to communicate clearly and effectively both in writing and orally. Grant writing/reporting and municipal finance experience desirable.

Salary Range: To be determined based upon experience.

Term of Appointment: This position is temporary and will only be filled for the period during which ARPA funding is made available to the SCCOG (anticipated through 6/30/2025)

Send Resume To: James S. Butler, AICP, Executive Director  
Southeastern Connecticut Council of Governments  
5 Connecticut Avenue, Norwich, CT 06360  
[office@seccog.org](mailto:office@seccog.org)

Closing Date: August 20, 2021, or until filled.

An Affirmative Action/Equal Opportunity Employer

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**Member Municipalities:** Bozrah \* Colchester \* East Lyme \* Franklin \* Griswold \* Borough of Jewett City \* City of Groton \* Town of Groton \* Lebanon \* Ledyard \* Lisbon \* Montville \* New London \* North Stonington \* Norwich \* Preston \* Salem \* Sprague \* Stonington \* Stonington Borough \* Waterford \* Windham

*If language assistance is needed, please contact SCCOG at 860-889-2324, [office@seccog.org](mailto:office@seccog.org)*

*Si necesita asistencia lingüística, por favor comuníquese a 860-889-2324, [office@seccog.org](mailto:office@seccog.org).*

*如果您需要语言帮助, 请致电 860-889-2324 或发送电子邮件至 [office@seccog.org](mailto:office@seccog.org).*