

MINUTES OF THE 9 NOVEMBER 2021  
SCCOG EXECUTIVE COMMITTEE MEETING  
Ledyard Town Hall Annex

Present: Fred Allyn, III, Mark Nickerson, Keith Hedrick, Mike Uργο, Danielle Chesebrough  
Staff: James Butler, Amanda Kennedy

Chairman Allyn opened the meeting at 8:32 a.m.

1. SCCOG CEO Support Program

The Chairman noted that this item had been suggested by Mr. Uργο. Staff has drafted a memo recommending a number of components for such a program. The Executive Director presented his ideas as stated in the memo. Discussion ensued.

MOTION: To recommend to the SCCOG the creation of a SCCOG CEO Support Program (Uργο, Hedrick). So voted unanimously.

2. SCCOG Policy for Provision of Regional Code Enforcement Services

The Executive Director presented a memo which presented several options for charging for Regional Code Enforcement services. He said that if the SCCOG were to do so consistent with how it charges for Planner services, using the direct hourly rate plus the full BF&O rate, it would be unaffordable for some small towns interested in this program. He recommended only charging the Fringe portion of the BF&O for the first year of the program, as a means to get this program up and running. Discussion ensued.

MOTION: To recommend to the full SCCOG that for the first year (through June 30, 2023) of the Regional Code Enforcement program, participating municipalities will be charged the direct hourly rate of the assigned staff person and for the only the fringe portion of the BF&O rate, in order to allow this program to be established and evaluated for its effectiveness by the towns receiving the service (Nickerson, Uργο). So voted unanimously.

3. Resolution No. 21-7, Resolution for Endorsement of Targets for Safety Performance Measures Established by CTDOT

The Executive Director summarized the white paper on targets for performance safety measures prepared by CTDOT.

MOTION: To recommend to the SCCOG the adoption of Resolution No. 21-7, Resolution for Endorsement of Targets for Safety Performance Measures Established by CTDOT (Nickerson, Uργο). So voted unanimously.

4. FY 2021 STIP/TIP Amendments

MOTION: To recommend to the SCCOG the approval of the FY 2021 STIP/TIP amendments (Nickerson, Hedricks). So voted unanimously.

5. Update on Dedication of ARPA Funds to Support Regional Recovery Coordinator

The Executive Director briefed the Executive Committee on the number of municipalities (4) that have sent in their voluntary assessment payment; he said that others have approved or plan to approve this, but have not yet sent in the first payment.

6. Activate Nominating Committee

The Executive Committee activated the Nominating Committee and asked that Mr. Sparkman chair this committee, and suggested Mr. McDaniel and Mr. Passero as members.

7. Other

The Executive Director suggested that the Chair call for a moment of silence in honor of former SCCOG Chairman Dan Steward at the November 17<sup>th</sup> SCCOG meeting.

The Executive Director asked the Executive Committee if they wished to hold the Annual Meeting, scheduled for December 15<sup>th</sup>, in person at a restaurant to allow for a holiday breakfast. The Executive Committee discussed this and stated that in-person was their preference.

The Executive Director presented a request for moving expense reimbursement from SCCOG Planner Jenna Albers. The Executive Committee approved of this request subject to the provision of receipts; the elimination of the expense of the flight back to Utah; and that 50% be paid now and 50% within 30 days of July 1, 2022.

8. Staff Employment Agreements

MOTION: To enter executive session at 9:27 a.m. for the purpose of discussing employment agreements with the Executive Director who will become the Senior Advisor and the Deputy Director who will become the Executive Director on July 1 (Allyn, Hedrick). So voted unanimously. The Executive Director and the Deputy Director left the meeting.

The Executive Committee came out of executive session at 9:34 a.m. No motions were made or votes taken during the executive session.

MOTION: To approve of both employment agreements as proposed (Urgo, Hedrick). So voted unanimously.

9. Adjournment

The meeting adjourned at 9:37 a.m.

Respectfully Submitted,

James S. Butler, Executive Director