

SOUTHEASTERN CONNECTICUT COUNCIL OF GOVERNMENTS

5 Connecticut Avenue, Norwich, Connecticut 06360

(860) 889-2324/Fax: (860) 889-1222/Email: office@seccog.org

July 13, 2022

To: SCCOG Representatives and Alternates
Liaison Representatives
Other Interested Parties

From: Fred Allyn, III, Chairman

The Council of Governments will meet on **Wednesday, July 20, 2022**, at **8:30 a.m.**, *in person* at the **SCCOG Office, 5 Connecticut Avenue**, Norwich, CT.

AGENDA

1. Call to Order
2. Roll Call
3. Act on Minutes of the June 15th meeting (*Attachment #1*)
4. Treasurer's Report (*Attachment #2*)
5. Communications
6. Public Comment
7. Guest Speaker: Commissioner Mark Boughton, re: IJA/BIL Funding Opportunities
8. Committee and Liaison Reports:
 - A) Executive Committee (*Attachment #3*)
 - 1) 2022 LOTCIP Solicitation (to be taken up under Item 12.a, New Business) – *Action Item*
 - 2) FY 2021 STIP/TIP Amendments (to be taken up under Item 12.b, New Business) – *Action Item*
 - 3) BIL/IJA Funding
 - 4) Personnel Update
 - B) Legislative Committee
 - C) Tribal Liaison Representatives
 - D) Military Command Representatives
 - E) Congressional Office Report
 - F) seCTer
 - G) Eastern CT Tourism District: Mystic Country
 - H) SEAT

Member Municipalities: Bozrah * Colchester * East Lyme * Franklin * Griswold * Borough of Jewett City * City of Groton * Town of Groton * Lebanon * Ledyard * Lisbon * Montville * New London * North Stonington * Norwich * Preston * Salem * Sprague * Stonington * Stonington Borough * Waterford * Windham

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- I) SCCOG Regional Water Committee
- J) Regional Emergency Planning Team
- K) Regional Human Services Coordinating Council
- L) SE CT Cultural Coalition

10. Executive Director's Report (*Attachment #4*)

11. Old Business:

- A. COVID-19 Response Discussion

12. New Business:

- a. 2022 LOTCIP Solicitation (*Attachment #5*)

- b. FY 2021 STIP/TIP Amendments (*Attachment #6*)

- BRFP, 0170-5031. O95 Bridges Concrete Sealing – AC Conversion, CON, 2022, \$10,800,000, Revised Cost Estimate
- STPR, 0052-0093. Franklin, Replace Bridge 01547 over Beaver Brook, ROW, 2022, \$50,000, Moved to FY 2022
- STPR, 0052-0093. Franklin, Replace Bridge 01547 over Beaver Brook, FD, 2022, \$50,000, Moved to FY 2022

13. Next Meeting: **September 21, 2022**

14. Adjournment

MINUTES OF 6/15/22 MEETING OF THE
SOUTHEASTERN CONNECTICUT COUNCIL OF GOVERNMENTS
AT SCCOG OFFICE NORWICH, CT AND VIA ZOOM

PRESENT:

In Person: Glenn Pianka, Bozrah; Kevin Seery, East Lyme; Fred Allyn, III, Ledyard; Thomas Sparkman, Lisbon; Ron McDaniel, Montville; Michael Passero, New London; Robert Carlson, North Stonington; Danielle Chesebrough, Town of Stonington. Jim Rivers, Windham. Staff: James Butler, Amanda Kennedy, Kate Rattan, Annika Shiffer-Delegard. Military Liaison: RADM William Kelly, Samuel Andriessen, USCGA. Other: Rain Dougherty, Homeless Hospitality Center of New London.

Virtually:

Dana Bennett, Griswold; Keith Hedrick, City of Groton; Tim Sharkey, Borough of Jewett City; Peter Nystrom, Norwich; Sandra Allyn-Gauthier, Preston; Rob Brule, Waterford; Tom DeVivo, Windham. Council Alternates: John Salomone, Norwich. Military Liaison: Steve Sadlowski, SUBASE. Staff: Wendy Leclair, Justin LaFountain. Other: Mike Carroll, Cherise Simpson, Thalisa Clark, Al Fritzsche, SEAT; Patrick McCormack, Uncas HD; Jim Bellano, Eastern CT Tourism District; Wendy Bury SECT Cultural Coalition; Melinda Wilson, seCTer; Jennifer Pacacha, CTDOT; Maryam Elahi, Community Foundation of Eastern CT.

1. Call to Order: The Chairman called the meeting to order at 8:30 a.m.
2. Roll Call: A quorum was present.
3. Pledge of Allegiance: The Chairman led the Pledge of Allegiance.

The Executive Director introduced SCCOG's new Sustainable CT Fellow Annika Shiffer-Delegard.

4. Act on Minutes of 5/19/22:

MOTION: To approve the minutes of 5/19/22 (Cwikla, Sparkman). So voted unanimously.

5. Treasurer's Report:

MOTION: To approve the June Treasurer's Report (Sparkman, McDaniel). So voted unanimously. The Chairman noted the unpaid DEMHS reimbursements from months ago; the Executive Director noted that they recently broached this subject with new DEMHS staff who have pledged to be timelier, and he said staff will continue to monitor the timing of the DEMHS payments.

6. Communications: The Executive Director noted there was a letter of support in the agenda packet from the SCCOG to USDOT Secretary Buttigieg regarding CTDOT's application for bus facility grant funds.

7. Public Comment:

Rain Dougherty of the Homeless Hospitality Center of New London said she wanted to inform the SCCOG of a new CHFA program called MyHomeCT. She distributed informational flyers which outline this program, which is intended to assist CT homeowners who have experienced a COVID-19 financial hardship.

Jennifer Pacacha of CTDOT read a letter from CTDOT Commissioner Joseph Giulietti congratulating SCCOG Executive Director Jim Butler on his retirement.

Maryam Elahi, President and CEO of the Community Foundation of Eastern CT, reported on the progress in establishing a Center for Housing Opportunity in the region. She said that she is close to have received the commitments of funding necessary to retain a full-time staff person, who might be housed at Connecticut College. She thanked the SCCOG Executive Director and Deputy Director for their support of this initiative.

8. Committee and Liaison Reports

A. Executive Committee

1) IJJA NOFA/Regional Transportation Safety Plan Amendment

The Executive Director said he had informed the Executive Committee that a NOFA had been released by USDOT for the Safe Streets and Roads for All (SS4A) program. The SS4A program supports local initiatives to prevent death and serious injury on roads and streets commonly referred to as Vision Zero initiatives. Applicants are eligible if they have a Comprehensive Safety Action Plan that meets certain mandatory requirements. The SCCOG adopted its Regional Safety Plan last year. This Plan has been reviewed by SCCOG Planner Nicole Hagerty for its compliance with the mandatory requirements, and she has found that that the SCCOG Regional Safety Plan should be amended to include:

- Affirmation of CONNDOT's Vision Zero Interagency Policy
- Assignment of the responsibility to review, implement and monitor the Plan to the SCCOG Executive Committee, acting as the SCCOG Transportation Committee.

The Executive Director stated he believed that adding language toward this end as a minor amendment to the Regional Safety Plan would ensure that SCCOG member municipalities could document their eligibility for SS4A grant funding.

He said the Executive Committee has asked staff to invite Mark Boughton from the Governor's office to the July SCCOG Board meeting to discuss his plan for local/regional response to IJJA NOFOs.

The Deputy Director said that she was on a call with all of the COGs and Commissioner Boughton yesterday, where it was emphasized that USDOT was looking for well thought out and regionally coordinated grant applications, as opposed to single applications from

individual municipalities. She stated there will be a webinar on June 21st, at 10:00 a.m. with Mr. Boughton and CTDOT to discuss how best to develop fundable applications from the state; she said she will send the webinar information to all SCCOG CEOs. She noted there is a September 15th deadline for SS4A grant applications.

MOTION: To approve technical amendments to the SCCOG's Regional Transportation Safety Plan which will make the region and its municipalities eligible for SS4A funding (Pianka, Sparkman). So voted unanimously.

2) Second Year Voluntary Contribution of ARPA Funding

The Executive Director stated that last year the SCCOG agreed to request a voluntary contribution of 1% of ARPA County Tranche funds from all member municipalities over a four-year period (1/4 of 1% per year) for the purpose of funding regional recovery from the impacts of the pandemic. To date, 11 of 22 SCCOG members have contributed approximately \$67,000 of the requested \$134,000 in first year funding. A twelfth SCCOG municipality has informed the SCCOG it will be sending it an additional \$14,000. The SCCOG has used these funds to hire a part-time Regional Recovery Coordinator, and to date has only expended just under \$9,000 of this funding for this purpose. Eight towns have requested her assistance, six of which have sent in their requested voluntary contribution and two which have not. The Executive Director said that based on the response this first year, and due to the fact that the U.S Treasury Department has made it easier for municipalities to report their use of ARPA funds, he was recommending to the Executive Committee that the SCCOG not request any additional voluntary contributions of ARPA funding from its member municipalities. He said that the Executive Committee voted to direct staff to not request second year voluntary contributions of ARPA funding from SCCOG member municipalities.

3) Update on Hiring of Planner

The Executive Director reported on the hiring of a Planner to replace Carly Holzschuh. He said that the job notice was posted nationally due to our previous experience in attracting qualified candidates from the northeast, that more than a dozen applications had been received, first round interviews held with several applicants the week before last, and a second round of interviews have been scheduled by the Deputy Director with three candidates this week. He noted that most of the applicants little actual planning experience, but since the SCCOG has a team of experienced planners, an agency like ours is a perfect place for a new planner to begin their career.

4) FY 2021 STIP/TIP Amendments (to be taken up under Item 11. A, New Business)

5) Personnel Items

The Executive Director said that new SCCOG Planner Nicole Haggerty relocated from Texas and as allowed by the SCCOG Personnel Policies, he said he had offered to her the reimbursement of up to \$2,000 in relocation costs upon the provision of supporting

documentation and with the approval of the Executive Committee. Ms. Haggerty has provided documentation showing she incurred \$2,378.14 in relocation costs. The Executive Committee approved reimbursement of the full \$2,378.14 in relocation costs to Ms. Haggerty.

The Executive Director reported that on May 4th the General Assembly voted to make Juneteenth a State Holiday, and that the Governor has now signed that bill into law. This will be the 13th State holiday for State employees. He reported on what other COGs in Connecticut are doing about this holiday, and he said that the SCCOG currently provides 12 paid holidays and 1 optional holiday for a total of 13 to its employees. Because we are so close to June 19th, and because SCCOG member municipalities may or may not have determined what they will be doing with making this date a holiday, he said that he and the Deputy Director would like to recommend that no action be taken at this time concerning making Juneteenth a SCCOG holiday; any staff member wishing to take this day off can apply their optional holiday to do so. The Executive Committee concurred with this recommendation.

The Executive Director stated that he had previously informed the Executive Committee that his retirement date would be July 1 and last day of full-time employment would be June 30, but he had received a call from the CT Municipal Employee Retirements System (MERS) staff suggesting he make his last day June 29th, making him eligible for a COLA to his pension. He has discussed this with Chairman Allyn who had no objection. By moving the date of retirement up one day, he said it might impact his ability to take accrued vacation that would leave him with more than the 20 days maximum an employee may be reimbursed for when leaving the SCCOG's full-time employment under the SCCOG Personnel Policies. He said he was asking the Executive Committee's approval to be compensated by a day or two over twenty should making his last day June 29th or his SCCOG duties so require him to have more than twenty days on the books after retirement. The Executive Committee approved of the Executive Director's retirement date being moved forward one day to June 30th and his being compensated for more than 20 days of accrued vacation upon retirement should the need arise.

6) Other

The Executive Director said that the 457B retirement plan for SCCOG employees has been established and employees may now choose to participate in this plan. Mr. Sparkman asked if the SCCOG contributes to this plan, and the Executive Director Responded in the negative.

B. Tribal Liaison Representatives – None present.

C. Military Command Representatives: RADM Kelly said that the incoming class of cadets report to the Academy on June 27th; said that the Vice President spoke at graduation and he thanked all the CEOs who were able to attend; presented retiring Executive Director Butler with a Coast Guard Academy challenge coin.

D. Congressional Office Report: Ms. DeVivo reported on Senator Murphy's recent activities, including his work on a bi-partisan approach to gun control legislation.

E. seCTer: Melinda Wilson said that seCTer stands ready to support municipalities with any infrastructure grant applications; EDA has awarded seCTer \$2 Million in revolving loan funds; the 2022 CEDS update is underway; thanked retiring Executive Director Butler on behalf of the seCTer board and staff.

F. Eastern CT Tourism District: Mr. Bellano reported that the tourism district has now established three destination names in their district; adopted their budget; elected new officers.

G. SEAT: Mr. Carroll reported on SEAT's increase in ridership.

H. Regional Water: No report.

I. Regional Emergency Planning Team: No report.

J. Regional Human Services Coordinating Council: No report.

K. SE CT Cultural Coalition: Ms. Bury on the three municipalities that the Cultural Coalition expenditure of ARPA funding on arts and culture initiatives; reported on other recent activities of her organization.

9. Executive Director's Report:

The Executive Director read a statement from his written report, thanking the SCCOG's current and former CEOs and Managers, liaison Tribal and military members, and SCCOG staff for making his job so enjoyable for the past 24 years. He said he was looking forward to continuing to work with the SCCOG board in his new part-time role as Senior Advisor, and said that he was certain that the SCCOG's success will continue under incoming Executive Director Amanda Kennedy.

He then reported that SCCOG GIS Coordinator Liz Crutcher had resigned effective July 7.

He said that SCCOG had been awarded a CIRCA grant to prepare a pilot study of what steps are necessary to establish a stormwater authority in four SCCOG member municipalities.

Ledyard Mayor and SCCOG Chairman Fred Allyn III then read a Mayoral Proclamation thanking the Executive Director for his service to the region.

Montville Mayor Ron McDaniel then read a Mayoral Proclamation congratulating the Executive Director on his retirement.

10. Old Business: None.

11. New Business:

A. FY 2021 STIP/TIP Amendments

- BRFP, 0170-5031, I-95, Greenwich-Stonington, I-95 Bridges Concrete Sealing – AC Entry, CON, 2022, \$0, New Project
- BRFP, 0170-5031, I-95, Greenwich-Stonington, I-95, Bridges Concrete Sealing – AC Conversion, CON, 2022, \$7,000,000, New Project
- BRFP, 0172-0517, I-395, Montville-Thompson, Bridge Painting/Metalizing – AC Entry, CON, 2022, \$0, New Project
- BRFP, 0172-0517, I-395, Montville-Thompson, Bridge Painting/Metalizing – AC Conversion, CON, 2022, \$49,100,000, New Project
- 5307C, 0414-XXXX, SEAT, Norwich, SEAT-Admin Capital/Misc Support FY 22, OTH, 2022, \$2,409,000, Increase Estimate from Fed \$580,000
- STPA, 0103-0274, CT 82, Norwich, Safety Improvements from Maple St. t Fairmount St., ROW, 2023, \$6,000,000, Increase Estimate from Fed \$3.0M
- NHPP, 0094-0264, US 1, New London, NHS – Replace BR 02572 o/I-95 Ramp 310 & SR 641, FD, 2023, \$702,000, New Project
- NHPP, 0094-0264, US 1, New London, NHS – Replace BR 02572 o/I-95 Ramp 310 & SR 641, ROW, 2023, \$50,000, New Project
- NHPP, 0094-0264, US 1, New London, NHS – Replace BR 02572 o/I-95 Ramp 310 & SR 641, CON, FYI, \$15,150,000, New Project

MOTION: To approve of the FY 2021 STIP/TIP amendments (Sparkman, McDaniel.) So voted unanimously.

12. Next Meeting:

The Chairman stated that the next regularly scheduled meeting was July 20, 2022.

13. Adjournment:

The Chairman then adjourned the meeting without exception at 9:23 a.m.

Respectfully Submitted,

Cheryl Blanchard, Secretary

TREASURER'S REPORTATTACHMENT #2

Southeastern Connecticut Council of Governments

12 July 2022

1.	Checking Account	
	No. 940-005-493, Dime Checking	
	Balance 6/1/2022	\$ 513,325.29
	Receipts:	
	Grants & Payments	<u>\$ 158,731.92</u>
	Total:	\$ 672,057.21
	Expenditures:	
	Regular expenses including	
	June Payroll	<u>\$ 283,074.74</u>
	Balance, 07/01/2022	\$ 388,982.47
2.	Interest-Bearing Reserve Accounts, as of 06/30/22:	
	a. State Treasurers STIF #12355-76140	\$ 326,763.12
	(Includes RPIP Grant)	
3.	Outstanding Requisitions	
	CTDOT, FY 22, PL-11	\$ 32,026.27
	CTDOT, FY 22, PL-12	\$ 28,049.65
	DEMHS FY 19 RCG [4 Reimbursements Outstanding]	\$ 55,593.20
	DEMHS FY 20 RCG [3 Reimbursements Outstanding]	\$ 24,971.98
	DEMHS FY 20 EMPG [3 Reimbursements Outstanding]	\$ 66,459.94
	DEMHS FY 21 RCG [1 Reimbursement Outstanding]	\$ 5,230.00
		\$ 212,331.04

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MINUTES OF THE JULY 5, 2022 MEETING OF THE
SCCOG EXECUTIVE COMMITTEE MEETING
VIA ZOOM

PRESENT:

Fred Allyn II, Danielle Chesebrough, Rob Brule, Keith Hedrick, John Salomone, Cheryl Blanchard.

Staff: Amanda Kennedy, Kate Rattan.

Chairman Allyn opened the meeting at 8:32 AM.

1. LOTCIP Pre-Application Submission Review

SCCOG planner Kate Rattan reviewed the LOTCIP solicitation process and the project pre-applications submitted for SCCOG consideration. Five applications were received, for one project each from Preston, East Lyme, Montville, Waterford, and Norwich. SCCOG staff and consultants reviewed the projects and ranked them according to stated criteria and whether towns had received LOTCIP funds in the past, with preference given to new recipients, recommending that full applications be submitted for Preston, East Lyme, and Montville's projects, with the scope of Preston's project reduced to meet available funding. Pending SCCOG approval, SCCOG staff will work with the municipalities to refine scope and full applications. Ms. Rattan noted that SCCOG's schedule for reviewing projects had slipped due to staff attending a week-long CT DOT Lean participation in June, and that the stated Phase II application deadline of September 1 is no longer feasible. Executive Director Kennedy noted that SCCOG was hoping to program \$10 million in LOTCIP funds in this round, and that the total of the three recommended projects (\$8 million) is expected to approach this amount after expected cost increases. The deadline for Phase II applications would be pushed to mid-September or October.

MOTION: To endorse and forward to the SCCOG board the top three ranked pre-applications received for LOTCIP funding (Preston, East Lyme, and Montville), with the recommendation that the SCCOG approve them to submit full applications (Hedrick, Blanchard).

Discussion: First Selectman Brule noted that Waterford's project is an evacuation route and reconstruction of the northern half is underway. The proposed project for this solicitation round would have completed the work. Mr. Brule asked that it be considered for future funding. So voted unanimously.

Member Municipalities:

Bozrah * Colchester * East Lyme * Franklin * Griswold * Borough of Jewett City * City of Groton * Town of Groton * Lebanon * Ledyard * Lisbon * Montville * New London * North Stonington * Norwich * Preston * Salem * Sprague * Stonington * Stonington Borough * Waterford * Windham

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2. FY 2021 STIP/TIP Amendments

The Chairman summarized the series of STIP/TIP Amendments (Franklin- Beaver Brook bridge replacement, I95 concrete sealing). It was noted that one of the sheets provided by CT DOT also included information about a culvert project in Groton, not included in the other TIP amendment sheets. The Executive Director recommended to the Board that they only consider the Franklin and I95 amendments, as staff had not reviewed the Groton culvert project for this meeting. (Note: the culvert project had already been approved, by SCCOG in April, and was left on the form in error by CT DOT).

MOTION: To recommend approval of the FY 2021 STIP/TIP Amendments to the full SCCOG (Blanchard, Chesebrough). So voted unanimously.

3. BIL/IIJA Funding Opportunities

The Executive Director reported on SCCOG coordination of a potential regional Safe Streets for All (SS4A) application that would focus on pedestrian safety. SCCOG staff will reach out individually to municipalities in the coming weeks to compile a project list. She also noted that staff is reviewing a new grant program for funding bridge improvements, and that Ms. Rattan has identified other anticipated IIJA funding as being a possible source of funds for the Waterford Cross Road project submitted for LOTCIP.

4. Personnel

Motion: To enter into executive session for the purpose of discussing personnel matters (Allyn, Hedrick). So voted unanimously.

Executive Director Kennedy reported on several personnel matters:

- Former Executive Director Jim Butler has begun working under Part-Time/Retired status with regular hours of Monday, Tuesday, and Wednesday morning.
- GIS Coordinator Liz Crutcher has given notice that her last day with SCCOG will be Thursday, July 7.
- Efforts continue to fill the Planner I/II position left open when Carly Holzschuh left in April.
- Lee-Ann Gomes has elected not to renew her contract working part-time with SCCOG.

MOTION: To exit executive session. (Allyn, Hedrick). So voted unanimously.

5. Capital Improvements

The Executive Director reported that the first priority for building repairs would be to correct the drainage issues causing moisture to enter the rear of the SCCOG building on a regular basis, and noted that \$50,000 had been budgeted for capital improvements this fiscal year. Special Advisor Butler has been tasked with getting contractor quotes.

6. Future Meetings

Chairman Allyn recommended to the Executive Committee that future SCCOG meetings be held in person so that members can benefit from regular interactions, noting that in-person attendance at recent hybrid meetings has been low. Several Executive Board members concurred with his recommendation (Brule, Salomone, Blanchard, Hedrick). First Selectman Blanchard noted that current law would enable Board members to request the ability to participate virtually. The Board agreed to hold meetings in person (without virtual option) and revisit that approach as needed.

7. Adjournment

The meeting adjourned at 9:10 a.m.

Respectfully Submitted,

Amanda E. Kennedy, Executive Director

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ATTACHMENT #4

EXECUTIVE DIRECTOR'S REPORT

To: SCCOG Representatives and Alternates
Liaison Representatives and Alternates
Other Interested Parties
From: Amanda Kennedy, Executive Director
Date: July 12, 2022

As this is my first report to the SCCOG as Executive Director, I would like to preface it by thanking the SCCOG Board for providing this opportunity to serve as Executive Director. I look forward to working with the SCCOG board and municipal and SCCOG staff to advance actions that meet the region's needs and leverage opportunities.

1) Financial and Management Matters

a) Personnel:

- i) GIS Coordinator Liz Crutcher resigned earlier this month to pursue other opportunities. We will evaluate our GIS needs and resources before determining whether to fill this position.
- ii) Lee-Ann Gomes elected not to renew her contract with SCCOG. SCCOG staff will provide ongoing ARPA support internally.
- iii) We are reaching the end of the hiring process begun to fill the position formerly filled by Carly Holzschuh, and hope to have a new planner in place by September.

b) OPM Funding: SCCOG submitted its FY 2023 Statement of Work to OPM on June 30th for OPM approval.

c) Building Issues: Special Advisor Butler is obtaining quotes to address the paving and drainage issue causing moisture damage to the rear of the building.

2) Work Program

a) Municipal Services:

- i) Training & Support: The Regional Planning Commission will meet July 25th for a presentation regarding the Resilient CT 2.0 program.
- ii) Planning: SCCOG staff provide planner services under contract to Bozrah, Salem, Franklin, Lisbon, and Sprague
- iii) Building Official: SCCOG contracts with Tom Weber to provide building services to Preston and Ledyard.
- iv) Zoning Enforcement: SCCOG contracts with John Herring to provide zoning enforcement services to Bozrah and Ledyard.
- v) Chief Elected Official Support Program: no update.
- vi) Geographic Information Systems (GIS): seCTer's Build Back Better Regional Challenge grant application included funding for SCCOG GIS upgrades. We expect a decision in September.
- vii) Other: Special Advisor Butler is identifying where opportunities exist to provide additional municipal services.

b) Transportation:

- i) Metropolitan Transportation Plan (MTP): SCCOG staff are coordinating with CT DOT to prepare a new MTP by May 2023.
- ii) Corridor Studies: Corridor studies are underway for Route 32 (New London) and Route 161 (East Lyme), managed by Jim Butler and Kate Rattan, respectively.
- iii) LOTCIP:
 - (1) Financials: The SCCOG region has been allocated \$43,267,000 in years FY 14-23; \$16,401,139 has been authorized on projects for projects completed or under construction and \$446,560 has been disbursed as administrative funding. The current estimated value of the five projects in design is \$6 million, and in development is \$11 million, leaving the region under-programmed by just under \$10 million.

- (2) 2022 Solicitation: SCCOG staff and consultants reviewed five pre-applications and prepared a ranking matrix for consideration by the Executive Board and full SCCOG Board, recommending that three projects be advanced to full application. SCCOG staff and consultants are meeting with each project's team to provide comments.
- (3) Under Construction: City of Groton- Poquonnock Road, Norwich- Dunham Street, New London- Jefferson Ave, Waterford- Cross Road.
- (4) In Design: Ledyard- Colonel Ledyard Highway, New London- Broad Street/William Street.
- (5) Applications in Development: Bozrah- Fitchville Road, Colchester- Lebanon Avenue, Lisbon- River Road, New London- Williams Street/Hodges Square, New London- Broad/Williams.
- iv) Safe Streets for All (SS4A): SCCOG staff are working with individual municipalities to develop a regional application for implementation funding.
- v) City of Groton Parking Management: A public information session was held June 13th. Implementation has now transitioned to the City of Groton.
- vi) Eastern CT Rail and Transit Feasibility Study: SCCOG staff provided information to CT DOT and its consultants and attended the 6/30 municipal working group meeting.
- vii) Regional Bike-Ped Plan: No report.
- c) Housing:
 - i) Affordable Housing Plans: With Montville's June 28th adoption of an Affordable Housing Plan, SCCOG staff have completed their work assisting nine towns with Plan preparation.
 - ii) SECHA: SCCOG staff and SECHA members continue to coordinate with the Community Foundation of Eastern CT re: the possible establishment of a stand-alone housing resource/advocacy organization affiliated with Centers for Housing Opportunity elsewhere in the state. SCCOG/SECHA plan to hold an event in October highlighting financial resources available for affordable housing.
- d) Resilience:

- i) Hazard Mitigation Planning: SCCOG staff is working with member municipalities, its consultant Resilient Land & Water, and CIRCA to prepare an updated Multi-Jurisdictional Hazard Mitigation Plan and participate in Resilient CT 2.0 activities. A FEMA BRIC grant is supporting this work.
- ii) Stormwater Authority Pilot: The CIRCA-funded Stormwater Authority Pilot project held its kickoff on June 29th.
- e) Census 2020: SCCOG anticipates the release of new Urban Area geographies that will impact where certain funds may be used.
- f) Defense Industry Coordination: SCCOG staff completed the City of Groton Parking Project as noted above and are working with SUBASE staff to prepare an application for funding for utility resiliency activities through the US DOD Office of Local Defense Community Cooperation.
- g) Human Services: No report.
- h) Covid Recovery: With the departure of Lee-Ann Gomes, SCCOG staff will provide any future support regarding ARPA fund administration.
- i) Regional Plan of Conservation and Development: SCCOG staff met July 7th with board members of the nascent Eastern CT Land Bank to discuss potential brownfield remediation partnerships.
- j) Regional Water: No report.
- k) Regional Wastewater Management Plan: No report.
- l) Eastern CT Workforce Investment Board: No report.
- m) Regional Emergency Management Planning: No report.

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ATTACHMENT #5

TO: Amanda Kennedy
FROM: Kate Rattan
DATE: June 23, 2022
SUBJECT: LOTCIP 2022 Solicitation, request Executive Committee recommendation

The 2022 Solicitation for LOTCIP Phase 1 applications yielded 5 project concepts.

Ranking	Project Name	Municipality	Owner - Urban/Rural - Functional Class
1	Poquetanuck Village Traffic Calming Project	Preston	CTDOT (Route 2A) - Urban - Principal Arterial
2	East Pattagansett Road Sidewalk and Road Improvements	East Lyme	Town - Urban - Collector
3	Norwich-New London Turnpike Bicycle Path and Sidewalk Extension	Montville	CTDOT (Route 32) - Urban - Minor Arterial
4	Cross Road Pavement Rehabilitation and Sidewalk Replacement	Waterford	Town - Urban - Collector
5	Hunters Road Pavement Rehabilitation and Culverts Replacement	Norwich	City - Urban - Collector

Staff recommends that the top three ranked projects be further developed as LOTCIP projects within this round. It is anticipated that costs will increase in-line with consultant review comments. Staff also recommends that the Preston project scope be revised to exclude the roundabout, which could be resubmitted under the TRIP (Rural LOTCIP) solicitation anticipated later this summer.

Project details and prioritization factors are provided in the attached spreadsheet. All submitted concepts were eligible projects, however, Norwich proposed a project over \$4 million dollars, which exceeds our soft limit of \$3 million. Pavement rehabilitation and sidewalk-only projects are not DOT-preferred project types and expenditure for those project types is limited in the guidance.

All projects will be included in the 2023 MTP and be considered for future funding opportunities.

Member Municipalities: Bozrah * Colchester * East Lyme * Franklin * Griswold * Borough of Jewett City * City of Groton * Town of Groton * Lebanon * Ledyard * Lisbon * Montville * New London * North Stonington * Norwich * Preston * Salem * Sprague * Stonington * Stonington Borough * Waterford * Windham

*If language assistance is needed, please contact SCCOG at 860-889-2324, office@seccog.org
Si necesita asistencia lingüística, por favor comuníquese a 860-889-2324, office@seccog.org.
如果您需要语言帮助, 请致电 860-889-2324 或发送电子邮件至 office@seccog.org.*

Rank	1	2	3	4	5	
Project Name	Poquetanuck Village Traffic Calming Project	East Pattagansett Road Sidewalk and Road Improvements	Norwich-New London Turnpike Bicycle Path and Sidewalk Extension	Cross Road Pavement Rehabilitation and Sidewalk Replacement	Hunters Road Pavement Rehabilitation and Culverts Replacement	
Municipality	Preston	East Lyme	Montville	Waterford	Norwich	
Engineer	Town/TBD?	Town/TBD?	CLA Engineers	Town/TBD?	City/TBD?	
Owner - Urban/Rural - Functional Class	CTDOT (Route 2A) - Urban - Principal Arterial	Town - Urban - Collector	CTDOT (Route 32) - Urban - Minor Arterial	Town - Urban - Collector	City - Urban - Collector	
Required Content Provided?	Estimated Cost	\$3,000,000	\$1,804,350	\$2,759,341	\$2,040,000	\$4,032,000
	Application Form	Yes	Yes	Yes	Yes	Yes
	Site Location Map	Yes	Yes	Yes	Yes	Yes
	BPTNA Form	Yes	Yes	Yes	Yes, following request	Yes
	SCCOG, Municipal, Other Plan Description	Yes	Yes	Yes	Yes	No
Ranking Criteria	Eligible?	Yes	Yes	Yes	Yes	Yes, but project cost exceeds preferred \$3M limit
	Project Type	Preferred	Preferred	Preferred	Acceptable	Acceptable
	Referenced in SCCOG Core Plans	SCCOG Regional Transportation Safety Plan - Identifies Route 2A as a high frequency crash corridor and future traffic concerns with the development of Preston Riverwalk (former Norwich Hospital) and recommends a corridor study as well as traffic signals and speed radar signs installed along the corridor, all of which are proposed in the pre-application; SCCOG Regional POCD supports preservation of historical landscape/villages, expand sidewalks and bike facilities;	SCCOG 2019 Regional Bike & Pedestrian Plan - Not mentioned in pre-application, but East Pattagansett Road is listed as High Priority on SCCOG Bike and Pedestrian Recommendations;	SCCOG POCD - Aligns with goals to promote non-motorized travel; SCCOG Bike and Ped Plan - Infill gaps in sidewalk network along Route 32;	No references	No references
SCCOG Secondary Plans	Tri-Town Trail Master Plan - Project limit connects to Tri-Town Trail	SCCOG 2017 Regional POCD, Page 5 - "Expand and improve sidewalk and bike facilities"	SCCOG Hazard Mitigation Plan - Significant future commercial developments along 32 that is noted in the application. Plan also recommends drainage improvements at Jerome Avenue (not mentioned in the pre-application)	No references Diversion plan	No references	

Rank	1	2	3	4	5
Project Name	Poquetanuck Village Traffic Calming Project	East Pattagansett Road Sidewalk and Road Improvements	Norwich-New London Turnpike Bicycle Path and Sidewalk Extension	Cross Road Pavement Rehabilitation and Sidewalk Replacement	Hunters Road Pavement Rehabilitation and Culverts Replacement
Municipality	Preston	East Lyme	Montville	Waterford	Norwich
Municipal Plans	Preston POCD - Identified the Village as an area of special interest to promote pedestrian use and improve safety	East Lyme 2020 POCD: Page 104 - ensure safe, efficient and modally balanced infrastructure; Page 107, Figure 14 - 2019 Sidewalk and Walkability Plan; Page 118 - Recommendation #20: Installation of sidewalk along East Pattagansett Road from Brook Road to Bush Hill;	Montville 2022 POCD - Supports safety, transit, sidewalks, and bike/pedestrian pathways	Waterford POCD promotes ped & bike circulation; Project segment on Waterford Sidewalk Plan as 'existing sidewalk';	No references
Other Plans	Poquetanuck Village Traffic Calming Master Plan - Includes multiple phases of traffic calming, bicycle, pedestrian, and roadway improvements to the village that is the basis of the proposed improvements	No references	Route 32 Roadway Safety Audit - Outlines deficiencies and improvements to the project area (not directly referenced in pre-application)	No references	No references
Safety	Proposed traffic calming, sidewalk/trail, crossing, and roadway improvements will improve the safety of the transportation network	Proposed sidewalk and crossing improve safety for non-motorized users	Proposed sidewalk, bike lanes, crossings, and transit accommodations improve safety for non-motorized users;	Proposed sidewalk replacement and potential bike accommodations improve safety for non-motorized users; Improved pavement condition has minor safety benefit;	Culvert replacement/upgrade could reduce potential upstream flooding risk but downstream effects would need to be carefully considered; Improved pavement condition has minor safety benefit;
Congestion	Traffic calming and roadway improvements will have congestion-mitigating effects; PHED suggests some congestion within the project area;	Project promotes non-motorized travel, but does not significantly impact/improve congestion; PHED data not available on PowerBI; East Pat. is a major beach route	Project promotes non-motorized travel, but does not significantly impact/improve congestion; PHED data not available on PowerBI;	Project promotes non-motorized travel, but does not significantly impact/improve congestion; PHED data not available on PowerBI;	Project does not significantly impact/improve congestion; PHED data not available for this segment on PowerBI;
Sustainability	Supports a sustainable transportation network with additional facilities to support non-motorized travel	Supports a sustainable transportation network with increased non-motorized travel	Supports a sustainable transportation network with increased non-motorized travel	Supports a sustainable transportation network with increased non-motorized travel; Improved pavement lifespan;	Could improve drainage resiliency and improves pavement lifespan
B&P Safety & Mobility	Proposed improvements should significantly improve bike and pedestrian safety & mobility	Proposed sidewalk and crossing enhance pedestrian safety & mobility	Proposed sidewalk, bike lanes and crossings enhance bike and pedestrian safety & mobility	Proposed sidewalk replacement and potential bike accommodations enhance bike and pedestrian safety & mobility	No improvement to bike and pedestrian safety & mobility

Rank	1	2	3	4	5
Project Name	Poquetanuck Village Traffic Calming Project	East Pattagansett Road Sidewalk and Road Improvements	Norwich-New London Turnpike Bicycle Path and Sidewalk Extension	Cross Road Pavement Rehabilitation and Sidewalk Replacement	Hunters Road Pavement Rehabilitation and Culverts Replacement
Municipality	Preston	East Lyme	Montville	Waterford	Norwich
Environmental Justice	Does not directly impact an EJ area	Adjacent to Tracts with Minority Over Area Average (See PDF Attached)	Within Tracts with Minority Over Area Average (See PDF Attached)	Does not directly impact an EJ area	Within IncomeWebBelow Area (See PDF attached)
Prior Funding	no prior LOTCIP Projects	no prior LOTCIP Projects	no prior LOTCIP Projects (Norwich NLTPK project includes a small portion of Montville)	1	4
Other funding opportunities	TAP, STP, CMAQ(roundabouts), HSIP	TAP, HSIP	TAP, STP, HSIP	Evacuation route designation may open other avenues for funding	TAR; culvert funds available under IIJA

**REQUESTED CHANGES
(AMENDMENT)**

2021 STIP REQUESTED CHANGES															
PLEASE ADD THESE ITEMS TO YOUR NEXT AGENDA															
Region	FACode	Proj#	TempP#	AQCd	Rte/Sys	Town	Description	Phase	Year	Tot\$(000)	Fed\$(000)	Sta\$(000)	Loc\$(000)	Comments	code for change
13	STPR	0052-0093		X6	CT 207	FRANKLIN	REPLACE BR 01547 a/ BEAVER BROOK	ROW	2022	50	40	10	0	MOVE FROM FYI TO FY22	01
13	STPR	0052-0093		X6	CT 207	FRANKLIN	REPLACE BR 01547 a/ BEAVER BROOK	FD	2022	300	240	60	0	MOVE FROM FYI TO FY22	01
CODE KEY															
01 Move projects from one year in the STIP to another year in the STIP															
02 Fiscal constraint issues															
03 Adjust existing projects for design schedule changes															
04 Adjust existing projects for revised cost estimates															
05 New Project															
06 New Phase															
07 Administrative Requirement															
08 Delete phase															
09 Delete project															
10 Correction															

To: Rose Etuka
Office of Policy
Bureau of Policy and Planning

STIP REVISIONS
2/18/2022

From: Kevin Zaniewski
Office of Capital Services - Programming and Scheduling
Bureau of Finance and Administration

Plan. Reg.	Program	Project	Route Description	Town	Phase	(\$ x 1000)				Year	STIP Comment	Cause for Revision
						Total	Federal	State	Local			
13	STPR	0052-0093	CT 207 REPLACE BR 01547 of BEAVER BROOK	FRANKLIN	RW	50	40	10	0	2022	amendment Move from FY1 into FY22. No change to total cost.	01-Move project to another year Chuong, Bao
13	STPR	0052-0093	CT 207 REPLACE BR 01547 of BEAVER BROOK	FRANKLIN	FD	300	240	60	0	2022	amendment Move from FY1 into FY22. No change to total cost.	01-Move project to another year Chuong, Bao
13	STPA	0058-0338	CT 215 REPLACE CULVERT AT ANDERSON MARSH AND BEEBE COVE	GROTON	RW	50	40	10	0	2022	amendment Add new project. This project was previously in the 2018 STIP, but never made it into the current one.	05-New project Arsenault, Joseph
13	STPA	0058-0338	CT 215 REPLACE CULVERT AT ANDERSON MARSH AND BEEBE COVE	GROTON	FD	200	160	40	0	2022	amendment Add new project. This project was previously in the 2018 STIP, but never made it into the current one.	05-New project Arsenault, Joseph
13	STPA	0058-0338	CT 215 REPLACE CULVERT AT ANDERSON MARSH AND BEEBE COVE	GROTON	CN	1,760	1,424	3,990	0	2024	amendment Add new project. This project was previously in the 2018 STIP, but never made it into the current one.	05-New project Arsenault, Joseph

Project No	Region	Route	Town	Description	Project Manager
0170-5031	1,7,8,11,13	I-95	Greenwich-Stonin	I-95 BRIDGES CONCRETE SEALING - AC CONVERSION	Lessard, Derick

Phase	Year	FA CODE	TOTAL	FEDERAL	STATE	LOCAL	Fiscal Impact:	2021	2022	2023	2024	FYI
CN	2022	BRFP	10,880,000	8,704,000	2,176,000	0		0	3,104,000	0	0	0

Revision Code 04-Revised cost estimate

amendment Increase cost from Fed \$5.6M.

0170-5031 CN Phase Total: 10,880,000 Federal Share: 8,704,000 State Share: 2,176,000 Local Share: 0

- 01-Move project to another year
 - a - Funding limitations
 - b - Outstanding ROW issue
 - c - Outstanding Permit
 - d - Other (Specify)
 Comments:
- 02-Fiscal constraint
 - a - Funding fully programmed
 - b - State match not available
 - c - Local match not available
 - d - Other
 Comments:
- 03-Design schedule change
 - a - Permit issue
 - b - CTDOT staffing issue
 - c - Local staffing issue
 - d - ROW issue
 - e - Other
 Comments:
- 04-Revised cost estimate
 - a - Increase due to inflation
 - b - Increase due to (specify)
 - c - Decrease due to (specify)
 - d - Other
 Comments:
- 05-New project
 - a - Project requested by (specify)
 - b - Copy of RPM attached
 Comments:
- 06-New phase
 - a - PE phase required
 - b - ROW phase required
 - c - CON phase required
 Comments:
- 07-Administrative requirement
 - a - Add AC entry
 - b - Other
 Comments:
- 08-Delete phase
 - a - Phase not required
 - b - Phase changed to State funds
 - c - Phase changed to Local funds
 - d - Other
 Comments:
- 09-Delete project
 - a - Not supported by State
 - b - Not supported by Region
 - c - Not supported by Town
 - d - Change to State funded
 - e - Change to Local funded
 - d - Other
 Comments:
- 10-Correction
 -
 Comments:
- 11-Financing/Funding revision
 - a - Due to project schedule
 - b - Due to funding availability
 - c - Other
 Comments:

To: Rose Etuka
 Office of Policy
 Bureau of Policy and Planning

STIP REVISIONS

6/30/2022

From: Kevin Zaniewski
 Office of Capital Services - Programming and Scheduling
 Bureau of Finance and Administration

Plan. Reg.	Program	Project	Route Description	Town	Phase	(\$ x 1000)				Year	STIP Comment	Cause for Revision
						Total	Federal	State	Local			
1,7,8,11,13	BRFP	0170-5031	I-95	Greenwich-Stonington	CN	10,880	8,704	2,176	0	2022	<i>amendment</i> Increase cost from Fed \$5.6M.	04-Revised cost estimate Lessard, Derick
			I-95 BRIDGES CONCRETE SEALING - AC CONVERSION									

cc: Region Liaisons
 Patricia Hustus
 file

Revision Code:

01-Move project to another year	07-Administrative requirement
02-Fiscal constraint	08-Delete phase
03-Design schedule change	09-Delete project
04-Revised cost estimate	10-Correction
05-New project	11-Financing/Funding revision
06-New Phase	12-No Revision

Region # 1,7,8,11,13