

# SOUTHEASTERN CONNECTICUT COUNCIL OF GOVERNMENTS

5 Connecticut Avenue, Norwich, Connecticut 06360  
(860) 889-2324/Fax: (860) 889-1222/Email: [office@seccog.org](mailto:office@seccog.org)

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March 8, 2023

To: SCCOG Representatives and Alternates  
Liaison Representatives  
Other Interested Parties

From: Danielle Chesebrough, Chairman

The Council of Governments will meet Wednesday, March 15<sup>th</sup>, at 8:30 AM at 5 Connecticut Avenue, Norwich.

## AGENDA

- 1) Call to Order
- 2) Roll Call
- 3) Act on Minutes of the February 15<sup>th</sup> Meeting (*Attachment #1*)
- 4) Treasurer's Report (*Attachment #2*)
- 5) Communications
- 6) Public Comment
- 7) Guest Speaker:  
Sam Alexander, SCCOG Stormwater Authority Project
- 8) SCCOG Draft Metropolitan Transportation Plan- Kate Rattan
- 9) Committee and Liaison Reports
  - a) Executive Committee (*Attachment #3*)
    - i) FY 22 Annual Report and Audit **ACTION ITEM**
    - ii) FY 2021 STIP/TIP Amendments (to be taken up under Item 12(i), New Business)
    - iii) Metropolitan Transportation Plan **ACTION ITEM**
  - b) Legislative Committee
  - c) Tribal Liaison Representatives

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**Member Municipalities:** Bozrah \* Colchester \* East Lyme \* Franklin \* Griswold \* Borough of Jewett City \* City of Groton \* Town of Groton \* Lebanon \* Ledyard \* Lisbon \* Montville \* New London \* North Stonington \* Norwich \* Preston \* Salem \* Sprague \* Stonington \* Stonington Borough \* Waterford \* Windham

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- d) Military Command Representatives
- e) Congressional Office Report
- f) seCTer
- g) Eastern CT Tourism District
- h) SEAT
- i) Regional Water Committee
- j) Regional Emergency Planning Team
- k) Regional Human Services Coordinating Council
- l) Southeastern CT Cultural Coalition

10) Executive Director's Report (*Attachment #4*)

11) Old Business

12) New Business (*Attachment #5*)

- i) FY 2021 STIP/TIP Amendments **ACTION ITEM**

<u>Region</u>	<u>FACode</u>	<u>Proj#</u>	<u>AQCd</u>	<u>Rte/Sys</u>	<u>Town</u>	<u>Description</u>	<u>Phase</u>	<u>Year</u>	<u>Tot\$/( 000)</u>	<u>Fed\$/( 000)</u>	<u>Sta\$/( 000)</u>	<u>Loc\$/( 000)</u>	<u>Comments</u>
70	EVFP	0170-3682	X6		STATEWIDE	NEVI PROGRAM PHASE 1 ADMINISTRATION	PL	2023	1,000	800	200	0	NEW PROJECT
70	PRPL	0170-3684	X6		STATEWIDE	RESILIENCE IMPROVEMENT PLAN & VULNERABILITY ASSESSMENT	PL	2023	750	600	150	0	NEW PROJECT
<u>Region</u>	<u>FACode</u>	<u>Proj#</u>	<u>AQCd</u>	<u>Rte/Sys</u>	<u>Town</u>	<u>Description</u>	<u>Phase</u>	<u>Year</u>	<u>Tot\$/( 000)</u>	<u>Fed\$/( 000)</u>	<u>Sta\$/( 000)</u>	<u>Loc\$/( 000)</u>	<u>Comments</u>
76	CMAQ	0170-3667	X6	VARIOUS	STATEWIDE	STATEWIDE TDM: GREATER CT MODERATE	OTH	2023	1,623	1,298	325	0	NEW PROJECT
<u>Region</u>	<u>FACode</u>	<u>Proj#</u>	<u>AQCd</u>	<u>Rte/Sys</u>	<u>Town</u>	<u>Description</u>	<u>Phase</u>	<u>Year</u>	<u>Tot\$/( 000)</u>	<u>Fed\$/( 000)</u>	<u>Sta\$/( 000)</u>	<u>Loc\$/( 000)</u>	<u>Comments</u>
10, 13	PRFP	0170-3685	X6		STATEWIDE	PUMP STATION RISK ASSESSMENT	PL	2023	276	221	55	0	NEW PROJECT
10, 13	PRPL	0170-3685	X6		STATEWIDE	PUMP STATION RISK ASSESSMENT	PL	2023	124	99	25	0	NEW PROJECT

13) Next Meeting: April 19, 2023

14) Adjournment

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Minutes of the February 15, 2023 Meeting of the Southeastern CT Council of Governments

Held at SCCOG, 5 Connecticut Avenue, Norwich, CT

## PRESENT:

Bozrah	Glenn Pianka	Montville	Ron McDaniel
Colchester	-	New London	Michael Passero
East Lyme	Kevin Seery	Norwich	-
Franklin	Charles Grant	North Stonington	Bob Carlson
Griswold	Dana Bennett	Preston	Sandra Allyn-Gauthier
Jewett City	Tim Sharkey	Salem	-
City of Groton	Keith Hedrick	Sprague	Cheryl Blanchard
Town of Groton	John Burt	Town of Stonington	Danielle Chesebrough
Lebanon	Kevin Cwikla	Stonington Borough	Jeff Callahan
Ledyard	Fred Allyn, III	Waterford	Rob Brule
Lisbon	Tom Sparkman	Windham	-
Military Liaisons:	US Coast Guard Academy: LCDR Craig Johnson New London SUBASE: -		
Tribal Affiliates:	Mohegan Tribe: - Mashantucket Pequot Tribal Nation: -		

SCCOG staff: Amanda Kennedy, Kate Rattan. SEAT: Mike Carroll. seCTer: Joe Violette. CT DOT: Kevin Tedesco. Office of Sen. Blumenthal: Ellen Graham. Office of Rep. Courtney: Ayanti Grant. Office of Senator Murphy: Erin McBride. SE CT Cultural Coalition: Wendy Bury. TVCCA: Deb Monahan. seCTer: Joe Violette. Eastern CT Tourism District: Jim Bellano. Eversource: Teresa Jackman, Jaquan Samuels. Office of Policy and Management: David Lukens.

1. Call to Order: The Chairman called the meeting to order at 8:32 a.m. The Chairman led the Pledge of Allegiance.
2. Roll Call: A quorum was present.
3. Act on Minutes of January 18, 2023 Meeting:

MOTION: To approve the minutes of 1/18//2023 (Grant, Sparkman). Motion passed unanimously.

4. Treasurer's Report:

MOTION: To approve the Treasurer's Report (Sparkman, McDaniel). Motion passed unanimously.

5. Communications: One communication was received from Senior Advisor Jim Butler communicating a request for support for state funding for the Thames River Heritage Park from the Thames River Heritage Park Foundation (TRHPF).

6. Public Comment: Deb Monahan reminded the Board to refer residents to TVCCA for assistance with heating costs. TVCCA also has programs to assist with water and sewer bill issues. Mr. Pianka mentioned progress regarding bottle redemptions and asked for support for a bill to remove the requirement to publish legal notice in a newspaper, noting limited readership and a recent \$600 bill for a legal notice. See Eversource comment under #12.

7. Guest Speaker: David Lukens, Broadband Mapping Coordinator, CT Office of Policy and Management.

Mr. Lukens briefed the SCCOG on efforts to document broadband availability in Connecticut as part of state and federal efforts to address broadband insufficiencies. He noted that mapping will control where certain federal funds may be used, and that current mapping still contains errors. He asked for those who know of unserved areas to report them to his office, and in particular, to communicate where community anchor institutions exist, which are places like libraries and senior centers that provide internet connectivity to the public. He noted upcoming federal funding opportunities which would best be utilized through partnership with service providers, and that the funds would be prioritized for use addressing unserved areas before underserved and anchor institutions with inadequate service.

8. SCCOG Metropolitan Transportation Plan.

SCCOG Transportation Program Manager briefed the SCCOG on the draft 2023-2050 Metropolitan Transportation Plan, which is currently available for public review. Comments are due March 6<sup>th</sup>. Public hearings will be held via Zoom on February 16<sup>th</sup>. A revised plan will be presented to the Executive Board and full SCCOG in March for potential adoption in March. The Plan identifies the long-range transportation needs of the region and creates a general policy guide for the future allocation of available public resources to address those needs. A list of projects is included for potential funding over a twenty-year period, constrained by the amount of funding expected to be available. Projects recommended in the Plan include road and transit improvements, bridge construction and rehabilitation, bicycle and pedestrian facilities, and maintenance projects. Ms. Rattan noted that current estimates suggest that \$5 billion in federal transportation funds will be available to the region in the next twenty years, that the included list of projects does not utilize that full amount, but that recommendations for additional projects will soon be generated from a number of planning

studies underway, and they will utilize a good deal of the additional available funding. Mr. McDaniel asked about the I95/Exit 74 interchange; Ms. Rattan explained that it is not included in the plan list since funds have already been appropriated for that project, which is underway.

9. Committee and Liaison Reports

A) Executive Committee

i) FY 2021 STIP/TIP Amendments: Ms. Kennedy noted that the Executive Committee recommended approval and that this item would be discussed under new business.

ii) LOTCIP:

(1) Endorsement: L094-0004, New London, Hodges Square/Williams Street Improvements, \$2,706,000. ACTION ITEM

(2) Re-endorsement (cost increase): L028-002, Colchester, Lebanon Avenue Streetscape Improvements, \$774,200 ACTION ITEM

MOTION: To endorse the New London and Colchester proposed projects for LOTCIP funding (Grant, Sparkman). Motion passed unanimously.

B) Legislative Committee: Mr. Grant stated that he had submitted testimony on behalf of SCCOG regarding Education Cost Sharing (HB 5003), and would be submitting testimony in support of SB 1002, which addresses issues with ZEO certification. He stated that CT DEEP was taking public comment on their solid waste proposals, which he feels are inadequate to address the full issue. Mayor Allyn concurred that the proposals did not go far enough. Mr. Grant mentioned that Chairman Chesebrough would like to circulate information on a ranked choice voting proposal. Chairman Chesebrough stated she would do so and asked for municipal support. Mr. Grant reviewed the request from Mr. Butler/TRHPF for a letter in support of funding of the Park and asked for a motion to approve a letter.

MOTION: To send a letter expressing SCCOG's support for the funding of the Thames River Heritage Park, as requested by TRHPF (McDaniel, Sparkman). So voted unanimously.

Mr. Grant stated that he would track the public notice bill (HB 6556) and submit testimony in favor of the statute's revision.

C) Tribal Liaison Representatives: -

D) Military Command Representatives: LCDR Johnson mentioned upcoming events and that the Coast Guard would attend Tuesday's recognition of Alvin Kinsall.

E) Congressional Office Report: Ms. Grant stated that their office is engaged in broadband, Rep. Courtney recently attended meetings regarding repositories for number fuel. His office has requested information regarding a bill that would direct the study of MPO consolidation. Ms. Graham stated that the congressionally directed spending project

solicitation process is underway. Ms. McBride noted that the Farm Bill is being reauthorized without school meal provisions.

- F) seCTer: Mr. Violette noted that seCTer is making process on the CEDS and is engaged in the Health Care sector industry partnership.
- G) Eastern CT Tourism District: Mr. Bellano reported that the District received 20 applications for marketing partnership funds. Only a handful towns now lack representation in the District.
- H) SEAT: SEAT is reviewing the Areas of Persistent Poverty grant opportunity as well as the state Microtransit Pilot program. Mr. Carroll is also awaiting better understanding of the impact of the Census Urban Area redesignations.
- I) Regional Water Committee: No report.
- J) Regional Emergency Planning Team: Mr. Sparkman noted the ongoing issues with repayment of expenses. Mr. Caplet noted recent progress on programs, including updating the regional asset list (inventory). Local Emergency Operations Plans will be due in February 2024. A cybersecurity committee is being created. Progress has been made re: emergency animal sheltering. Mr. Pianka stated that he was pleased to see retroactive access to planning funds.
- K) Regional Human Services Coordinating Council: Deb Monahan stated that the RHSCC met 1/20 to adopt a legislative agenda.
- L) SE CT Cultural Coalition: Ms. Bury stated that the Arts & Prosperity survey was about to start, and that Norwich was exploring the creation of a cultural district. Ms. Bury has taken a new position, and while hiring is underway, Ms. Mathiasen will act as municipal liaison. The plan is to expand municipal services once new staff are on board.

#### 9. Executive Director's Report

Ms. Kennedy highlighted several items in the written report: Jennifer Lindo began work as SCCOG's Land Use Specialist January 30, performing ZEO and blight enforcement duties. Candidates are being reviewed for the open Building Official position. DEMHS spending with grants expiring in 2024 and later is currently frozen until reimbursements come in. A mid-year budget review showed no issues, as did the draft audit (final expected very soon). SCCOG was notified that it was not selected for Safe Streets for All funding and has requested a debrief in advance of the next application round. Staff are reviewing the transit planning grant and recreational trails grant opportunities. Public meetings are underway for the first phase of the Regional Open Space plan. Mayor Allyn asked about a recent request from CCM regarding flooding that seemed to duplicate recent hazard mitigation planning. Ms. Kennedy stated she would reach out to CCM for clarification.

#### 10. Old Business: None.

## 11. New Business:

### FY 2021 STIP/TIP Amendments

FACode	Proj#	Rte/Sys	Town	Description	Phase	Year	Tot\$(000)	Fed\$(000)	Sta\$(000)	Loc\$(000)	Comments
STPSU	0028-0208	CT 2	COLCHESTER	REHAB BRS 03395 & 03396 o/ CT 85	CON	FYI	5,800	4,640	1,160	0	NEW PROJECT
STPSU	0057-0122	CT 138	GRISWOLD	REPLACE BR 07036 (CULVERT) o/ BROOK	CON	2024	2,000	1,600	400	0	NEW PROJECT
STPNL	0163-0206	US 6	WINDHAM	REHAB BR 06729 (CULVERT) o/ BROOK	CON	2024	1,000	800	200	0	NEW PROJECT
STPNL	0103-0278	WEST TOWN STREET	NORWICH	REPLACE GUIDERAILS ON SR 642 EB	CON	FYI	1,000	800	200	0	MOVE FROM FY24 TO FYI, CHANGE FA-CODE FROM STPA TO STPNL

FACode	Proj#	Rte/Sys	Town	Description	Phase	Year	Tot\$(000)	Fed\$(000)	Sta\$(000)	Loc\$(000)	Comments
STPA	0170-3577	VARIOUS	STATEWIDE	LINE STRIPING/PAVEMENT MARKINGS (1 of 4) - AC CON	CON	2023	-2,000	-2,000	0	0	DELETE FY23
STPA	0170-3578	VARIOUS	STATEWIDE	LINE STRIPING/PAVEMENT MARKINGS (2 of 4) - AC CON	CON	2023	-2,000	-2,000	0	0	DELETE FY23
STPA	0170-3579	VARIOUS	STATEWIDE	LINE STRIPING/PAVEMENT MARKINGS (3 of 4) - AC CON	CON	2023	-2,000	-2,000	0	0	DELETE FY23
STPA	0170-3580	VARIOUS	STATEWIDE	LINE STRIPING/PAVEMENT MARKINGS (4 of 4) - AC CON	CON	2023	-2,000	-2,000	0	0	DELETE FY23
STPA	0170-3650	VARIOUS	STATEWIDE	PAVEMENT MARKINGS (2 OF 4) - AC ENTRY	CON	2023	0	0	0	0	NEW PROJECT
STPA	0170-3650	VARIOUS	STATEWIDE	PAVEMENT MARKINGS (2 OF 4) - AC CONVERSION	CON	2023	2,500	2,500	0	0	NEW PROJECT
STPA	0170-3650	VARIOUS	STATEWIDE	PAVEMENT MARKINGS (2 OF 4) - AC CONVERSION	CON	2024	2,500	2,500	0	0	NEW PROJECT
STPA	0170-3650	VARIOUS	STATEWIDE	PAVEMENT MARKINGS (2 OF 4) - AC CONVERSION	CON	FYI	2,500	2,500	0	0	NEW PROJECT
STPA	0170-3651	VARIOUS	STATEWIDE	PAVEMENT MARKINGS (3 OF 4) - AC ENTRY	CON	2023	0	0	0	0	NEW PROJECT
STPA	0170-3651	VARIOUS	STATEWIDE	PAVEMENT MARKINGS (3 OF 4) - AC CONVERSION	CON	2023	2,500	2,500	0	0	NEW PROJECT
STPA	0170-3651	VARIOUS	STATEWIDE	PAVEMENT MARKINGS (3 OF 4) - AC CONVERSION	CON	2024	2,500	2,500	0	0	NEW PROJECT
STPA	0170-3651	VARIOUS	STATEWIDE	PAVEMENT MARKINGS (3 OF 4) - AC CONVERSION	CON	FYI	2,500	2,500	0	0	NEW PROJECT
STPA	0170-3652	VARIOUS	STATEWIDE	PAVEMENT MARKINGS (4 OF 4) - AC ENTRY	CON	2023	0	0	0	0	NEW PROJECT
STPA	0170-3652	VARIOUS	STATEWIDE	PAVEMENT MARKINGS (4 OF 4) - AC CONVERSION	CON	2023	2,500	2,500	0	0	NEW PROJECT
STPA	0170-3652	VARIOUS	STATEWIDE	PAVEMENT MARKINGS (4 OF 4) - AC CONVERSION	CON	2024	2,500	2,500	0	0	NEW PROJECT
STPA	0170-3652	VARIOUS	STATEWIDE	PAVEMENT MARKINGS (4 OF 4) - AC CONVERSION	CON	FYI	2,500	2,500	0	0	NEW PROJECT
STPA	0170-3649	VARIOUS	STATEWIDE	PAVEMENT MARKINGS (1 OF 4) - AC ENTRY	CON	2023	0	0	0	0	NEW PROJECT
STPA	0170-3649	VARIOUS	STATEWIDE	PAVEMENT MARKINGS (1 OF 4) - AC CONVERSION	CON	2023	2,500	2,500	0	0	NEW PROJECT
STPA	0170-3649	VARIOUS	STATEWIDE	PAVEMENT MARKINGS (1 OF 4) - AC CONVERSION	CON	2024	2,500	2,500	0	0	NEW PROJECT
STPA	0170-3649	VARIOUS	STATEWIDE	PAVEMENT MARKINGS (1 OF 4) - AC CONVERSION	CON	FYI	2,500	2,500	0	0	NEW PROJECT

Ms. Kennedy described the projects being proposed for funding, which included bridge maintenance projects and guiderail replacement in Norwich. The second set of items move pavement marking projects to different years.

Motion: To approve the proposed TIP Amendments (Grant, Cwikla). Motion passed unanimously.

Chairman Chesebrough asked if Eversource reps would like to speak, as they came in after public comment. Ms. Jackman asked that tree trimming notifications be circulated to the public, and stated that Eversource has a number of assistance programs available for residents who are having trouble with rent payments.

## 12. Next Meeting:

The Chairman stated that the next meeting would be March 15, 2023.

## 13. Adjournment:

Motion to adjourn (Grant, Burt). The Chairman adjourned the meeting at 9:45 a.m.

Respectfully Submitted,

Amanda Kennedy, Executive Director, on behalf of Cheryl Blanchard, Secretary

**TREASURER'S REPORT**

Southeastern Connecticut Council of Governments

07 February 2023

**ATTACHMENT #2**

1.	<b>Checking Account</b>		
	Acct Ending: 5493, Dime Checking		
	Balance 2/28/2023	\$	374,183.37
	Receipts:		
	Grants & Payments	\$	142,211.65
	<b>Total:</b>	\$	<b>516,395.02</b>
	Expenditures:		
	Regular expenses including		
	February Payroll	\$	96,771.76
	<b>Balance, 2/28/2023</b>	\$	<b>419,623.26</b>
2.	<b>Interest-Bearing Reserve Accounts, as of 2/28/23:</b>		
	a. State Treasurers STIF Acct Ending: 76140	\$	<b>334,176.00</b>
	(Includes RPIP Grant)		
3.	<b>Outstanding Requisitions</b>		
	CTDOT, FY 23 PL #7	\$	39,563.26
	CTDOT, Rte 32 Corridor Study #7	\$	12,739.50
	CTDOT, Rte 161 Corridor Study #8	\$	10,751.30
	DEMHS FY 19 RCG, Admin	\$	1,250.00
	DEMHS FY 19 RCG	\$	8,615.35
	DEMHS FY 19 RCG	\$	20,676.96
	DEMHS FY 20 RCG, Admin	\$	1,250.00
	DEMHS FY 21 RCG, Admin	\$	1,250.00
	DEMHS FY 22 RCG, Fiduciary Grant Appl.	\$	12,000.00
	DEMHS FY 22 RCG, Application/Review	\$	1,500.00
	DEMHS FY 22 RCG, Deliverables #5 & #6	\$	1,250.00
	<b>Requisitions Outstanding - 60+ days</b>		
	DEMHS FY 19 RCG	\$	5,099.32
	DEMHS FY 20 RCG	\$	1,855.98
	DEMHS FY 22 RCG	\$	11,660.94
	<b>Requisitions Outstanding - 90+ days</b>		
	DEMHS FY 19 RCG	\$	34,792.83
	DEMHS FY 20 EMPG HazMat	\$	45,205.44
	DEMHS FY 22 RCG	\$	34,393.95
		\$	<b>243,854.83</b>



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March 7, 2023 Executive Committee  
Held by Zoom

**PRESENT:**

Danielle Chesebrough (Chairman), Rob Brule, John Salomone, Fred Allyn II, Cheryl Blanchard.  
Staff: Amanda Kennedy, Kate Rattan, Jim Butler.

Chairman Chesebrough opened the meeting at 8:32 AM.

**1. Regional Code Enforcement/RPIP Grant**

Ms. Kennedy stated that after an interview process which included Mayor Allyn and FS Allyn-Gauthier, an offer had been made and accepted by a licensed building official to work as SCCOG's Building Code Enforcement Official. Doug Colter will begin work on Thursday March 16<sup>th</sup>. Mr. Colter has experience as a Building Official as well as grants and floodplain management.

**2. FY 2022 Audit/Annual Report**

Ms. Kennedy reported that the FY 22 has been completed and submitted to the relevant state agencies. There were no significant findings. The indirect rate increased from the previous year due to taking of accrued vacation time and the cost of health insurance and pension benefits. The Annual Report accompanies the audit and must be formerly approved per SCCOG's bylaws.

**MOTION:** To approve the FY 22 annual report (Allyn, Grant).

**3. STIP/TIP Amendments**

Ms. Rattan provided information regarding the TIP amendments being presented for endorsement, which included funding for CT DOT's electrical vehicle program, programming of federal PROTECT funds (resilience work), transportation demand management services (Congestion Mitigation/CMAQ funds funding CT Rides), and two entries for pump station assessments, which will include assessment of the South Road Groton underpass.

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**Member Municipalities:**

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MOTION: To recommend approval of the TIP amendments by the full SCCOG Board (Salomone, Allyn). So voted unanimously.

4. Metropolitan Transportation Plan (MTP)

Ms. Kennedy stated that a draft version of the MTP had been shared that included revisions responding to two comments received during the public comment period, one from FTA staff and one from a member of the public. A final draft will be made available once all comments have been reviewed (comment period ended Monday afternoon).

MOTION: to recommend approval of the MTP by the full SCCOG (Grant, Blanchard). So voted unanimously. Ms. Chesebrough thanked Ms. Rattan for all her work on the MTP.

5. IT Managed Services Contract

Ms. Kennedy stated that she had received quotes from four managed services providers and is near to deciding between two vendors. She noted that the recent revised bylaws require the Executive Committee (instead of the full Board) to approve contracts. The two companies under consideration are very different in terms of size and organization, and one is more costly than the other, but she feels comfortable that both can provide the necessary services. Mr. Brule stated that the decision should be based on the best fit. Mr. Allyn asked whether in-person services would be included (yes, though service would primarily be remote). Mr. Salomone asked whether the contracts include an expectation of response time. Ms. Kennedy said that one does, and the other is a small shop, but she has checked their references and they both do a good job.

Members discussed a potential change to the bylaws which would set a threshold for contract review. Mr. Allyn suggested including only contracts for goods/services provided to the SCCOG (i.e. excluding pass-through expenses). Ms. Kennedy stated she would pull a list of recent contracts to see how many/what values they were.

MOTION: To authorize Ms. Kennedy to proceed to contract for IT services (Brule, Grant). So voted unanimously.

6. Speaker Requests

Ms. Kennedy stated that she had on the list of speakers Frank Burns from the CT Tourism Coalition and SCCOG's Sam Alexander (regarding the Stormwater Authority pilot project). She also received a request from Eversource in the last few days asking for 15-20 minutes at a future meeting. Ms. Blanchard and Mr. Allyn stated more time would be needed, noting multiple topics of interest (rates, vegetation management, resiliency, stormwater). Ms. Kennedy suggested holding a separate special meeting or asking SEAT to push back their start time to 10:00. Mr. Allyn suggested asking for written liaison reports for that meeting as well. Members agreed with Ms. Kennedy's suggestion for a long April meeting, and to include both

Frank Burns and Sam Alexander at the March meeting.

7. Liaison Requests

LLHD's incoming Executive Director Jen Muggeo has requested that the Health Districts have a standing reporting spot on the agenda. Ledge Light and Uncas would coordinate to represent both districts each month. Members were in favor of adding the districts to the agenda. Ms. Kennedy noted that she would like to take off some of the standing agenda items that are dormant.

8. Adjournment

MOTION: To adjourn the meeting (Chesebrough).

The meeting adjourned at 9:02 a.m.

Respectfully Submitted,

Amanda E. Kennedy, Executive Director



## Southeastern Connecticut Council of Governments FY 2022 Annual Report February 2023

The Southeastern Connecticut Council of Governments (SCCOG) is one of nine regional councils of governments in Connecticut. The Council's mission is to provide a structure for intergovernmental cooperation on a wide range of issues facing southeastern Connecticut. Its predecessor agency, the Southeastern Connecticut Regional Planning Agency, was formed in 1961.

SCCOG's policy board is comprised of chief elected officials representing the region's 22 member municipalities, with participation from the Mashantucket Pequot and Mohegan Tribes, the U.S. Coast Guard Academy, the Naval Submarine Base New London, Southeast Area Transit, and the CT Department of Transportation. This annual report covers activities between July 1, 2021 and June 30, 2022.



### Transportation

The transportation planning program is funded with municipal dues, a CTDOT grant, and funds from the Federal Highway Administration (FHWA) and Federal Transit Administration (FTA).

**Metropolitan Transportation Plan and air quality conformity analysis:** SCCOG conducted outreach in advance of these documents' 2023 updates.

**Transportation Improvement Program:** SCCOG reviews and approves changes to the State and

Regional TIP on a monthly basis to allocate funding to projects as they progress.

**Regional Transportation Safety Plan:** SCCOG amended the Plan to conform to federal requirements necessary for SCCOG to apply for federal Safe Streets and Roads for All (SS4A) grant funding in the first quarter of FY2023.

**Transit Planning:** SCCOG provides technical planning assistance to Southeast Area Transit (SEAT) and the Eastern Connecticut Transportation Consortium (ECTC) and coordinates with Windham Regional

Transportation District (WRTD), Estuary Transit District (9Town Transit) and Arrowline (CT Transit express bus service). SCCOG also reviews and endorses transit performance measures and asset management plans. SCCOG continues to support SEAT's implementation of the 2014 Comprehensive Operational Analysis (COA), and provided support for the microtransit (demand response) service pilot in New London.

**Commuter Park & Ride Facilities:** SCCOG staff conducted quarterly counts at park & ride facilities in the region and submitted this information to CT DOT.

**Local Transportation Capital Improvement Program (LOTICIP):** Since 2014, SCCOG has received funding from CTDOT to administer and manage LOTICIP funds in the region. As of July 1, 2022, five LOTICIP projects had been completed, three were close to completing construction, three were in design, and three applications were in development. SCCOG staff provided assistance to municipalities in refining applications for seven projects submitted as concepts in 2021 and 2022.

**Transportation Alternatives Program (TAP):** The City of Norwich's Norwich-New London Turnpike project proceeded with design work. Additional TAP funding was allocated through the Bipartisan Infrastructure Investment and Jobs Act (IIJA), also known as the Bipartisan Infrastructure Law (BIL), authorized in November of 2021. In May 2022, SCCOG reconfirmed its 2019 project priorities for TAP funding, which included projects in New London, Groton, and Bozrah.

**Regional Bike and Pedestrian Plan:** SCCOG continued to implement its 2019 plan with projects including the Bicycle Facility Planning Study for Route 2 in North Stonington. SCCOG continues to aid municipal and advocacy groups, including the Connecticut Bike and Pedestrian

Advisory Board, Bike Groton and the City of Groton/Groton Utilities. SCCOG continues to catalog local bicycle plans, facilities, and data.

**Enhanced Mobility of Seniors & Individuals with Disabilities (Section 5310):** SCCOG solicited applications for Section 5310 grants, and seven grants were awarded including two non-traditional grants. Staff assisted the CTDOT in collecting Municipal Grant Program applications for operational grants to municipalities for senior and disabled transportation.

**Corridor Studies:** During the year, the SCCOG initiated two major Corridor Studies, one of Route 161 in East Lyme and one of Route 32 in New London. Both of these studies are scheduled to be completed in FY 2023. In addition, in FY 2022 the SCCOG was awarded an STP-funded corridor study of Norwich's downtown area, which is currently being scoped.

**Other Grant Opportunities:** SCCOG staff ensured that member municipalities were aware of funding opportunities, reviewed applications, and provided letters of support where appropriate (Community Connectivity, BUILD, Corridor Studies).

**Special Projects:** SCCOG continued coordination with CTDOT to advance potential improvements to the Gold Star Bridge, including enhancements to bicycle/pedestrian accommodations. SCCOG staff and Norwich consulted on Routes 82 and the downtown area. SCCOG coordinated with CTDOT on improvements to Route 85 necessitated by abandonment of the Route 11 expressway extension. SCCOG consulted CTDOT on several congested corridors identified within our Congestion Management Process. SCCOG staff participated in the Interstate 95 Planning & Environmental Linkage (PEL) Study and Eastern CT Corridor Rail and Transit Feasibility Study, providing information and local insight and assisting with public outreach.

## Comprehensive Planning:

This program is supported by municipal dues and a Regional Services Grant from Connecticut's Office of Policy and Management. Major tasks within the program include development of regional development and conservation plans, support and coordination of regional economic development efforts, administrative and technical support of the Council of Governments, and the provision of information to the public and other agencies and organizations. Of note are the following initiatives:

**Regional Plan of Conservation and Development (RPOCD):** SCCOG continues to work on projects implementing the recommendations of its 2017 Regional Plan. The RPOCD recommends a number of strategies and specific activities that are being implemented via hazard mitigation planning, shared services coordination, housing planning, planner and commissioner training, transportation planning and regional economic development activities discussed in this report. In addition, SCCOG's statutorily-required review of municipal Plans of Conservation and Development includes documentation of how the contents of each municipal plan specifically relate to regional goals and strategies. SCCOG encourages municipal requests for state or federal funding to include statements of how proposed municipal activities relate to regional goals established in the RPOCD and has assisted municipal staff in preparing this information.

**Regional Economic Development Activities:** In FY 2022, SCCOG was a coalition member in the Southeastern Connecticut Enterprise Region's (seCTer) Offshore Wind Industry Cluster (OWIC) application to the United States Economic Development Administration (EDA) for a \$39 Million Build Back Better Regional Challenge grant. SCCOG's portion of the application would

provide predevelopment assistance and create a digital dashboard for use by OWIC supply chain businesses looking to locate in the region. seCTer's coalition grant application advanced to Phase 2 of the competition and competed for American Rescue Plan funding. Although seCTer was named a Phase 2 finalist, one of only 60 nationwide, it was informed on September 1, 2022 that the region's application had not been one of the 21 selected for funding. The SCCOG and its Executive Director also supported and participated in the work of the Southeastern Connecticut Enterprise Region (seCTer), Thames River Heritage Park, and the Eastern Connecticut Workforce Investment Board (EWIB).

**Housing:** SCCOG and its staff continue to support the work of the Southeastern Connecticut Housing Alliance (SECHA) and to provide technical assistance in housing planning and implementation to its member municipalities. During this past year, SCCOG staff, SECHA, and the Community Foundation of Eastern CT discussed the potential for the establishment of a stand-alone housing resource/advocacy organization affiliated with the Centers for Housing Opportunity which exists elsewhere in the state; it is expected that a decision on this will be made in FY 2023. SCCOG encouraged its member municipalities to apply for CT Department of Housing Affordable Housing Plan Technical Assistance Grants; seven SCCOG municipalities received grants and SCCOG staff assisted six towns with developing draft plans that are being considered for adoption. As part of this work, SCCOG staff also developed region-wide resources including an analysis of Census data and a stand-alone strategy resource guide for affordable housing implementation strategies.

**Drinking Water:** The SCCOG has a Regional Water Committee, which serves as the region's

water planning body, with representation on that committee by the major municipal water purveyors in the region. The Eastern Connecticut Water Utility Coordinating Committee (Eastern WUCC) met twice, in February 2021 and May 2022. SCCOG staff play an important role in the Eastern WUCC, continuing to serve in the Secretary role. The State's three WUCCs met convened on four occasions for Statewide WUCC Implementation meetings. SCCOG staff led an Interconnections/Regionalization Workgroup of the Statewide WUCC Implementation effort, which resulted in draft changes to CT DEEP and CT DPH permitting processes, making it easier for water utilities to permit emergency interconnections.

**Wastewater Management:** SCCOG continued to engage with local wastewater staff to advance projects identified in SCCOG's 2019 Regional Wastewater Management Plan. SCCOG submitted a number of the plan's recommendations as candidate projects under the State of Connecticut and FEMA's Long-term Recovery Task Force effort.

**Stormwater Planning:** SCCOG continues to assist the Eastern Connecticut Conservation District (ECCD) in administering a regional stormwater collaborative. SCCOG applied for and received a \$65,000 grant from CIRCA to define the steps needed to create municipal stormwater authorities in four SCCOG member municipalities. This project got underway in June 2022.

**Hazard Mitigation Planning:** Municipalities must have a current FEMA-approved hazard mitigation plan in order to receive certain federal funding for disaster planning and hazard mitigation projects. SCCOG satisfies this requirement for its member municipalities through its development of regional hazard mitigation plans, which have been adopted in 2005, 2012, 2015 (to add former WINCOG towns), and 2017. In FY 2021 SCCOG applied for

a FEMA Building Resilient Infrastructure and Communities (BRIC) grant to update its hazard mitigation plan; SCCOG received notice in FY 2022 that it has received this \$149,963 grant and has engaged a consultant to update its hazard mitigation plan. SCCOG and its project consultant began work on the update to its hazard mitigation plan in spring 2022. The effort will leverage "Resilient CT 2.0," a concurrent initiative of the Connecticut Institute for Resilience and Climate Adaptation (CIRCA), to bring additional data into the plan, and make it a "Hazard Mitigation and Climate Adaptation Plan."

**Brownfields:** In fall 2021, SCCOG staff submitted candidate projects under the State of Connecticut and FEMA's Long-term Recovery Task Force effort; one such project was for supplemental phase I, II, and III environmental site assessments at the former Fusion Paperboard property in the Towns of Lisbon and Sprague. SCCOG staff participated in an information-gathering meeting with FEMA staff in February, 2022. SCCOG staff continues to assess ways in which it may assist its member municipalities with brownfield remediation.

**Military/Community Planning:** SCCOG staff continues to work with SUBASE New London and its neighboring municipalities to identify and resolve potential use conflicts. In 2020, SCCOG received a grant from DOD Office of Local Defense Community Cooperation to address parking issues in the vicinity of Electric Boat in the City of Groton. That project commenced in late 2020 and was completed in the summer of 2022. In summer 2022, SCCOG staff began working with staff from SUBASE New London and the Groton Utilities to develop a grant application for resilience improvements to utility systems serving SUBASE New London and the surrounding area in Groton.

**Human Services Coordination:** SCCOG continues to staff a Regional Human Services

Coordinating Council (RHSCC) to support the capacity of the region's human service providers and encourage coordination and efficiencies. SCCOG formed the first COG-sponsored RHSCC in the State in 2011, prior to RHSCCs being required by state statute. SCCOG has continued to work with RHSCC members to develop shared resources addressing agency and community needs, most recently working with the United Way of Southeastern CT, Chamber of Commerce of Eastern CT, and Community Foundation of Southeastern CT to develop a volunteer/board recruitment and training program. During FY 2022, SCCOG staff supported and helped coordinate the region's human service agencies' efforts to respond to the pandemic.

**Regional Geographic Information Systems:** SCCOG continues to maintain and update a regional web-based Geographic Information System (GIS) viewer, which includes an online

## **Municipal Services:**

This program is supported by municipal dues, a Regional Services Grant from Connecticut's Office of Policy and Management, and individual contracts with municipalities receiving direct assistance. The program includes direct technical assistance to member municipalities, training programs for members of local commissions, information-sharing and other support for municipal Chief Elected Officials, and the provision of statutorily required land use permitting reviews.

**Municipal Shared Services:** SCCOG staff and contractors provide planning and inland wetland assistance under contract to five municipalities and also assist with special projects and interim coverage as needed. SCCOG staff also provided assistance to six municipalities developing Affordable Housing Plans. In Fiscal Year 2021, SCCOG worked with its member municipalities to explore developing additional resources to address continued and emerging needs for

property survey index. SCCOG's SCCOG also complies with PA 18-175, which requires municipalities with digital parcel data to transmit that data to their Council of Governments, and for COGs to then deliver that data to OPM annually. SCCOG gathers the data annually and provides the required material to OPM.

**Legislative Coordination:** SCCOG meets annually with the southeastern Connecticut legislative delegation to discuss issues important to SCCOG member municipalities that might be the subject of proposed legislation before the start of the legislative session. SCCOG's 2022 legislative agenda included requests to address education funding, solid waste management, and zoning enforcement requirements. Federal and state legislators and their staff regularly attend SCCOG meetings.

qualified Building Official Services, Zoning Enforcement, and Inland Wetlands personnel. As a result, SCCOG has hired a part-time Building Inspector to serve two towns and a part-time Zoning Enforcement Official to serve two towns.

**Municipal Planner and Commissioner Training:** In FY 2022, SCCOG continued to work towards the goal of educating regional commissioners and planners. The training videos created by SCCOG staff continue to be available on the SCCOG website and YouTube. As State Statutes require that land use commissioners attend educational sessions beginning in 2023, the SCCOG will continue to assist towns in meeting this requirement.

**Municipal Chief Elected Official Support:** In FY 2022, the SCCOG initiated a new program to support Chief Elected Officials. The program consists of an Orientation Manual provided to all SCCOG CEOs, a "SCCOG 101" series of programs,



a mentor program, a Speakers Bureau, and CEO Roundtables.

**Regional Planning Commission (RPC):** SCCOG holds quarterly meetings of the RPC to engage municipal commissions in regional initiatives, share best practices, provide training on specific topics, and identify issues of concern that the SCCOG might assist in addressing. In FY 2022, SCCOG staff facilitated three virtual meetings with the RPC to discuss legislative updates, commissioner training requirements, and updates on municipal activities.

**Regional COVID-19 Response and Recovery Activities:** SCCOG staff continued to assist member municipalities in responding to the COVID-19 public health crisis throughout FY 2022. Activities included convening special Zoom meetings with the region's municipal CEOs and health district directors to transmit current information and public health guidance, and regularly compiling information from member municipalities to enable consistency in COVID protocols. SCCOG continued to support Connecticut's Executive Branch agencies, particularly DEMHS, in coordinating a Regional Recovery steering committee and associated working groups, at the request of the Office of the Governor. This work required a substantial investment of time in conducting outreach to regional stakeholders and preparing materials in preparation and response to COVID recovery meetings. SCCOG staff also attended COVID response calls convened by the Departments of Agriculture and Department of Aging and Disability Services. Toward the end of the fiscal

year, the SCCOG retained a Regional Recovery Coordinator, who assisted SCCOG member municipalities in their efforts to recover from the pandemic and to advise municipal staff on ARPA expenditure and reporting requirements.

**Statutory Planning and Zoning Referrals:** Connecticut General Statutes require that municipalities advise Councils of Governments of certain changes to zoning or subdivision regulations to allow COGs to assess potential intermunicipal impacts. During FY22, SCCOG staff reviewed and responded to 47 statutorily required referrals from municipalities in or adjacent to the SCCOG region.

**Sustainable CT:** Eight of SCCOG's 19 eligible municipalities are currently certified through this program, with one certified Silver and seven certified Bronze. SCCOG hosted a Sustainable CT fellow in the summer of 2021 who worked with 11 towns seeking certification, re-certification, or advancement from bronze to silver certification. Four towns submitted applications for recertification.

**2020 Census Participation:** Following the completion of the 2020 Decennial Census, staff has tracked the release of Census results from the Census and American Community Surveys. SCCOG continues to be an Anchor Partner of the Census Bureau by promoting data summits to municipalities. SCCOG staff also stayed informed of Census-related news to be able to provide answers to any municipalities with questions.

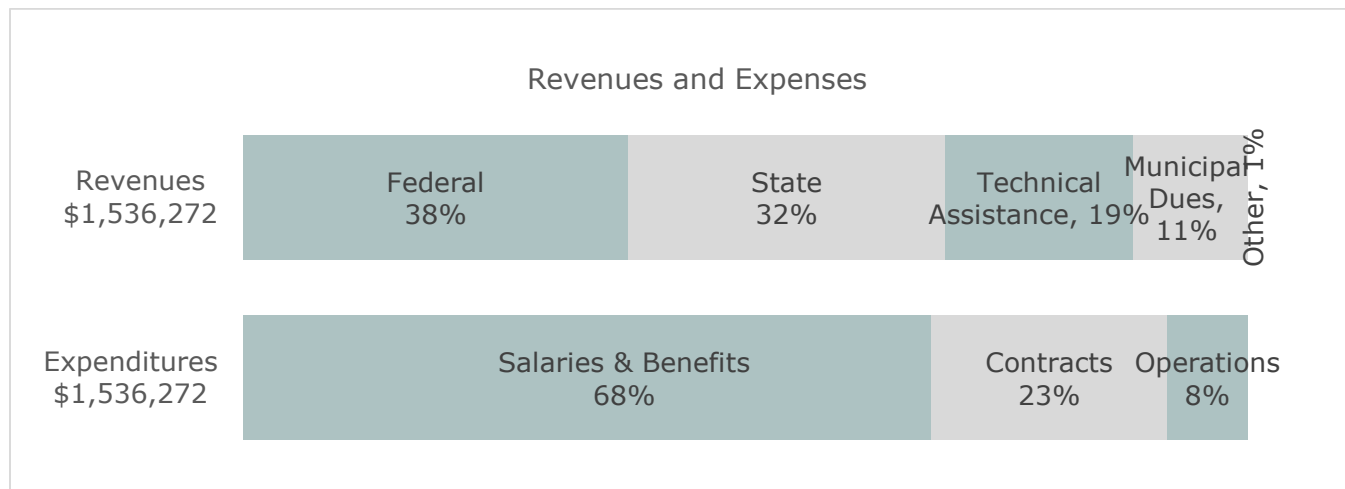
## Emergency Management Planning:

SCCOG is the fiduciary agent for the Department of Emergency Management and Homeland Security (DEMHS) Region 4 Regional Emergency Planning Team (REPT). In FY 2022, the REPT and its REPT Steering Committee approved a \$385,306.80 budget for the purchase of

equipment and services and for the provision of training to the region's emergency responders. In addition to these grant funds, SCCOG administered five other ongoing emergency management grants during the past fiscal year.

## Financial Summary:

An audited financial statement is available for review at [www.seccog.org](http://www.seccog.org).



## Staff:

Amanda Kennedy	Executive Director
Wendy Leclair	Office Manager
Kate Rattan	Planner III/Transportation Program Manager
Sam Alexander	Planner III
Nicole Haggerty	Planner II
Kyle Casiglio	Planner I
Jessica Cobb	GIS Coordinator
Jennifer Lindo	Land Use Specialist
James Butler	Senior Advisor

## Southeastern Connecticut Council of Governments:

5 Connecticut Avenue  
Norwich, Connecticut 06360  
(860) 889-2324  
[www.seccog.org](http://www.seccog.org)  
Facebook: [SeCTCOG](https://www.facebook.com/SeCTCOG)  
[office@seccog.org](mailto:office@seccog.org)

## Members:

Bozrah	New London	<i>Military Liaisons:</i>	<i>Tribal Affiliates:</i>
Colchester	North Stonington	U.S. Coast Guard	Mohegan Tribe
East Lyme	Norwich	Academy	Mashantucket-
Franklin	Preston	Naval Submarine	Pequot Tribal
Griswold	Salem	Base New London	Nation
Jewett City	Sprague		
City of Groton	Stonington Borough		MPO Membership:
Town of Groton	Town of Stonington		Southeast Area
Lebanon	Waterford		Transit (SEAT)
Ledyard	Windham		CT Department of
Lisbon			Transportation
Montville			(non-voting)

## Executive Leadership:

2021	2022
Chair: Fred C. Allyn, III, Ledyard	Chair: Fred C. Allyn, III, Ledyard
Vice-Chair: Michael Urgo, North Stonington	Vice-Chair: Danielle Chesebrough, Stonington
Treasurer: Keith Hedrick, City of Groton	Treasurer: Rob Brule, Waterford
Secretary: Danielle Chesebrough, Stonington	Secretary: Cheryl Blanchard, Sprague

If language assistance is needed, please contact SCCOG at 860-889-2324, [office@seccog.org](mailto:office@seccog.org).  
Si necesita asistencia lingüística, por favor comuníquese a 860-889-2324, [office@seccog.org](mailto:office@seccog.org).  
如果您需要语言帮助, 请致电 860-889-2324 或发送电子邮件至 [office@seccog.org](mailto:office@seccog.org).

**SOUTHEASTERN  
CONNECTICUT COUNCIL OF  
GOVERNMENTS**

**BASIC FINANCIAL STATEMENTS  
AS OF JUNE 30, 2022**

**TOGETHER WITH  
INDEPENDENT AUDITORS' REPORT,  
REQUIRED SUPPLEMENTARY  
INFORMATION,  
OTHER SUPPLEMENTARY INFORMATION,  
FEDERAL SINGLE AUDIT REPORTS,  
STATE SINGLE AUDIT REPORTS,  
AND OTHER REPORT**



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## **INDEPENDENT AUDITORS' REPORT**



## **INDEPENDENT AUDITORS' REPORT**

To the Board of Directors of  
Southeastern Connecticut Council of Governments  
Norwich, Connecticut

### **REPORT ON THE AUDIT OF THE FINANCIAL STATEMENTS**

#### ***Opinions***

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Southeastern Connecticut Council of Governments (SCCOG), as of and for the year ended June 30, 2022, and the related notes to the financial statements, which collectively comprise SCCOG's basic financial statements as listed in the table of contents.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of SCCOG as of June 30, 2022, and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

#### ***Basis for Opinions***

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditors' Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of SCCOG and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

#### ***Responsibilities of Management for the Financial Statements***

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about SCCOG's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

### ***Auditor's Responsibilities for the Audit of the Financial Statements***

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of SCCOG's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about SCCOG's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

### ***Required Supplementary Information***

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis on pages 4-10, the budgetary comparison information on page 41 and the pension schedules on pages 42-43 be presented to supplement the basic financial statements. Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

### ***Supplementary Information***

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise SCCOG's basic financial statements. The accompanying combining nonmajor fund financial statements, financial summary, DOT schedule, schedule of expenditures of federal awards, as required by Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, and the schedule of expenditures of state financial assistance, as required by the Connecticut State Single Audit Act, are presented for purposes of additional analysis and are not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining nonmajor fund financial statements, financial summary, DOT schedule, the schedule of expenditures of federal awards, and the schedule of expenditures of state financial assistance are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

### **Other Reporting Required by *Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated February 15, 2023, on our consideration of SCCOG's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of SCCOG's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering SCCOG's internal control over financial reporting and compliance.

*Hoyt, Filippetti & Malaghan, LLC*

Groton, Connecticut  
February 15, 2023

# **SOUTHEASTERN CONNECTICUT COUNCIL OF GOVERNMENTS**

## **MANAGEMENT'S DISCUSSION AND ANALYSIS**

### **JUNE 30, 2022**

As management of the Southeastern Connecticut Council of Governments, (SCCOG), we offer readers of the financial statements this narrative overview and analysis of the financial activities of the SCCOG for the fiscal year ended June 30, 2022. We encourage readers to consider the information presented here along with the SCCOG's basic financial statements.

#### **FINANCIAL HIGHLIGHTS**

- The assets and deferred outflows of resources of the SCCOG *exceeded* its liabilities and deferred inflows of resources at the close of the most recent fiscal year by \$503,854 (net position). Of this amount, \$279,639 (unrestricted net position) may be used to meet the SCCOG's ongoing obligations.
- The SCCOG's total net position *increased* by \$9,134. This *increase* is mostly the result of an *increase* in service and grant revenues over the prior year.
- As of the close of the current fiscal year, the SCCOG's governmental funds reported combined ending fund balances of \$532,216, a *decrease* of \$181,405 in comparison with the prior year. The total fund balance available for spending at the SCCOG's discretion (unassigned fund balance) was \$510,691, while \$21,525 was considered nonspendable.

#### **OVERVIEW OF THE FINANCIAL STATEMENTS**

This discussion and analysis is intended to serve as an introduction to the SCCOG's basic financial statements. The SCCOG's basic financial statements comprise three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements. This report also contains other supplementary information in addition to the basic financial statements themselves.

#### **Basis of Presentation**

The SCCOG is considered a single-program governmental organization for financial reporting purposes. Governmental Accounting Standards Board (GASB) Statement No. 34, *Basic Financial Statements – and Management's Discussion and Analysis – for State and Local Governments* requires the presentation of government-wide financial statements and fund financial statements. The government-wide financial statements consist of the statement of net position and the statement of activities, while the governmental fund financial statements consist of the governmental funds balance sheet and the governmental funds statement of revenues, expenditures, and changes in fund balances. The SCCOG has no business-type activities. Rather than presenting government-wide financial statements along with separate governmental fund financial statements, SCCOG has chosen to combine the two types of financial statements as permitted by GASB Statement No. 34. Accordingly, the accompanying financial statements of the SCCOG consist of the governmental funds balance sheet/statement of net position and the governmental funds statement of revenues, expenditures and changes in fund balances/statement of activities.

#### **Government-wide Financial Statements**

The government-wide financial statements are designed to provide readers with a broad overview of SCCOG's finances, in a manner similar to a private-sector business.

**SOUTHEASTERN CONNECTICUT COUNCIL OF GOVERNMENTS  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
JUNE 30, 2022**

**OVERVIEW OF THE FINANCIAL STATEMENTS** *(Continued)*

**Government-wide Financial Statements** *(Continued)*

The statement of net position presents information on all of the SCCOG's assets and liabilities, with the difference between the two reported as net position. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the SCCOG is improving or deteriorating.

The statement of activities presents information showing how the SCCOG's net position changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods (e.g., uncollected member town assessments and earned but unused vacation leave).

The government-wide financial statements display information about the SCCOG's governmental activities, which consists of regional planning. The SCCOG does not have any business-type activities.

The government-wide financial statements include only the SCCOG because there are no legally separate organizations for which the SCCOG is legally accountable.

The government-wide financial statements can be found on pages 11 and 12 of this report.

**Fund Financial Statements**

A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The SCCOG uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. All of the funds of the SCCOG are classified as governmental funds or fiduciary funds.

***Governmental Funds***

Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on near-term inflows and outflows of spendable resources, as well as on balances of spendable resources available at the end of the fiscal year. Such information may be useful in evaluating the SCCOG's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of SCCOG's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate this comparison between governmental funds and governmental activities.

**SOUTHEASTERN CONNECTICUT COUNCIL OF GOVERNMENTS  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
JUNE 30, 2022**

**OVERVIEW OF THE FINANCIAL STATEMENTS (*Continued*)**

**Fund Financial Statements (*Continued*)**

***Governmental Funds (Continued)***

The SCCOG maintains 27 individual governmental funds. Information is presented separately in the governmental fund balance sheet and in the governmental fund statement of revenues, expenditures, and changes in fund balances for the General fund, DOT Regional Transportation Planning Agreement Number 5.09-06(17) fund, DOT Regional Transportation Planning Agreement Number 5.09-06(17) fund, DOT Regional Transportation Planning Agreement Number 5.09-06(17), DOT Regional Transportation Planning Agreement Number 5.09-06(17), DOT Regional Transportation Planning Agreement Carryover Planning 19 fund, DOT Regional Transportation Planning Agreement Route 161 Corridor fund, DOT Regional Transportation Planning Agreement Route 32 Corridor fund, City of Groton Mobility Plan HQ00052010044 fund, the DEMHS Direct Service Programs fund, 2019 EMPG Regional Hazardous Materials fund, 2020 EMPG Regional Hazardous Materials fund, the OPM Regional Service Grant RSG-022-08 fund, and the Local Transportation Capital Improvement Program fund, all of which are considered to be major funds. Data from the other 13 governmental funds are combined into a single, aggregated presentation. Individual fund data for each of these nonmajor governmental funds is provided in the form of combining statements elsewhere in this report.

The basic governmental fund financial statements can be found on pages 13 through 19 of this report.

***Fiduciary Funds***

Fiduciary funds are used to account for resources held for the benefit of parties outside the government. Fiduciary funds are not reflected in the government-wide financial statements because the resources of those funds are not available to support SCCOG's operations. SCCOG reports only one fiduciary fund in which it holds resources for the Southeastern Connecticut Housing Alliance, Inc. in a custodial capacity. Receipts and expenditures of that fund are entirely for the benefit of that entity.

**Notes to the Financial Statements**

The notes to the financial statements provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements. The notes to the financial statements can be found on pages 22 - 40 of this report.

**Other Information**

In addition to the basic financial statements and accompanying notes, this report also contains required supplementary information other than this management's discussion and analysis that can be found on pages 41 - 43 of this report. Combining fund statements and other supplementary information can be found on pages 44 - 49 of this report.

**GOVERNMENT-WIDE FINANCIAL ANALYSIS**

**Net Position**

Over time, net position may serve as one measure of a government's financial position. The net position of the SCCOG totaled \$503,854 and is summarized as follows:

**SOUTHEASTERN CONNECTICUT COUNCIL OF GOVERNMENTS  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
JUNE 30, 2022**

**GOVERNMENT-WIDE FINANCIAL ANALYSIS (Continued)**

**Net Position (Continued)**

	Governmental Activities		Increase
	2022	2021	(Decrease)
Current and other assets	\$ 1,213,521	\$ 1,088,413	\$ 125,108
Capital assets, net	224,215	232,525	(8,310)
Deferred outflows of resources	374,537	367,450	7,087
Total assets and deferred outflows of resources	<u>\$ 1,812,273</u>	<u>\$ 1,688,388</u>	<u>\$ 123,885</u>
Current liabilities	\$ 367,372	\$ 246,814	\$ 120,558
Noncurrent liabilities	612,103	837,035	(224,932)
Total liabilities	<u>979,475</u>	<u>1,083,849</u>	<u>(104,374)</u>
Deferred inflows of resources	<u>328,944</u>	<u>109,819</u>	<u>219,125</u>
Net position			
Invested in capital assets	224,215	232,525	(8,310)
Unrestricted net position	<u>279,639</u>	<u>262,195</u>	<u>17,444</u>
Total net position	<u>503,854</u>	<u>494,720</u>	<u>9,134</u>
Total liabilities, deferred inflows of resources, and net position	<u>\$ 1,812,273</u>	<u>\$ 1,688,388</u>	<u>\$ 123,885</u>

The *increase* in current and other assets (namely cash and cash equivalents) is largely a reflection of the *increase* in unearned revenues at year end which are included in current liabilities.

As of June 30, 2022, approximately 44% of the SCCOG's net position reflects its investment in capital assets. The SCCOG uses these capital assets to provide services to member towns; consequently, these assets are not available for future spending.

The remainder of the SCCOG's net position is considered unrestricted and may be used to meet the SCCOG's ongoing obligations.

**SOUTHEASTERN CONNECTICUT COUNCIL OF GOVERNMENTS  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
JUNE 30, 2022**

**GOVERNMENT-WIDE FINANCIAL ANALYSIS (Continued)**

**Changes in Net Position**

Changes in net position are as follows:

	Governmental Activities		Increase
	2022	2021	(Decrease)
Revenues			
Program revenues			
Charges for services	\$ 292,920	\$ 251,379	\$ 41,541
Grants and contributions			
Operating	1,493,111	1,404,270	88,841
General revenues			
Municipal assessments	150,529	159,133	(8,604)
Interest and miscellaneous income	1,083	331	752
Total revenues	1,937,643	1,815,113	122,530
Program expenses			
Regional planning	1,928,509	1,834,606	93,903
Total expenses	1,928,509	1,834,606	93,903
Change in net position	\$ 9,134	\$ (19,493)	\$ 28,627

Charges for services *increased* over the prior year as SCCOG continued offering Building Official and Affordable Housing consulting services to its member towns during 2021-2022. Operating grants *increased* primarily as a result of two new DOT planning grants, one each for travel routes in New London and East Lyme, Connecticut.

**FINANCIAL ANALYSIS OF SCCOG'S FUNDS**

As noted earlier, the SCCOG uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

**Governmental Funds**

The focus of the SCCOG's governmental funds is to provide information on near-term inflows, outflows, and balances of spendable resources. Such information is useful in assessing the SCCOG's financing requirements. In particular, unassigned fund balance may serve as a useful measure of the SCCOG's net resources available for spending at the end of the fiscal year.



**SOUTHEASTERN CONNECTICUT COUNCIL OF GOVERNMENTS  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
JUNE 30, 2022**

**FINANCIAL ANALYSIS OF SCCOG'S FUNDS (*Continued*)**

**Governmental Funds (*Continued*)**

As of the end of the current fiscal year, the SCCOG's governmental funds reported combined ending fund balances of \$532,216, a *decrease* of \$181,405 in comparison with the prior year. This is mostly the result of a significant *decrease* in long-term debt and an increase in unavailable revenues. The entire fund balance includes \$510,691 of unassigned fund balance which is available for spending at the SCCOG's discretion and \$21,525 which is considered nonspendable.

***General Fund***

The general fund is the chief operating fund of the SCCOG.

***Other Major Funds***

The other major funds of the SCCOG provide various transportation or other planning services in the southeastern region.

**BUDGETARY HIGHLIGHTS**

Budgets are adopted by the Board of Directors on a modified accrual basis. The adopted annual budget covers the General Fund and all Special Revenue Funds except for DEMHS Direct Services and the CROG purchasing council.

The SCCOG's budget for 2021-2022, came in under budget for revenues, as a large portion of receivables were unavailable at year-end and therefore not yet eligible for revenue recognition. Expenditures came in over budget as many new grants were started during the fiscal year that were not anticipated when the budget was approved.

**CAPITAL ASSETS**

The SCCOG's capital assets as of June 30, 2022 totaled \$534,683, which includes land, land improvements, buildings and related improvements, and equipment and furnishings. New computer equipment was acquired during the year ended June 30, 2022 at a cost of approximately \$4,300.

The following table is a summary of SCCOG's capital assets as of June 30, 2022:

	Governmental Activities
Land	\$ 63,758
Land improvements	20,350
Buildings and related improvements	297,576
Equipment and furnishings	152,999
Total	<u>\$ 534,683</u>

Additional information on the SCCOG's capital assets can be found in *Note 4* on page 31 of this report.

**SOUTHEASTERN CONNECTICUT COUNCIL OF GOVERNMENTS  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
JUNE 30, 2022**

**NONCURRENT LIABILITIES**

As of June 30, 2022, the SCCOG had no noncurrent liabilities other than accrued compensated absences and its proportional share of the collective net pension liability in the State of Connecticut Municipal Employees' Retirement System, a cost sharing multiple employer public employee defined benefit plan.

As of June 30, 2022, SCCOG's noncurrent liabilities totaled \$612,103, of which \$53,970 was for accrued compensated absences and \$558,133 was the net pension liability.

Additional information on the SCCOG's noncurrent liabilities can be found in *Note 6* on page 33 of this report.

**ECONOMIC FACTORS AND NEXT YEAR'S BUDGET AND RATES**

During the fiscal year ended June 30, 2022, SCCOG adopted a 2022-2023 budget consisting of \$1,894,689 of anticipated revenues, \$1,796,868 of budgeted expenditures, and no increase to the \$.55 per capita dues for its member municipalities.

**REQUESTS FOR INFORMATION**

This financial report is designed to provide a general overview of the SCCOG's finances. Questions concerning any of the information provided in this report or requests for additional information should be addressed to the Executive Director of the Southeastern Connecticut Council of Governments, 5 Connecticut Avenue, Norwich, Connecticut 06360.

**SOUTHEASTERN CONNECTICUT COUNCIL OF GOVERNMENTS**  
**STATEMENT OF NET POSITION**  
**JUNE 30, 2022**

**ASSETS AND DEFERRED OUTFLOWS OF RESOURCES**

<b>CURRENT ASSETS</b>	
Cash and cash equivalents	\$ 749,177
Receivables, net	442,819
Prepaid expenses	21,525
Total current assets	<u>1,213,521</u>
<b>NONCURRENT ASSETS</b>	
Capital assets, non-depreciable	63,758
Capital assets, net of accumulated depreciation	<u>160,457</u>
Total noncurrent assets	224,215
<b>DEFERRED OUTFLOWS OF RESOURCES</b>	
Difference between expected and actual experience	48,586
Changes in assumptions	75,078
Changes in proportional share	134,867
Pension contributions made subsequent to the measurement date	<u>116,006</u>
Total deferred outflows of resources	<u>374,537</u>
Total assets and deferred outflows of resources	<u><u>\$ 1,812,273</u></u>

**LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND NET POSITION**

<b>CURRENT LIABILITIES</b>	
Accounts payable and accrued expenses	\$ 127,438
Due to funding source	9,325
Unearned revenue	<u>230,609</u>
Total current liabilities	367,372
<b>NONCURRENT LIABILITIES</b>	
Due within one year	5,397
Due in more than one year	<u>606,706</u>
Total noncurrent liabilities	<u>612,103</u>
Total liabilities	<u>979,475</u>
<b>DEFERRED INFLOWS OF RESOURCES</b>	
Changes in projected pension investment earnings	239,111
Difference between expected and actual experience	81,574
Changes in proportional share	<u>8,259</u>
Total deferred inflows of resources	328,944
<b>NET POSITION</b>	
Invested in capital assets	224,215
Unrestricted net position	<u>279,639</u>
Total net position	<u>503,854</u>
Total liabilities, deferred inflows of resources, and net position	<u><u>\$ 1,812,273</u></u>

*The accompanying notes are an integral part of these financial statements*

**SOUTHEASTERN CONNECTICUT COUNCIL OF GOVERNMENTS  
STATEMENT OF ACTIVITIES  
FOR THE YEAR ENDED JUNE 30, 2022**

		Program Revenues		Net (Expense)
	Expenses	Charges for Services	Operating Grants and Contributions	Revenue and Change in Net Position
GOVERNMENTAL ACTIVITIES				
Regional planning	\$ 1,928,509	\$ 292,920	\$ 1,493,111	\$ (142,478)
Total governmental activities	1,928,509	292,920	1,493,111	(142,478)
Total primary government	\$ 1,928,509	\$ 292,920	\$ 1,493,111	(142,478)
GENERAL REVENUES				
		Municipal assessments		150,529
		Interest and miscellaneous income		1,083
		Total general revenues		151,612
		Change in net position		9,134
		NET POSITION, beginning of year		494,720
		NET POSITION, end of year		\$ 503,854

*The accompanying notes are an integral part of these financial statements*

**SOUTHEASTERN CONNECTICUT COUNCIL OF GOVERNMENTS**  
**BALANCE SHEET**  
**GOVERNMENTAL FUNDS**  
**JUNE 30, 2022**

		U.S. DEPARTMENT OF TRANSPORTATION				
	GENERAL FUND	REGIONAL TRANSPORTATION PLANNING AGREEMENT 5.09-06(17)	REGIONAL TRANSPORTATION PLANNING AGREEMENT 5.09-06(17)	REGIONAL TRANSPORTATION PLANNING AGREEMENT 5.09-06(17)	REGIONAL TRANSPORTATION PLANNING AGREEMENT 5.09-06(17)	REGIONAL TRANSPORTATION PLANNING AGREEMENT Carryover Planning '19
<b>ASSETS</b>						
Cash and cash equivalents	\$ 749,177	\$ -	\$ -	\$ -	\$ -	\$ -
Grants receivable:						
Federal and State grants	-	-	-	106,407	-	-
Accounts receivable	-	-	-	-	-	-
Prepaid expense	21,525	-	-	-	-	-
Due from other funds	442,819	1,773	7,552	-	-	-
Total assets	<u>\$ 1,213,521</u>	<u>\$ 1,773</u>	<u>\$ 7,552</u>	<u>\$ 106,407</u>	<u>\$ -</u>	<u>\$ -</u>
<b>LIABILITIES</b>						
Accounts payable and accrued expenses	\$ 127,438	\$ -	\$ -	\$ -	\$ -	\$ -
Due to other funds	234,771	-	-	106,407	-	-
Due to funding source	-	1,773	7,552	-	-	-
Unearned revenue	5,163	-	-	-	-	-
Total liabilities	<u>367,372</u>	<u>1,773</u>	<u>7,552</u>	<u>106,407</u>	<u>-</u>	<u>-</u>
<b>DEFERRED INFLOWS OF RESOURCES</b>						
Revenue - unavailable	-	-	-	106,407	-	-
Total deferred inflows of resources	<u>-</u>	<u>-</u>	<u>-</u>	<u>106,407</u>	<u>-</u>	<u>-</u>
Total liabilities and deferred inflows of resources	<u>367,372</u>	<u>1,773</u>	<u>7,552</u>	<u>212,814</u>	<u>-</u>	<u>-</u>
<b>FUND BALANCES</b>						
Nonspendable	21,525	-	-	-	-	-
Unassigned	824,624	-	-	(106,407)	-	-
Total fund balances	<u>846,149</u>	<u>-</u>	<u>-</u>	<u>(106,407)</u>	<u>-</u>	<u>-</u>
Total liabilities, deferred inflows of resources and fund balances	<u>\$ 1,213,521</u>	<u>\$ 1,773</u>	<u>\$ 7,552</u>	<u>\$ 106,407</u>	<u>\$ -</u>	<u>\$ -</u>

*Continued*

*The accompanying notes are an integral part of these financial statements*

**SOUTHEASTERN CONNECTICUT COUNCIL OF GOVERNMENTS**  
**BALANCE SHEET**  
**GOVERNMENTAL FUNDS**  
**JUNE 30, 2022**

			DEPARTMENT OF DEFENSE	U.S. DEPARTMENT HOMELAND SECURITY		
	REGIONAL TRANSPORTATION PLANNING AGREEMENT Route 161 Corridor	REGIONAL TRANSPORTATION PLANNING AGREEMENT Route 32 Corridor	CITY OF GROTON MOBILITY PLAN HQ00052010044	DEMHS DIRECT SERVICE PROGRAMS	2019 EMPG REGIONAL HAZARDOUS MATERIALS	2020 EMPG REGIONAL HAZARDOUS MATERIALS
<b>ASSETS</b>						
Cash and cash equivalents	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Grants receivable:						
Federal and State grants	34,270	28,745	4,020	75,900	-	64,999
Accounts receivable	-	-	6,700	-	-	-
Prepaid expense	-	-	-	-	-	-
Due from other funds	-	-	-	-	-	-
Total assets	<u>\$ 34,270</u>	<u>\$ 28,745</u>	<u>\$ 10,720</u>	<u>\$ 75,900</u>	<u>\$ -</u>	<u>\$ 64,999</u>
<b>LIABILITIES</b>						
Accounts payable and accrued expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Due to other funds	34,270	28,745	10,720	75,900	-	64,999
Due to funding source	-	-	-	-	-	-
Unearned revenue	-	-	-	-	-	-
Total liabilities	<u>34,270</u>	<u>28,745</u>	<u>10,720</u>	<u>75,900</u>	<u>-</u>	<u>64,999</u>
<b>DEFERRED INFLOWS OF RESOURCES</b>						
Revenue - unavailable	18,534	13,412	10,720	75,900	-	64,999
Total deferred inflows of resources	<u>18,534</u>	<u>13,412</u>	<u>10,720</u>	<u>75,900</u>	<u>-</u>	<u>64,999</u>
Total liabilities and deferred inflows of resources	<u>52,804</u>	<u>42,157</u>	<u>21,440</u>	<u>151,800</u>	<u>-</u>	<u>129,998</u>
<b>FUND BALANCES</b>						
Nonspendable	-	-	-	-	-	-
Unassigned	(18,534)	(13,412)	(10,720)	(75,900)	-	(64,999)
Total fund balances	<u>(18,534)</u>	<u>(13,412)</u>	<u>(10,720)</u>	<u>(75,900)</u>	<u>-</u>	<u>(64,999)</u>
Total liabilities, deferred inflows of resources and fund balances	<u>\$ 34,270</u>	<u>\$ 28,745</u>	<u>\$ 10,720</u>	<u>\$ 75,900</u>	<u>\$ -</u>	<u>\$ 64,999</u>

*Continued*

*The accompanying notes are an integral part of these financial statements*

**SOUTHEASTERN CONNECTICUT COUNCIL OF GOVERNMENTS**  
**BALANCE SHEET**  
**GOVERNMENTAL FUNDS**  
**JUNE 30, 2022**

	STATE OF CONNECTICUT			
	OPM REGIONAL SERVICE GRANT RSG 022-08	LOCAL TRANSPORTATION CAPITAL IMPROVEMENT PROGRAM	NONMAJOR GOVERNMENTAL FUNDS	TOTAL GOVERNMENTAL FUNDS
<b>ASSETS</b>				
Cash and cash equivalents	\$ -	\$ -	\$ -	\$ 749,177
Grants receivable:				
Federal and State grants	-	-	17,191	331,532
Accounts receivable	-	-	104,587	111,287
Prepaid expense	-	-	-	21,525
Due from other funds	-	120,703	104,743	677,590
Total assets	<u>\$ -</u>	<u>\$ 120,703</u>	<u>\$ 226,521</u>	<u>\$ 1,891,111</u>
<b>LIABILITIES</b>				
Accounts payable and accrued expenses	\$ -	\$ -	\$ -	\$ 127,438
Due to other funds	-	-	121,778	677,590
Due to funding source	-	-	-	9,325
Unearned revenue	-	120,703	104,743	230,609
Total liabilities	<u>-</u>	<u>120,703</u>	<u>226,521</u>	<u>1,044,962</u>
<b>DEFERRED INFLOWS OF RESOURCES</b>				
Revenue - unavailable	-	-	23,961	313,933
Total deferred inflows of resources	<u>-</u>	<u>-</u>	<u>23,961</u>	<u>313,933</u>
Total liabilities and deferred inflows of resources	<u>-</u>	<u>120,703</u>	<u>250,482</u>	<u>1,358,895</u>
<b>FUND BALANCES</b>				
Nonspendable	-	-	-	21,525
Unassigned	-	-	(23,961)	510,691
Total fund balances	<u>-</u>	<u>-</u>	<u>(23,961)</u>	<u>532,216</u>
Total liabilities, deferred inflows of resources and fund balances	<u>\$ -</u>	<u>\$ 120,703</u>	<u>\$ 226,521</u>	<u>\$ 1,891,111</u>

*The accompanying notes are an integral part of these financial statements*

**SOUTHEASTERN CONNECTICUT COUNCIL OF GOVERNMENTS  
RECONCILIATION OF GOVERNMENTAL FUNDS BALANCE SHEET  
TO THE GOVERNMENT-WIDE STATEMENT OF NET POSITION -  
GOVERNMENTAL ACTIVITIES  
FOR THE YEAR ENDED JUNE 30, 2022**

Fund Balances - Governmental Funds	\$	532,216
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Amounts reported for *governmental activities* in the statement of net position are different because:

Capital assets used in governmental activities are not financial resources and therefore are not reported in the funds.		224,215
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Other assets or deferred outflows of resources are not available to pay for current-period expenditures and therefore are deferred or not recorded in the funds:

Deferred outflows of resources - difference between expected and actual experience		48,586
Deferred outflows of resources - changes in assumptions		75,078
Deferred outflows of resources - changes in proportional share		134,867
Deferred outflows of resources - pension contributions made subsequent to the measurement date		116,006
Receivables outstanding beyond 60 days of the fiscal year end		313,933

Other liabilities or deferred inflows of resources are not due and payable in the current period and therefore are deferred or not recorded in the funds.

Deferred inflows of resources - changes in projected pension investment earnings		(239,111)
Deferred inflows of resources - difference between expected and actual experience		(81,574)
Deferred inflows of resources - changes in proportional share		(8,259)
Compensated absences		(53,970)
Net pension liability		(558,133)

Net position of governmental activities	\$	503,854
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*The accompanying notes are an integral part of these financial statements*



**SOUTHEASTERN CONNECTICUT COUNCIL OF GOVERNMENTS  
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES  
GOVERNMENTAL FUNDS  
FOR THE YEAR ENDED JUNE 30, 2022**

	GENERAL FUND	U.S. DEPARTMENT OF TRANSPORTATION						
		REGIONAL TRANSPORTATION PLANNING AGREEMENT 5.09-06(17)	REGIONAL TRANSPORTATION PLANNING AGREEMENT 5.09-06(17)	REGIONAL TRANSPORTATION PLANNING AGREEMENT 5.09-06(17)	REGIONAL TRANSPORTATION PLANNING AGREEMENT 5.09-06(17)	REGIONAL TRANSPORTATION PLANNING AGREEMENT Carryover Planning '19	REGIONAL TRANSPORTATION PLANNING AGREEMENT Route 161 Corridor	REGIONAL TRANSPORTATION PLANNING AGREEMENT Route 32 Corridor
REVENUES								
Municipal assessments	\$ 150,529	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Intergovernmental:								
Federal and State grants	-	-	-	383,438	7,290	11,818	15,736	15,333
Other grants	-	-	-	-	-	-	-	-
Municipal and technical assessment contracts	-	-	-	-	-	-	-	-
Interest income	952	-	-	-	-	-	-	-
Other revenue	131	-	-	-	-	-	-	-
Total revenues	151,612	-	-	383,438	7,290	11,818	15,736	15,333
EXPENDITURES								
Current								
Direct salaries	10,882	-	-	241,835	-	-	24	-
Allocated indirect	20,590	-	-	301,083	-	-	29	-
Direct charges	777	-	-	1,354	-	13,131	34,217	28,745
Capital outlay	4,274	-	-	-	-	-	-	-
Total expenditures	36,523	-	-	544,272	-	13,131	34,270	28,745
Excess (deficiency) of revenues over expenditures	115,089	-	-	(160,834)	7,290	(1,313)	(18,534)	(13,412)
OTHER FINANCING SOURCES (USES)								
Transfers in	-	-	-	54,427	-	1,313	-	-
Transfers out	(110,539)	-	-	-	-	-	-	-
Total other financing sources (uses)	(110,539)	-	-	54,427	-	1,313	-	-
Excess (deficiency) of revenues and other financing sources over expenditures and other financing (uses)	4,550	-	-	(106,407)	7,290	-	(18,534)	(13,412)
FUND BALANCE, beginning of year	841,599	-	-	-	(7,290)	-	-	-
FUND BALANCE, end of year	<u>\$ 846,149</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ (106,407)</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ (18,534)</u>	<u>\$ (13,412)</u>

*Continued*

*The accompanying notes are an integral part of these financial statements*

**SOUTHEASTERN CONNECTICUT COUNCIL OF GOVERNMENTS  
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES  
GOVERNMENTAL FUNDS  
FOR THE YEAR ENDED JUNE 30, 2022**

	DEPARTMENT OF DEFENSE	U.S. DEPARTMENT OF HOMELAND SECURITY			STATE OF CONNECTICUT			
	CITY OF GROTON MOBILITY PLAN HQ00052010044	DEMHS DIRECT SERVICE PROGRAMS	2019 EMPG REGIONAL HAZARDOUS MATERIALS	2020 EMPG REGIONAL HAZARDOUS MATERIALS	OPM REGIONAL SERVICE GRANT RSG 022-08	LOCAL TRANSPORTATION CAPITAL IMPROVEMENT PROGRAM	NONMAJOR GOVERNMENTAL FUNDS	TOTAL GOVERNMENTAL FUNDS
<b>REVENUES</b>								
Municipal assessments		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 150,529
Intergovernmental:								
Federal and State grants	58,099	313,522	27,076	-	380,464	42,000	42,965	1,297,741
Other grants	-	-	-	-	-	-	9,415	9,415
Municipal and technical assessment contracts	-	-	-	-	-	-	278,192	278,192
Interest income	-	-	-	-	-	-	-	952
Other revenue	-	-	-	-	-	-	14,728	14,859
Total revenues	58,099	313,522	27,076	-	380,464	42,000	345,300	1,751,688
<b>EXPENDITURES</b>								
Current								
Direct salaries	2,697	-	-	-	184,934	9,475	78,514	528,361
Allocated indirect	3,358	-	-	-	230,242	11,796	90,708	657,806
Direct charges	40,080	325,823	-	64,999	287	20,729	212,510	742,652
Capital outlay	-	-	-	-	-	-	-	4,274
Total expenditures	46,135	325,823	-	64,999	415,463	42,000	381,732	1,933,093
Excess (deficiency) of revenues over expenditures	11,964	(12,301)	27,076	(64,999)	(34,999)	-	(36,432)	(181,405)
<b>OTHER FINANCING SOURCES (USES)</b>								
Transfers in	3,554	-	-	-	34,999	-	26,471	120,764
Transfers out	-	-	-	-	-	-	(10,225)	(120,764)
Total other financing sources (uses)	3,554	-	-	-	34,999	-	16,246	-
Excess (deficiency) of revenues and other financing sources over expenditures and other financing (uses)	15,518	(12,301)	27,076	(64,999)	-	-	(20,186)	(181,405)
FUND BALANCE, beginning of year	(26,238)	(63,599)	(27,076)	-	-	-	(3,775)	713,621
FUND BALANCE, end of year	<u>\$ (10,720)</u>	<u>\$ (75,900)</u>	<u>\$ -</u>	<u>\$ (64,999)</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ (23,961)</u>	<u>\$ 532,216</u>

*The accompanying notes are an integral part of these financial statements*

**SOUTHEASTERN CONNECTICUT COUNCIL OF GOVERNMENTS  
RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES,  
AND CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS  
TO THE STATEMENT OF ACTIVITIES  
FOR THE YEAR ENDED JUNE 30, 2022**

Net change in fund balances - total governmental funds	\$ (181,405)
Government funds report capital outlays as expenditures. However, in the statement of activities, the cost of those assets is allocated by the amount by which depreciation (\$12,585) exceeded capital additions (\$4,275) in the current period.	(8,310)
Revenues and deferred outflows of resources in the government-wide statements that do not provide financial resources are not reported in the funds:	
Change in unavailable revenues	185,955
Deferred outflows of resources - changes in projected pension investment earnings	(76,776)
Deferred outflows of resources - difference between expected and actual experience	115
Deferred outflows of resources - changes in assumptions	(45,381)
Deferred outflows of resources - changes in proportional share	108,584
Deferred outflows of resources - pension contributions made subsequent to the measurement date	20,545
Some expenses reported in the statement of activities do not require the use of current financial resources and, therefore, are not reported as expenditures in governmental funds, including the changes in:	
Deferred inflows of resources - changes in projected pension investment earnings	(239,111)
Deferred inflows of resources - difference between expected and actual experience	11,959
Deferred inflows of resources - changes in proportional share	8,027
Net pension liability	173,479
Compensated absences	51,453
Change in net position of governmental activities	<u>\$ 9,134</u>

*The accompanying notes are an integral part of these financial statements*

**SOUTHEASTERN CONNECTICUT COUNCIL OF GOVERNMENTS**  
**STATEMENT OF FIDUCIARY NET POSITION**  
**FIDUCIARY FUND**  
**JUNE 30, 2022**

<b>ASSETS</b>		<b>CUSTODIAL FUND</b>
<b>CURRENT ASSETS</b>		
Cash and cash equivalents	\$	12,434
Total current assets	\$	<u>12,434</u>
<b>LIABILITIES AND NET POSITION</b>		
<b>CURRENT LIABILITIES</b>		
Accounts payable	\$	2,086
Total current liabilities		<u>2,086</u>
<b>NET POSITION</b>		
Restricted for others		<u>10,348</u>
Total net position		<u>10,348</u>
Total liabilities and net deficit	\$	<u>12,434</u>

*The accompanying notes are an integral part of these financial statements*

**SOUTHEASTERN CONNECTICUT COUNCIL OF GOVERNMENTS**  
**STATEMENT OF CHANGES IN FIDUCIARY NET POSITION**  
**FIDUCIARY FUND**  
**FOR THE YEAR ENDED JUNE 30, 2022**

	CUSTODIAL FUND
ADDITIONS	
Donations and fundraising	\$ 16,500
Total additions	<u>16,500</u>
DEDUCTIONS	
Activities	<u>5,676</u>
Total deductions	5,676
Change in net position	10,824
Net Deficit, beginning of year	(476)
Net Position, end of year	<u><u>\$ 10,348</u></u>

*The accompanying notes are an integral part of these financial statements*

**SOUTHEASTERN CONNECTICUT COUNCIL OF GOVERNMENTS**  
**NOTES TO FINANCIAL STATEMENTS**  
**JUNE 30, 2022**

**NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

The Southeastern Connecticut Council of Governments (SCCOG) is a regional council of governments established under Chapter 50, Section 4-124i through 4-124p of the General Statutes of the State of Connecticut. Membership in SCCOG is open to any municipality within the Southeastern Connecticut planning region. Each member municipality is entitled to one voting representation on SCCOG who shall be the chief elected official. These representatives serve as the policy making Board of SCCOG. The day-to-day affairs of SCCOG are managed by the Executive Director.

The SCCOG provides comprehensive land use and transportation planning services in the Southeastern Connecticut region. SCCOG is funded primarily by assessments of area municipalities and federal and state grants.

The SCCOG's financial statements are prepared in accordance with generally accepted accounting principles (GAAP). The Governmental Accounting Standards Board (GASB) is responsible for establishing GAAP for state and local governments through its pronouncements (Statements and Interpretations). The more significant accounting policies established in GAAP and used by SCCOG are discussed below.

**REPORTING ENTITY**

The reporting entity consists of a) the primary government, b) organizations for which the primary government is financially accountable, and c) other organizations for which the nature of significance of their relationship with the primary government are such that exclusion would cause the reporting entity's financial statements to be incomplete or misleading as set forth by GASB. In evaluating how to define the reporting entity for financial statement reporting purposes, management has considered all potential component units. The decision to include a potential component unit in this reporting entity was made by applying the criteria set forth by GASB, including legal standing, fiscal dependency and financial accountability. The criterion has been considered and there are no agencies or entities which should be presented with this government.

**BASIS OF PRESENTATION**

The SCCOG is considered a single-program governmental organization for financial reporting purposes. Governmental Accounting Standards Board (GASB) Statement Number 34, *"Basic Financial Statements – and Management's Discussion and Analysis – for State and Local Governments"* requires the presentation of government-wide financial statements and fund financial statements. The government-wide financial statements consist of a statement of net assets and a statement of activities. The governmental funds financial statements consist of a balance sheet and a statement of revenues, expenditures, and changes in fund balances. The SCCOG has no business type activities.

The SCCOG's basic financial statements include both government-wide (reporting SCCOG as a whole) and fund financial statements (reporting SCCOG's major funds). Both the government-wide and fund financial statements categorize primary activities as governmental.

**SOUTHEASTERN CONNECTICUT COUNCIL OF GOVERNMENTS**  
**NOTES TO FINANCIAL STATEMENTS**  
**JUNE 30, 2022**

**NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (*Continued*)**

**BASIC FINANCIAL STATEMENTS – GOVERNMENT-WIDE STATEMENTS**

The SCCOG's basic financial statements include both government-wide (reporting SCCOG as a whole) and fund financial statements (reporting SCCOG's major funds). Both the government-wide and fund financial statements categorize primary activities as either governmental or business type. All of SCCOG's activities are for regional planning which is considered governmental. The SCCOG's fiduciary funds are excluded from these statements. As a general rule, the effect of inter-fund activity has been eliminated from the government-wide financial statements.

In the government-wide statement of net position, the governmental activities column (a) is presented on a consolidated basis, and (b) is reported on a full accrual, economic resource basis, which recognizes all long-term assets and receivables as well as long-term debt and obligations. The SCCOG's net position is reported in two parts – invested in capital assets and unrestricted net position.

The government-wide statement of activities reports both the gross and net cost of SCCOG's regional planning function. This function is also supported by general government revenues (municipal assessments and other revenues). The statement of activities reduces gross expenses (including depreciation) by related program revenues, operating grants, and capital grants and contributions. Program revenues must be directly associated with the function. The net cost is normally covered by general revenue (municipal assessments and other revenues). SCCOG does not allocate indirect costs on the government-wide statements, but does on the fund financial statements, as mentioned later.

This government-wide focus is more on the sustainability of SCCOG as an entity and the change in SCCOG's net position resulting from the current year's activities.

**BASIC FINANCIAL STATEMENTS – FUND FINANCIAL STATEMENTS**

The financial transactions of SCCOG are reported in individual funds in the fund financial statements. Each fund is accounted for by providing a separate set of self-balancing accounts that comprises its assets, deferred outflows of resources, liabilities, deferred inflows of resources, fund equity, revenues, and expenditures/expenses. The various funds are reported by generic classification within the financial statements.

The following fund types are used by SCCOG:

**Governmental Funds:**

The focus of the governmental funds' measurement (in the fund statements) is upon determination of financial position and changes in financial position (sources, uses, and balances of financial resources) rather than upon net income. Indirect costs are allocated among the funds based on direct payroll. The following is a description of the governmental funds of SCCOG:

**General Fund** – This fund is SCCOG's primary operating fund. It accounts for all financial resources of SCCOG, except those required to be accounted for in another fund. This fund is considered to be a major fund.

**SOUTHEASTERN CONNECTICUT COUNCIL OF GOVERNMENTS**  
**NOTES TO FINANCIAL STATEMENTS**  
**JUNE 30, 2022**

**NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (*Continued*)**

**BASIC FINANCIAL STATEMENTS – FUND FINANCIAL STATEMENTS**  
**(*Continued*)**

**Governmental Funds (*Continued*)**

**Special Revenue Funds** - These funds are used to account for the proceeds of specific revenue sources that are restricted or committed for specific purposes, excluding capital projects and debt service. SCCOG currently maintains 26 special revenue funds, the following 13 of which are considered major funds:

**U.S. Department of Transportation-Agreement Number 5.09-06(17) – Regional Transportation Planning** – This fund is used to account for revenues and expenditures relating to transportation planning in the southeastern Connecticut planning region.

**U.S. Department of Transportation-Agreement Number 5.09-06(17) – Regional Transportation Planning** – This fund is used to account for revenues and expenditures relating to transportation planning in the southeastern Connecticut planning region.

**U.S. Department of Transportation-Agreement Number 5.09-06(17) – Regional Transportation Planning** – This fund is used to account for revenues and expenditures relating to transportation planning in the southeastern Connecticut planning region.

**U.S. Department of Transportation-Agreement Number 5.09-06(17) – Regional Transportation Planning** – This fund is used to account for revenues and expenditures relating to transportation planning in the southeastern Connecticut planning region.

**U.S. Department of Transportation-Agreement-Carryover Planning 19** – This fund is used to account for revenues and expenditures relating to transportation planning in the southeastern Connecticut planning region.

**U.S. Department of Transportation-Agreement-Route 161 Corridor** – This fund is used to account for revenues and expenditures relating to transportation planning in Route 161 Corridor of East Lyme, Connecticut.

**U.S. Department of Transportation-Agreement-Route 32 Corridor** – This fund is used to account for revenues and expenditures relating to transportation planning in Route 32 Corridor of New London, Connecticut.

**U.S. Department of Defense City of Groton Mobility Plan HQ00052010044**-This fund is used to account for revenues and expenditures related to creating a parking and mobility plan for the City of Groton, Connecticut under the federal program “Community Economic Adjustment for Comparable Use and Joint Land Use Studies.”

**U.S. Department of Homeland Security DEMHS Direct Service Programs** – This fund is used to account for revenues and expenditures relating to the state homeland security grant programs and the emergency management performance grant programs administered by SCCOG to establish, enhance, and equip emergency preparedness programs in the Southeastern Connecticut planning region.



**SOUTHEASTERN CONNECTICUT COUNCIL OF GOVERNMENTS**  
**NOTES TO FINANCIAL STATEMENTS**  
**JUNE 30, 2022**

**NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (*Continued*)**

**BASIC FINANCIAL STATEMENTS – FUND FINANCIAL STATEMENTS**  
**(*Continued*)**

**Governmental Revenue Funds (*Continued*)**

**Special Revenue Funds (*Continued*)**

**2019 EMPG Regional Hazardous Materials** – This fund is used to account for the revenue and expenditures under an Emergency Management Performance Grant (“EMPG”) from the Department of Emergency Services and Public Protection Division of Emergency Management and Homeland Security.

**2020 EMPG Regional Hazardous Materials** – This fund is used to account for the revenue and expenditures under an Emergency Management Performance Grant (“EMPG”) from the Department of Emergency Services and Public Protection Division of Emergency Management and Homeland Security.

**State of Connecticut Office of Policy and Management-Regional Service Grant RSG 022-08** – These funds are used to account for the revenue and expenditures related to regional planning activities conducted in the southeastern Connecticut planning region. A separate fund is maintained for each fiscal year.

**State of Connecticut Department of Transportation – Local Transportation Capital Improvement Program (LOTICIP)** – This fund is used to account for revenues and expenditures relating to general LOTICIP program administration, LOTICIP application review and prioritization, and design reviews of approved municipal LOTICIP projects.

**Fiduciary Funds:** - These funds are used to report assets held in a trustee or agency capacity and therefore are not available to support SCCOG’s programs. The following is a description of the fiduciary fund of SCCOG:

**Custodial Fund** – This fund is used to account for resources held by SCCOG in a purely custodial capacity. The SCCOG utilizes this fund to account for assets held on behalf of the Southeastern Connecticut Housing Alliance.

When restricted, committed, assigned and unassigned resources are available for use, it is SCCOG’s policy to use restricted resources first, then committed, assigned and unassigned as they are needed.

**BASIS OF ACCOUNTING**

Basis of accounting refers to the point at which revenues or expenditures/expenses are recognized in the accounts and reported in the financial statements. It relates to the timing of the measurements made regardless of the measurement focus applied.

**Accrual:** Both governmental and business-type activities in the government-wide financial statements and the proprietary fund financial statements are presented on the accrual basis of accounting. Revenues are recognized when earned and expenses are recognized when incurred.

**SOUTHEASTERN CONNECTICUT COUNCIL OF GOVERNMENTS**  
**NOTES TO FINANCIAL STATEMENTS**  
**JUNE 30, 2022**

**NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (*Continued*)**

**BASIS OF ACCOUNTING (*Continued*)**

**Modified Accrual:** The governmental funds financial statements are presented on the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recorded when susceptible to accrual; i.e. both measurable and available. "Available" means collectible within the current period or within 60 days after year-end. Expenditures are generally recognized under the modified accrual basis of accounting when the related liability is incurred. The exception to this general rule is that principal and interest on general obligation long-term debt, if any, is recognized when due.

SCCOG uses the consumption method with regard to its expenditures for insurance premiums and other prepayments.

**CASH EQUIVALENTS**

SCCOG defines cash equivalents as liquid investments with an original maturity of three months or less. SCCOG had cash equivalents totaling \$326,890 between all governmental funds at June 30, 2022, which consisted of monies held in the State of Connecticut's Short-Term Investment Fund.

**CAPITAL ASSETS**

Capital assets purchased or acquired with an original cost of \$1,000 or more and an estimated useful life in excess of one year are reported at historical cost or estimated historical cost. Additions, improvements, and other capital outlays that significantly extend the useful life of an asset are capitalized. Other costs incurred for repairs and maintenance are expensed as incurred. Depreciation on all assets is provided on the straight-line basis over the asset's useful life. Useful lives for the assets of SCCOG range as follows:

<u>Assets</u>	<u>Years</u>
Building and improvements	39
Land improvements	15
Equipment and furnishings	5-20

Effective October 4, 2022, the capitalization threshold was raised from \$1,000 to \$5,000.

**COMPENSATED ABSENCES**

Under the terms of SCCOG's personnel policies, SCCOG employees are granted vacation and sick leave in varying amounts. Certain employees may carry over a limited number of unused vacation days to subsequent years and, in the event of termination, are reimbursed for unused vacations days. Accumulated unused sick time for tenured employees and unused vacation time for all employees are recognized as a liability of SCCOG in the government-wide financial statements.

**SOUTHEASTERN CONNECTICUT COUNCIL OF GOVERNMENTS**  
**NOTES TO FINANCIAL STATEMENTS**  
**JUNE 30, 2022**

**NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (*Continued*)**

**NET PENSION LIABILITY**

The net pension liability is measured as the portion of the actuarial value of projected benefits that is attributed to past periods of employee service in SCCOG's defined benefit pension plan, net of the pension plan's fiduciary net position. The pension plan's fiduciary net position is determined using the same valuation methods that are used by the related pension plan for purposes of preparing its statement of fiduciary net position.

**FUND EQUITY AND NET POSITION**

*Invested in Capital Assets, Net of Related Debt* – This category groups all capital assets into one component of net position. Accumulated depreciation and the outstanding balances of debt that are attributable to the acquisition, construction, or improvement of these assets reduce this category.

*Restricted Net Position* – This category represents constraints placed on net position use which are either (a) externally imposed by creditors, grantors, contributors, or laws or regulations of other governments, or (b) imposed by law through constitutional provisions or enabling legislation.

*Unrestricted Net Position* – This category represents the net position of SCCOG, which is not restricted for any project or other purpose.

In the fund financial statements, fund balances of governmental funds are classified in five separate categories as follows:

*Nonspendable Fund Balance* – Amounts that cannot be spent because they are either (a) not in spendable form, or (b) legally or contractually required to be maintained intact.

*Restricted Fund Balance* – Amounts restricted by enabling legislation. Also reported if (a) externally imposed by creditors, grantors, contributors, or laws regulated by other governments, or (b) imposed by law through constitutional provisions or enabling legislation.

*Committed Fund Balance* – Amounts that can only be used for specific purposes pursuant to constraints imposed by formal action of the government's highest level of decision making authority, the Board of Directors. A vote by the Board of Directors members is required to establish and modify or rescind a fund balance commitment.

*Assigned Fund Balance* – Amounts that are constrained by the government's intent to be used for specific purposes, but are neither restricted nor committed.

*Unassigned Fund Balance* – Residual classification of the General Fund. This classification represents fund balance that has not been assigned to other funds and that has not been restricted, committed, or assigned to specific purposes within the General Fund.

**SOUTHEASTERN CONNECTICUT COUNCIL OF GOVERNMENTS**  
**NOTES TO FINANCIAL STATEMENTS**  
**JUNE 30, 2022**

**NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (*Continued*)**

**DEFERRED OUTFLOWS/INFLOWS OF RESOURCES**

In addition to assets, the statement of financial position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, deferred outflows of resources, represents a consumption of net position or fund balance that applies to a future period(s) and thus, will not be recognized as an outflow of resources (expense or expenditure) until then. The SCCOG recognized \$374,537 of pension related deferred outflows for the year ended June 30, 2022.

In addition to liabilities, the statement of net position and balance sheet will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, *Deferred Inflows of Resources*, represents an acquisition of net position that applies to a future period and so will not be recognized as revenue until then. The SCCOG has two items that met this criteria: 1) unavailable revenue from receivables that were not received within 60 days of year end and are therefore not considered “available” totaling \$313,933, and 2) pension related deferred inflows with respect to SCCOG’s participation in the State of Connecticut Municipal Employees’ Retirement System (MERS) totaling \$328,944 at June 30, 2022.

**BUDGETS**

The SCCOG establishes an organization-wide budget in accordance with the provisions of its bylaws. A preliminary annual budget is prepared on or before January 1<sup>st</sup> and is presented to the Board for adoption prior to March 1<sup>st</sup> of each year. The operating budget, prepared on the modified accrual basis of accounting, includes proposed expenditures and the means of financing them. The budget excludes certain grants for which SCCOG acts as a flow through.

The Board, as necessary, may amend the budget during the fiscal year.

Formal budgetary integration is employed as a management control device during the year for SCCOG.

**USE OF ESTIMATES**

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

**SUBSEQUENT EVENTS**

Management has evaluated subsequent events for disclosure and/or recognition in the financial statements through February 15, 2023, the date that the financial statements were available to be issued. There were no subsequent events identified that require disclosure.

**SOUTHEASTERN CONNECTICUT COUNCIL OF GOVERNMENTS**  
**NOTES TO FINANCIAL STATEMENTS**  
**JUNE 30, 2022**

**NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (*Continued*)**

**APPLICATION OF ACCOUNTING STANDARDS**

For the year ended June 30, 2022, the following accounting pronouncements became effective and the District implemented such pronouncements, where applicable:

GASB Statement 87, Leases. This statement establishes a single model for lease accounting based on the foundational principle that leases are financings of the right to use an underlying asset.

**NOTE 2 - CASH, CASH EQUIVALENTS, AND INVESTMENTS**

Deposits - SCCOG does not have a policy for deposits. SCCOG also does not have a custodial credit risk policy. However, as a practice, SCCOG follows Connecticut State Statutes. The State of Connecticut requires that each depositor maintain segregated collateral in an amount equal to a defined percentage of its public deposits based upon the bank's risk based capital ratio.

Cash Equivalents / Investments - SCCOG does not have a custodial credit risk policy with regard to cash equivalents, investments, or related credit risk for debt securities, however, it is SCCOG's practice to follow Connecticut State Statutes (CGS). CGS Section 7-400 permits municipalities and local governments to invest in: (1) obligations of the United States and its agencies (2) highly rated obligations of any state of the United States or of any political subdivision, authority or agency thereof, and (3) shares or other interests in custodial arrangements or pools maintaining constant net asset values and in highly rated no-load open end money market mutual funds (with constant or fluctuating net asset values) whose portfolios are limited to obligations of the United States and its agencies, and repurchase agreements fully collateralized by such obligations. CGS Sections 3-27a to 3-27f permit the investment in the shares of the Connecticut Short Term Investment Fund (STIF).

The STIF is a money market investment pool managed by a division of the State of Connecticut's Treasurer's Office. Investments must be made in instruments authorized by the State's CGS using guidelines adopted by the State Treasurer. The fair value of the position in the pool is the same as the value of the pool shares and investments held by the fund and are stated at amortized cost. STIF is rated by Standard & Poor's at AAAm, its highest rating for money funds and investment pools.

Interest Rate Risk - Interest rate risk is the risk that the government will incur losses in fair value caused by changing interest rates. SCCOG does not have a formal investment policy that limits investment maturities as a means of managing its exposure to fair value losses arising from interest rate increases. SCCOG generally does not invest in any long-term investment obligations.

**SOUTHEASTERN CONNECTICUT COUNCIL OF GOVERNMENTS**  
**NOTES TO FINANCIAL STATEMENTS**  
**JUNE 30, 2022**

**NOTE 2 - CASH, CASH EQUIVALENTS, AND INVESTMENTS (*Continued*)**

At June 30, 2022, SCCOG's cash and cash equivalents, exclusive of its custodial fund were as follows:

Cash:		
Deposits - demand accounts	\$	422,287
Cash equivalents:		
State Short-Term Investment Fund (STIF)		326,890
Total cash and equivalents	\$	<u>749,177</u>

The bank balance of SCCOG's deposits, exclusive of its custodial fund, was \$438,315 at June 30, 2022, of which \$250,000 was covered by Federal Depository Insurance and the balance of \$188,315 was uninsured. The carrying amount and bank balance of SCCOG's custodial fund were both \$12,434 at June 30, 2022. All of the custodial funds bank balance was covered by Federal Depository Insurance at June 30, 2022.

**NOTE 3 - RECEIVABLES**

At June 30, 2022, receivables consisted of the following:

	Fund Financials		Government- Wide
	Major Funds	Non- Major Funds	Governmental Activities
Federal and State	\$ 314,341	\$ 17,191	\$ 331,532
Accounts receivable	6,700	104,587	111,287
Receivables, gross	321,041	121,778	442,819
Allowance for doubtful accounts	\$ -	\$ -	\$ -
Receivables, net	<u>\$ 321,041</u>	<u>\$ 121,778</u>	<u>\$ 442,819</u>

Governmental funds report *deferred inflows of resources* in revenue in connection with receivables that are not considered to be available to liquidate liabilities of the current period. Resources received that have not yet been earned and therefore do not qualify for revenue recognition are reported in both the government-wide and fund financial statements as *unearned revenue*.

	Fund Financials		Government- Wide
	Major Funds	Non- Major Funds	Governmental Activities
Current liabilities			
Unearned revenue	<u>\$ 125,866</u>	<u>\$ 104,743</u>	<u>\$ 230,609</u>
Deferred inflows of resources			
Revenue - unavailable	<u>\$ 289,972</u>	<u>\$ 23,961</u>	<u>\$ -</u>

**SOUTHEASTERN CONNECTICUT COUNCIL OF GOVERNMENTS**  
**NOTES TO FINANCIAL STATEMENTS**  
**JUNE 30, 2022**

**NOTE 4 – CAPITAL ASSETS**

Capital asset activity for the year ended June 30, 2022 is as follows:

	Balance June 30, 2021	Increases	Decreases	Balance June 30, 2022
<b>Governmental activities</b>				
Capital assets, not being depreciated				
Land	\$ 63,758	\$ -	\$ -	\$ 63,758
Capital assets, being depreciated				
Land improvements	20,350	-	-	20,350
Buildings and related improvements	297,576	-	-	297,576
Equipment and furnishings	148,725	4,274	-	152,999
Total assets, being depreciated	466,651	4,274	-	470,925
<b>Total governmental activities capital assets</b>	<u>530,409</u>	<u>4,274</u>	<u>-</u>	<u>534,683</u>
Less: accumulated depreciation for				
Land improvements	18,335	930	-	19,265
Buildings and related improvements	150,720	7,179	-	157,899
Equipment and furnishings	128,829	4,476	-	133,305
Total accumulated depreciation	297,884	12,585	-	310,469
<b>Total governmental activities capital assets being depreciated, net</b>	<u>168,767</u>	<u>(8,311)</u>	<u>-</u>	<u>160,456</u>
<b>Total government-wide capital assets, net</b>	<u>\$ 232,525</u>	<u>\$ (8,311)</u>	<u>\$ -</u>	<u>\$ 224,214</u>

Depreciation expense was charged to the following program:

Governmental activities	
Regional planning	\$ 12,585
Total depreciation expense-governmental activities	<u>\$ 12,585</u>

**SOUTHEASTERN CONNECTICUT COUNCIL OF GOVERNMENTS**  
**NOTES TO FINANCIAL STATEMENTS**  
**JUNE 30, 2022**

**NOTE 5 - INTER-FUND BALANCES AND TRANSFERS**

Inter-fund balances between governmental funds arise when receipts or disbursements are processed through one fund's cash accounts on behalf of another fund or from temporary advances of receipts. As of June 30, 2022, SCCOG's inter-fund balances were as follows:

	<u>Due From Other Funds</u>	<u>Due To Other Funds</u>
<b>General Fund</b>	\$ 442,819	\$ 234,771
<b>Other Major Funds:</b>		
U.S. Department of Transportation-Regional Transportation Planning Agreement 5.09-06(17)	1,773	-
U.S. Department of Transportation-Regional Transportation Planning Agreement 5.09-06(17)	7,552	-
U.S. Department of Transportation-Regional Transportation Planning Agreement 5.09-06(17)	-	106,407
U.S. Department of Transportation-Regional Transportation Planning Agreement -Route 161 Corridor	-	34,270
U.S. Department of Transportation-Regional Transportation Planning Agreement -Route 32 Corridor		28,745
Department of Defense - City of Groton Mobility Plan HQ00052010044	-	10,720
U.S. Department of Homeland Security-DEMHS Direct Service Programs	-	75,900
U.S. Department of Homeland Security-2020 EMPG Regional Hazardous Materials	-	64,999
Local Transportation Capital Improvement Program	120,703	-
<b>Other Governmental Funds:</b>		
U.S. Department of Homeland Security-		
DEMHS Homeland Security Regional Collaboration '19	13,634	-
DEMHS Homeland Security Regional Collaboration '20	21,650	-
DEMHS Homeland Security Regional Collaboration '21	13,500	-
DEMHS Homeland Security EMPG '20	-	1,500
DEMHS Multi-Jurisdiction Hazard Mitigation Plan Update	-	15,691
Municipal ARPA	55,959	-
Building Official and Affordable Housing Consulting	-	44,603
Preston Plan Review	-	3,623
UConn CIRCA Grants	-	15,615
Municipal and Technical Assistance	-	38,160
Southeastern Connecticut Housing Alliance	-	2,086
CROGG Regional Purchasing Council	-	500
	<u>\$ 677,590</u>	<u>\$ 677,590</u>



**SOUTHEASTERN CONNECTICUT COUNCIL OF GOVERNMENTS**  
**NOTES TO FINANCIAL STATEMENTS**  
**JUNE 30, 2022**

**NOTE 5 - INTER-FUND BALANCES AND TRANSFERS (Continued)**

Transfers represent nonreciprocal transactions between funds. Transfers between governmental funds are netted as part of the reconciliation to the government-wide financial statements.

The SCCOG made the following transfers during the year ended June 30, 2022:

	Transfers In	Transfers Out
<b>General Fund</b>	\$ -	\$ 110,539
<b>Other Major Funds:</b>		
U.S. Department of Transportation-Regional Transportation Planning Agreement 5.09-06(17)	54,427	-
U.S. Department of Transportation-Regional Transportation Planning Agreement 5.09-06(17) Carryover Planning '19	1,313	-
Department of Defense - City of Groton Mobility Plan HQ00052010044	3,554	
OPM Regional Service Grant RSG 022-08	34,999	-
<b>Other Governmental Funds:</b>		
U.S. Department of Homeland Security-DEMHS Homeland Security Regional Collaboration '19	-	10,225
DEMHS Homeland Security Regional Collaboration '18	10,225	-
Building Official and Affordable Housing Consulting	3,128	-
Municipal and Technical Assistance	13,118	-
	<u>\$ 120,764</u>	<u>\$ 120,764</u>

Transfers from the general fund to major funds and other governmental funds were for the purpose of providing the required local match or to fund grant deficits.

**NOTE 6 – NONCURRENT LIABILITIES**

Noncurrent liabilities of SCCOG consists of accumulated unpaid vacation benefits (compensated absences) and SCCOG's proportional share of the Connecticut Municipal Employees Retirement System net pension liability. Noncurrent liabilities of SCCOG for the year ended June 30, 2022 consist of:

	Balance June 30, 2021	Additions	Reductions/ Maturities	Balance June 30, 2022	Due Within One Year
Governmental Activities:					
Compensated absences	\$ 105,423	\$ -	\$ 51,453	\$ 53,970	\$ 5,397
Net pension liability	731,612	-	173,479	558,133	-
Total Governmental Activities noncurrent liabilities	<u>\$ 837,035</u>	<u>\$ -</u>	<u>\$ 224,932</u>	<u>\$ 612,103</u>	<u>\$ 5,397</u>

**SOUTHEASTERN CONNECTICUT COUNCIL OF GOVERNMENTS**  
**NOTES TO FINANCIAL STATEMENTS**  
**JUNE 30, 2022**

**NOTE 7 - FUND BALANCE**

At June 30, 2022, fund balances reported on the fund financial statements consisted of the following:

	<u>Nonspendable</u>	<u>Unassigned</u>
<b>General Fund</b>		
Prepaid items	\$ 21,525	\$ -
Unassigned	-	824,624
<b>Other Major Funds:</b>		
U.S. Department of Transportation-Regional Transportation Planning Agreement 5.09-06(17)	-	(106,407)
U.S. Department of Transportation-Regional Transportation Planning Agreement -Route 161 Corridor		(18,534)
U.S. Department of Transportation-Regional Transportation Planning Agreement -Route 32 Corridor		(13,412)
Department of Defense - City of Groton Mobility Plan HQ00052010044	-	(10,720)
U.S. Department of Homeland Security- -DEMHS Direct Service Programs	-	(75,900)
U.S. Department of Homeland Security-2020 EMPG Regional Hazardous Materials	-	(64,999)
<b>Other Governmental Funds:</b>		
U.S. Department of Homeland Security- DEMHS Homeland Security EMPG '20	-	(1,500)
DEMHS Multi-Jurisdiction Hazard Mitigation Plan Update	-	(15,691)
Preston Plan Review	-	(70)
UCONN CIRCA Grants	-	(6,200)
CROGG Regional Purchasing Council	-	(500)
	<u>\$ 21,525</u>	<u>\$ 510,691</u>

Deficit fund balances are expected to reverse in the subsequent fiscal year as previously unavailable revenues are collected and become available.

**NOTE 8 - PENSION PLAN**

**STATE OF CONNECTICUT MUNICIPAL EMPLOYEES' RETIREMENT SYSTEM**

SCCOG participates in the State of Connecticut Municipal Employees' Retirement System (MERS), which is a cost-sharing multiple employer public employee defined benefit plan established by the State of Connecticut and administered by the State Retirement Commission to provide benefits for the employees of participating municipalities. Full-time SCCOG personnel participate in the plan. MERS is considered to be a part of the State of Connecticut's financial reporting entity and is included in the State's financial statements as a pension

**SOUTHEASTERN CONNECTICUT COUNCIL OF GOVERNMENTS**  
**NOTES TO FINANCIAL STATEMENTS**  
**JUNE 30, 2022**

**NOTE 8 - PENSION PLAN (*Continued*)**

**STATE OF CONNECTICUT MUNICIPAL EMPLOYEES' RETIREMENT SYSTEM (*Continued*)**

trust fund. Information regarding the plan can be obtained on the State of Connecticut's website [www.osc.ct.gov](http://www.osc.ct.gov).

The plan has 4 sub plans: general employees with social security; general employees without social security; policemen and firemen with social security; and policemen and firemen without social security.

Plan provisions are set by statute of the State of Connecticut and may be amended by legislative action. MERS provides retirement benefits, as well as death and disability benefits. General employees are eligible to retire at age 55 with 5 years of continuous service, or 15 years of active aggregate service, or 25 years of aggregate service. Police and firemen have a compulsory retirement age of 65.

For members not covered by social security, the benefit is 2% of average final compensation times years of service. For members covered by social security, the benefit is 1 ½ % of the average final compensation not in excess of the year's breakpoint plus 2% of the average final compensation in excess of the year's breakpoint, times years of service.

The maximum benefit is 100% of the average final compensation and the minimum benefit is \$1,000 annually. Both the minimum and maximum include workers' compensation and social security benefits.

If any member covered by social security retires before age 62, the member's benefit until the member reaches age 62 or social security disability award is received, is computed as if the member is not under social security.

Members are eligible for early retirement after 5 years of continuous or 15 years of active aggregate service. The benefit is calculated on the basis of average final compensation and service to date of termination. Deferred to normal retirement age, or an actuarially reduced allowance may begin at the time of separation.

Employees are eligible for service-related disability benefits from being permanently or totally disabled from engaging in the service of the municipality provided such disability has arisen out of and in the course of employment with the municipality. Disability due to hypertension or heart disease, in the case of firemen and policemen, is presumed to have been suffered in the line of duty. Disability benefits are calculated based on compensation and service to the date of the disability with a minimum benefit (including workers' compensation benefits) of 50% of compensation at the time of disability.

Employees are eligible for non-service-related disability benefits with 10 years of service and being permanently or totally disabled from engaging in gainful employment in the service of the municipality. Disability benefits are calculated based on compensation and service to the date of the disability.

The plan also offers a lump-sum return of contributions with interest or surviving spouse benefit depending on length of service.

Participating municipalities make annual contributions consisting of a normal cost contribution, a contribution for the amortization of the net unfunded accrued liability, and a prior service amortization payment which covers the liabilities of the system not met by member contributions.

**SOUTHEASTERN CONNECTICUT COUNCIL OF GOVERNMENTS**  
**NOTES TO FINANCIAL STATEMENTS**  
**JUNE 30, 2022**

**NOTE 8 - PENSION PLAN *(Continued)***

**STATE OF CONNECTICUT MUNICIPAL EMPLOYEES' RETIREMENT  
SYSTEM *(Continued)***

For employees not covered by social security, each person is required to contribute 6% of compensation. For employees covered by social security, each person is required to contribute 3 ¼ % of compensation up to the social security taxable wage base plus 6% of compensation, if any, in excess of such base.

The components associated with pension expense and deferred outflows and inflows of resources have been determined based on fiduciary net position as audited by the State of Connecticut Auditors of Public Accounts as part of the State of Connecticut Comprehensive Annual Financial Report as of and for the year ended June 30, 2021.

At June 30, 2022, SCCOG reported a liability of \$558,133 for its proportionate share of the net pension liability. The net pension liability was measured at June 30, 2021, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of June 30, 2021. SCCOG's proportion of the net pension liability was based upon an allocation percentage calculated to six decimal places derived from SCCOG's payroll as compared to the total. SCCOG's allocation percentage for the reporting period ended June 30, 2022 was 0.235821%.

The total pension liability was calculated based on the following actuarial assumptions, applied to all periods included in the measurement:

Inflation	2.50%
Salary increases	3.50-10.00%, including inflation
Investment rate of return	7.00%, net of pension plan investment expense, including inflation

Mortality rates were based on the RP-2014 Combined Mortality Table for annuitants and non-annuitants. The actuarial assumptions used in the June 30, 2021 valuation were based on the results of an actuarial experience study for the period July 1, 2012 - June 30, 2017. Future Cost-of-Living Adjustments (COLA) for members who retire on or after January 1, 2002 are 60% of the annual increase in the CPI up to 6%. The minimum annual COLA is 2.5% and the maximum is 6%.

**SOUTHEASTERN CONNECTICUT COUNCIL OF GOVERNMENTS**  
**NOTES TO FINANCIAL STATEMENTS**  
**JUNE 30, 2022**

**NOTE 8 - PENSION PLAN (Continued)**

**STATE OF CONNECTICUT MUNICIPAL EMPLOYEES' RETIREMENT SYSTEM (Continued)**

The following is the plan's target allocation and the long-term expected real rate of return:

Asset Class	Target Allocation	Long-term Expected Real Rate Of Return
Domestic equity	20.0%	5.3%
Developed market international	11.0%	5.1%
Emerging market international	9.0%	7.4%
Core fixed income	16.0%	1.6%
Inflation linked bond	5.0%	1.3%
Emerging market debt	5.0%	2.9%
High yield bond	6.0%	3.4%
Real estate	10.0%	4.7%
Private equity	10.0%	7.3%
Alternative investments	7.0%	3.2%
Liquidity fund	1.0%	0.9%

The discount rate used to measure the total pension liability was 7.00%. The projection of cash flows used to determine the discount rate assumed that plan member contributions will be made at the current contribution rate and that employer contributions will be made at rates equal to the difference between actuarially determined contribution rates and the member rate. Based on those assumptions, the pension plan's fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability. For the year ended June 30, 2022, SCCOG recognized pension expense of \$154,565. At June 30, 2022, SCCOG reported deferred outflows of resources and deferred inflows of resources related to the pension from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Net difference between projected and actual earnings on pension plan investments	\$ -	\$ 239,111
Difference between expected and actual experience	48,586	81,574
Changes in assumptions	75,078	-
Changes in proportional share	134,867	8,259
SCCOG contributions after the measurement date	116,006	-
Total	<u>\$ 374,537</u>	<u>\$ 328,944</u>

**SOUTHEASTERN CONNECTICUT COUNCIL OF GOVERNMENTS**  
**NOTES TO FINANCIAL STATEMENTS**  
**JUNE 30, 2022**

**NOTE 8 - PENSION PLAN (Continued)**

**STATE OF CONNECTICUT MUNICIPAL EMPLOYEES' RETIREMENT SYSTEM (Continued)**

Amounts reported as deferred outflows of resources – SCCOG contributions after the measurement date will be recognized as a reduction of the net pension liability in the subsequent year. All other amounts reported as deferred outflows and deferred inflows will be recognized in pension expense as follows:

<u>June 30,</u>	
2022	\$ 59,593
2023	(42,846)
2024	(27,987)
2025	(59,173)
2026	-
Thereafter	-
Total	<u>\$ (70,413)</u>

The following schedule presents the net pension liability, calculated using the discount rate of 7.00%, as well as what SCCOG's net pension liability would be if it were calculated using a discount rate that is 1 percentage point lower (6.00%) or 1 percentage point higher (8.00%) than the current rate:

	1 % Decrease (6.00%)	Current Discount Rate (7.00%)	1 % Increase (8.00%)
SCCOG's proportionate share of net pension liability	\$ 941,176	\$ 558,133	\$ 226,237

**NOTE 9 - RISK MANAGEMENT AND LITIGATION**

SCCOG is exposed to various risks of losses related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. SCCOG has obtained coverage from commercial insurance companies and has effectively managed risk through various employee education and prevention programs. There have been no significant reductions in insurance coverage and settlements have not exceeded insurance coverage for each of the past three fiscal years. All risk management activities are accounted for in the general fund. Expenditures and claims are recognized when it is probable that a loss has occurred and the amount of the loss can be reasonably estimated. In determining claims, events that might create claims, but for which none have been reported, are considered. There were no claims outstanding at June 30, 2022.

**SOUTHEASTERN CONNECTICUT COUNCIL OF GOVERNMENTS**  
**NOTES TO FINANCIAL STATEMENTS**  
**JUNE 30, 2022**

**NOTE 10 –ECONOMIC DEPENDENCE**

A large concentration of revenue is comprised of Federal and State grants received from, or passed through, the State of Connecticut. Any loss or significant reduction of these grants could have a significant impact on SCCOG's financial position and program services.

**NOTE 11- EXPENDITURES IN EXCESS OF APPROPRIATIONS**

For the year ended June 30, 2022, the following expenditures were in excess of their budgeted appropriations by the following amounts:

Staff	
Salaries	\$ 103,806
FICA, insurance, retirement	23,714
Subcontractors/Contributions	
Professional services (general)	3,000
Planning consultant, Sprague	162
Preston plan review	2,903
Building official services	67,350
Regional recovery coordinator - ARPA	9,985
Route 161 corridor consulting	34,217
Route 32 corridor consulting	28,745
Zoning enforcement officer	13,899
CIRCA Stormwater	6,200
Other	
Equipment, rental/maintenance	159
Equipment, capital (incl. computers)	4,102
Insurance, bond	834

During the year ended June 30, 2022, SCCOG made no budget amendments.

**NOTE 12 - PRONOUNCEMENTS ISSUED, NOT YET EFFECTIVE**

The Governmental Accounting Standards Board (GASB) has issued several pronouncements prior to June 30, 2022 that have effective dates that may impact future financial presentations. Management has not currently determined what, if any, impact implementation of the following statements may have on the financial statements:

GASB Statement 91, Conduit Debt Obligations. This statement provides a single method of reporting conduit debt obligations by issuers and eliminates diversity in practice associated with: (1) commitments extended by issuers, (2) arrangements associated with conduit debt obligations, and (3) related note disclosures. The requirements of this statement are effective for reporting periods beginning after December 15, 2021 (the District's year ending June 30, 2023).

**SOUTHEASTERN CONNECTICUT COUNCIL OF GOVERNMENTS**  
**NOTES TO FINANCIAL STATEMENTS**  
**JUNE 30, 2022**

**NOTE 12 - PRONOUNCEMENTS ISSUED, NOT YET EFFECTIVE (*Continued*)**

GASB Statement 94, Public-Private and Public-Public Partnerships and Availability Payment Arrangements. This statement improves financial reporting by addressing issues related to public-private and public-public partnership arrangements (PPPs). The requirements of this statement are effective for fiscal years beginning after June 15, 2022 (the District's year ending June 30, 2023).

GASB Statement 96, Subscription-Based Information Technology Arrangements. This statement provides guidance on the accounting and financial reporting for subscription-based information technology arrangements (SBITAs) for government end users. The requirements of this statement are effective for fiscal years beginning after June 15, 2022 (the District's year ending June 30, 2023).

GASB Statement 99 - Omnibus 2022. This statement address both select practice issues that have been identified during implementation and accounting and financial reporting for financial guarantees. Portions of the statement are effective upon issuance (April 2022), while others are effective for years beginning after June 15, 2022 or June 15, 2023 (the District's fiscal years ending June 30, 2023 and 2024, respectively).

GASB Statement 100 - Accounting Changes and Error Corrections. This statement enhances accounting and financial reporting requirements for accounting changes and error corrections to provide more understandable, reliable, relevant, consistent, and comparable information for making decisions or assessing accountability. This statement is effective for accounting changes and error corrections made in fiscal years beginning after June 15, 2023 (the District's fiscal year ending June 30, 2024).

GASB Statement 101 - Compensated Absences. This statement updates the recognition and measurement guidance for compensated absences. The requirements of this statement are effective for fiscal years beginning after December 15, 2023 (the District's fiscal year ending June 30, 2025).



## **SUPPLEMENTARY INFORMATION**

**SOUTHEASTERN CONNECTICUT COUNCIL OF GOVERNMENTS**  
**BUDGETARY COMPARISON SCHEDULE - GENERAL FUND AND SELECTED SPECIAL REVENUE FUNDS**  
**FOR THE YEAR ENDED JUNE 30, 2022**

	ORIGINAL BUDGET	ADDITIONAL APPROPRIATIONS AND TRANSFERS	FINAL BUDGET	ACTUAL	VARIANCE WITH FINAL BUDGET POSITIVE (NEGATIVE)
<b>REVENUES</b>					
Municipal assessments	\$ 157,688	\$ -	\$ 157,688	\$ 150,529	\$ (7,159)
Municipal ARPA	-	-	-	11,748	11,748
OPM Grant (Regional Services Grant)	350,000	-	350,000	380,464	30,464
EDA CARES Act Funding	160,000	-	160,000	-	(160,000)
CTDOT Planning Grant	545,930	-	545,930	390,728	(155,202)
CTDOT - Route 161 Corridor	-	-	-	15,736	15,736
CTDOT - Route 32 Corridor	-	-	-	15,333	15,333
CTDOT FY 2016 PL Carryover	100,000	-	100,000	-	(100,000)
CTDOT FY 2019 PL Carryover	-	-	-	11,818	11,818
LOTCHIP	25,000	-	25,000	42,000	17,000
Technical assistance contracts	129,000	-	129,000	278,192	149,192
DEMHS (FY18) Regional Collaboration Grant	-	-	-	14,000	14,000
DEMHS (FY19) Regional Collaboration Grant	12,000	-	12,000	16,617	4,617
DEMHS (FY20) Regional Collaboration Grant	12,000	-	12,000	600	(11,400)
DEMHS (FY21) Regional Collaboration Grant	5,000	-	5,000	-	(5,000)
DEMHS (FY20) EMPG HazMat Grant	1,500	-	1,500	-	(1,500)
FEMA BRIC Hazard Mitigation Plan Grant	100,000	-	100,000	-	(100,000)
SECHA	14,000	-	14,000	5,675	(8,325)
DOD - JLUS Grant	110,000	-	110,000	58,099	(51,901)
Other income	-	-	-	13,099	13,099
Investment income	-	-	-	952	952
Total revenues	1,722,118	0	1,722,118	1,405,590	(316,528)
<b>EXPENDITURES</b>					
<b>Staff</b>					
Salaries	660,426	-	660,426	764,232	(103,806)
FICA, insurance, retirement	263,628	-	263,628	287,342	(23,714)
<b>Subcontractors/Contributions</b>					
Computer services	3,500	-	3,500	1,984	1,516
Professional services (general)	500	-	500	3,500	(3,000)
Planning consultant, Lisbon	60,000	-	60,000	52,951	7,049
Planning consultant, Sprague	11,000	-	11,000	11,162	(162)
Property survey index consultant	14,000	-	14,000	14,000	-
DEMHS financial consultant	25,500	-	25,500	24,400	1,100
Preston plan review	-	-	-	2,903	(2,903)
JLUS consultant	108,500	-	108,500	40,080	68,420
Transportation engineering consultant	100,000	-	100,000	33,860	66,140
Hazard mitigation plan consultant	100,000	-	100,000	15,691	84,309
Building official services	-	-	-	67,350	(67,350)
Regional recovery coordinator - ARPA	-	-	-	9,985	(9,985)
Route 161 corridor consulting	-	-	-	34,217	(34,217)
Route 32 corridor consulting	-	-	-	28,745	(28,745)
Zoning enforcement officer	-	-	-	13,899	(13,899)
CIRCA Stormwater	-	-	-	6,200	(6,200)
<b>Other</b>					
Office maintenance/utilities	36,000	-	36,000	34,044	1,956
Supplies	7,000	-	7,000	6,660	340
Equipment, rental/maintenance	7,000	-	7,000	7,159	(159)
Equipment, miscellaneous	500	-	500	-	500
Equipment, capital (incl. computers)	7,000	-	7,000	11,102	(4,102)
Phones, mail, internet	8,000	-	8,000	6,739	1,261
Insurance, bond	15,500	-	15,500	16,334	(834)
Printing	200	-	200	-	200
Travel	5,000	-	5,000	3,330	1,670
Conference expenses	3,000	-	3,000	890	2,110
Staff expenses	1,000	-	1,000	641	359
Books, subscriptions, dues	5,000	-	5,000	2,313	2,687
Audit, accounting, legal	35,000	-	35,000	34,100	900
Advertising	500	-	500	458	42
Total expenditures	1,477,754	-	1,477,754	1,536,271	(58,517)
Excess (deficiency) of revenues over expenditures - Budgetary Basis	\$ 244,364	\$ -	\$ 244,364	(130,681)	\$ (375,045)
<b>RECONCILIATION TO GAAP BASIS:</b>					
DEMHS direct services programs are not budgeted as revenues				340,598	
CRCOG purchasing council fees are not budgeted as revenues				5,500	
DEMHS direct service programs are not budgeted as expenditures				(390,822)	
CRCOG purchasing council costs are not budgeted as expenditures				(6,000)	
Excess of expenditures and other financing uses over revenues and other financing sources - GAAP basis				\$ (181,405)	

*See independent auditors' report*

**SOUTHEASTERN CONNECTICUT COUNCIL OF GOVERNMENTS  
SCHEDULE OF SCCOG'S PROPORTIONATE SHARE  
OF THE NET PENSION LIABILITY  
CONNECTICUT MUNICIPAL EMPLOYEES RETIREMENT SYSTEM  
LAST EIGHT FISCAL YEARS**

	2015	2016	2017	2018	2019	2020	2021	2022
SCCOG's proportion of the net pension liability	0.175363%	0.175363%	0.224384%	0.224384%	0.191759%	0.180784%	0.186302%	0.235821%
SCCOG's proportionate share of the net pension liability	\$ 170,207	\$ 240,091	\$ 440,415	\$ 370,909	\$ 733,399	\$ 667,240	\$ 731,612	\$ 558,133
SCCOG's covered-employee payroll	\$ 389,141	\$ 389,141	\$ 477,123	\$ 477,123	\$ 539,766	\$ 464,746	\$ 477,123	\$ 638,560
SCCOG's proportionate share of the net pension liability as a percentage of its covered payroll	43.74%	61.70%	92.31%	77.74%	135.87%	143.57%	153.34%	87.40%
Plan fiduciary net position as a percentage of the total pension liability	90.48%	92.72%	88.29%	91.68%	73.60%	72.69%	71.18%	82.59%

**Notes to Schedule**

Changes in benefit terms	None
Changes of assumptions	Rates of Inflation, Real Investment Return Mortality Withdrawal, Disability, Retirement, and Salary Increases
Actuarial cost method	Entry age
Amortization method	Level dollar, closed
Amortization period	20 years
Asset valuation method	5-year smoothed market

*See independent auditors' report*

**SOUTHEASTERN CONNECTICUT COUNCIL OF GOVERNMENTS  
SCHEDULE OF EMPLOYER CONTRIBUTIONS  
CONNECTICUT MUNICIPAL EMPLOYEES RETIREMENT SYSTEM  
LAST EIGHT FISCAL YEARS**

	2015	2016	2017	2018	2019	2020	2021	2022
Actuarially determined contribution	\$ 59,747	\$ 58,744	\$ 51,675	\$ 67,979	\$ 69,865	\$ 83,893	\$ 95,461	\$ 116,006
Contributions in relation to the actuarially determined contribution	59,747	58,744	51,675	67,979	69,865	83,893	95,461	116,006
Contribution deficiency (excess)	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Covered-employee payroll	\$ 389,141	\$ 389,141	\$ 477,123	\$ 477,123	\$ 539,766	\$ 464,746	\$ 477,123	\$ 638,560
Contributions as a percentage of covered-employee payroll	15.35%	15.10%	10.83%	14.25%	12.94%	18.05%	20.01%	18.17%

**Notes to Schedule**

Valuation date:	June 30, 2014	June 30, 2014	June 30, 2016	June 30, 2016	June 30, 2018	June 30, 2019	June 30, 2020	June 30, 2021
Measurement Date:	June 30, 2015	June 30, 2015	June 30, 2016	June 30, 2017	June 30, 2018	June 30, 2019	June 30, 2020	June 30, 2021

Actuarially determined contribution rates are calculated as of June 30, each biennium for the fiscal years ending two and three years after the valuation date

Actuarial cost method	Entry age
Amortization method	Level dollar, closed
Amortization period	20 years
Asset valuation method	5-year smoothed market
Inflation	2.50%
Salary increases	3.5%-10%, average, including inflation
Investment rate of return	7.0% net of investment expense, including inflation
Changes in assumptions	Rates of Inflation, Real Investment Return Mortality Withdrawal, Disability, Retirement, and Salary Increases

*See independent auditors' report*

**SOUTHEASTERN CONNECTICUT COUNCIL OF GOVERNMENTS  
COMBINING BALANCE SHEET  
NONMAJOR FUNDS  
JUNE 30, 2022**

FEDERAL PROGRAMS

	DEMHS HOMELAND SECURITY REGIONAL COLLABORATION '18	DEMHS HOMELAND SECURITY REGIONAL COLLABORATION '19	U.S. DEPARTMENT OF HOMELAND SECURITY DEMHS HOMELAND SECURITY REGIONAL COLLABORATION '20	DEMHS HOMELAND SECURITY REGIONAL COLLABORATION '21	DEMHS HOMELAND SECURITY EMPG '20	DEMHS MULTI-JURISDICTION HAZARD MITIGATION PLAN UPDATE	U.S. TREASURY  MUNICIPAL ARPA
<b>ASSETS</b>							
Cash and cash equivalents	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Grants receivable:							
Federal and State grants	-	-	-	-	1,500	15,691	-
Accounts receivable	-	-	-	-	-	-	-
Due from other funds	-	13,634	21,650	13,500	-	-	55,959
Total assets	<u>\$ -</u>	<u>\$ 13,634</u>	<u>\$ 21,650</u>	<u>\$ 13,500</u>	<u>\$ 1,500</u>	<u>\$ 15,691</u>	<u>\$ 55,959</u>
<b>LIABILITIES</b>							
Due to other funds	\$ -	\$ -	\$ -	\$ -	\$ 1,500	\$ 15,691	\$ -
Due to funding source	-	-	-	-	-	-	-
Unearned revenue	-	13,634	21,650	13,500	-	-	55,959
Total liabilities	<u>-</u>	<u>13,634</u>	<u>21,650</u>	<u>13,500</u>	<u>1,500</u>	<u>15,691</u>	<u>55,959</u>
<b>DEFERRED INFLOWS OF RESOURCES</b>							
Revenue - unavailable	-	-	-	-	1,500	15,691	-
Total deferred inflows of resources	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>1,500</u>	<u>15,691</u>	<u>-</u>
Total liabilities and deferred inflows of resources	<u>-</u>	<u>13,634</u>	<u>21,650</u>	<u>13,500</u>	<u>3,000</u>	<u>31,382</u>	<u>55,959</u>
<b>FUND BALANCES</b>							
Unassigned	-	-	-	-	(1,500)	(15,691)	-
Total fund balances	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>(1,500)</u>	<u>(15,691)</u>	<u>-</u>
Total liabilities, deferred inflows of resources and fund balances	<u>\$ -</u>	<u>\$ 13,634</u>	<u>\$ 21,650</u>	<u>\$ 13,500</u>	<u>\$ 1,500</u>	<u>\$ 15,691</u>	<u>\$ 55,959</u>

Continued

**SOUTHEASTERN CONNECTICUT COUNCIL OF GOVERNMENTS  
COMBINING BALANCE SHEET  
NONMAJOR FUNDS  
JUNE 30, 2022**

	BUILDING OFFICIAL AND AFFORDABLE HOUSING CONSULTING	PRESTON PLAN REVIEW	UCONN CIRCA GRANTS	MUNICIPAL AND TECHNICAL ASSISTANCE	SOUTHEASTERN CONNECTICUT HOUSING ALLIANCE	CRCOG REGIONAL PURCHASING COUNCIL	TOTAL NONMAJOR GOVERNMENTAL FUNDS
<b>ASSETS</b>							
Cash and cash equivalents	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Grants receivable:							
Federal and State grants	-	-	-	-	-	-	17,191
Accounts receivable	44,603	3,623	15,615	38,160	2,086	500	104,587
Due from other funds	-	-	-	-	-	-	104,743
Total assets	<u>\$ 44,603</u>	<u>\$ 3,623</u>	<u>\$ 15,615</u>	<u>\$ 38,160</u>	<u>\$ 2,086</u>	<u>\$ 500</u>	<u>\$ 226,521</u>
<b>LIABILITIES</b>							
Due to other funds	\$ 44,603	\$ 3,623	\$ 15,615	\$ 38,160	\$ 2,086	\$ 500	\$ 121,778
Due to funding source	-	-	-	-	-	-	-
Unearned revenue	-	-	-	-	-	-	104,743
Total liabilities	<u>44,603</u>	<u>3,623</u>	<u>15,615</u>	<u>38,160</u>	<u>2,086</u>	<u>500</u>	<u>226,521</u>
<b>DEFERRED INFLOWS OF RESOURCES</b>							
Revenue - unavailable	-	70	6,200	-	-	500	23,961
Total deferred inflows of resources	<u>-</u>	<u>70</u>	<u>6,200</u>	<u>-</u>	<u>-</u>	<u>500</u>	<u>23,961</u>
Total liabilities and deferred inflows of resources	<u>44,603</u>	<u>3,693</u>	<u>21,815</u>	<u>38,160</u>	<u>2,086</u>	<u>1,000</u>	<u>250,482</u>
<b>FUND BALANCES</b>							
Unassigned	-	(70)	(6,200)	-	-	(500)	(23,961)
Total fund balances	<u>-</u>	<u>(70)</u>	<u>(6,200)</u>	<u>-</u>	<u>-</u>	<u>(500)</u>	<u>(23,961)</u>
Total liabilities, deferred inflows of resources and fund balances	<u>\$ 44,603</u>	<u>\$ 3,623</u>	<u>\$ 15,615</u>	<u>\$ 38,160</u>	<u>\$ 2,086</u>	<u>\$ 500</u>	<u>\$ 226,521</u>

See independent auditors' report

**SOUTHEASTERN CONNECTICUT COUNCIL OF GOVERNMENTS  
COMBINING STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES  
NONMAJOR FUNDS  
FOR THE YEAR ENDED JUNE 30, 2022**

	FEDERAL PROGRAMS						
	DEMHS HOMELAND SECURITY REGIONAL COLLABORATION '18	DEMHS HOMELAND SECURITY REGIONAL COLLABORATION '19	U.S. DEPARTMENT OF HOMELAND SECURITY DEMHS HOMELAND SECURITY REGIONAL COLLABORATION '20	DEMHS HOMELAND SECURITY REGIONAL COLLABORATION '21	DEMHS HOMELAND SECURITY EMPG '20	DEMHS MULTI-JURISDICTION HAZARD MITIGATION PLAN UPDATE	U.S. TREASURY  MUNICIPAL ARPA
REVENUES							
Intergovernmental:							
Federal and State grants	\$ 14,000	\$ 16,617	\$ 600	\$ -	\$ -	\$ -	\$ 11,748
Other grants	-	-	-	-	-	-	-
Municipal and technical assessment contracts	-	-	-	-	-	-	-
Other revenue	-	-	-	-	-	-	-
Total revenues	14,000	16,617	600	-	-	-	11,748
EXPENDITURES							
Direct salaries	-	2,023	-	-	-	-	785
Allocated indirect	-	2,519	-	-	-	-	978
Direct charges	-	22,300	600	-	1,500	15,691	9,985
Total expenditures	-	26,842	600	-	1,500	15,691	11,748
Excess (deficiency) of revenues over expenditures	14,000	(10,225)	-	-	(1,500)	(15,691)	-
OTHER FINANCING SOURCES (USES)							
Transfers in	-	10,225	-	-	-	-	-
Transfers out	(10,225)	-	-	-	-	-	-
Total other financing sources (uses)	(10,225)	10,225	-	-	-	-	-
Excess (deficiency) of revenues and other financing sources over expenditures and other financing (uses)	3,775	-	-	-	(1,500)	(15,691)	-
FUND BALANCE, beginning of year	(3,775)	-	-	-	-	-	-
FUND BALANCE, end of year	\$ -	\$ -	\$ -	\$ -	\$ (1,500)	\$ (15,691)	\$ -

*Continued*

**SOUTHEASTERN CONNECTICUT COUNCIL OF GOVERNMENTS**  
**COMBINING STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES**  
**NONMAJOR FUNDS**  
**FOR THE YEAR ENDED JUNE 30, 2022**

	BUILDING OFFICIAL AND AFFORDABLE HOUSING CONSULTING	PRESTON PLAN REVIEW	UCONN CIRCA GRANTS	MUNICIPAL AND TECHNICAL ASSISTANCE	SOUTHEASTERN CONNECTICUT HOUSING ALLIANCE	CRCOG REGIONAL PURCHASING COUNCIL	TOTAL NONMAJOR GOVERNMENTAL FUNDS
<b>REVENUES</b>							
Intergovernmental:							
Federal and State grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 42,965
Other grants	-	-	9,415	-	-	-	9,415
Municipal and technical assessment contracts	105,158	-	-	173,034	-	-	278,192
Other revenue	-	3,553	-	-	5,675	5,500	14,728
Total revenues	<u>105,158</u>	<u>3,553</u>	<u>9,415</u>	<u>173,034</u>	<u>5,675</u>	<u>5,500</u>	<u>345,300</u>
<b>EXPENDITURES</b>							
Direct salaries	11,962	321	4,174	53,594	5,655	-	78,514
Allocated indirect	14,893	399	5,196	66,723	-	-	90,708
Direct charges	<u>81,431</u>	<u>2,903</u>	<u>6,245</u>	<u>65,835</u>	<u>20</u>	<u>6,000</u>	<u>212,510</u>
Total expenditures	108,286	3,623	15,615	186,152	5,675	6,000	381,732
Excess (deficiency) of revenues over expenditures	(3,128)	(70)	(6,200)	(13,118)	-	(500)	(36,432)
<b>OTHER FINANCING SOURCES (USES)</b>							
Transfers in	3,128	-	-	13,118	-	-	26,471
Transfers out	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>(10,225)</u>
Total other financing sources (uses)	3,128	-	-	13,118	-	-	16,246
Excess (deficiency) of revenues and other financing sources over expenditures and other financing (uses)	-	(70)	(6,200)	-	-	(500)	(20,186)
FUND BALANCE, beginning of year	-	-	-	-	-	-	(3,775)
FUND BALANCE, end of year	<u>\$ -</u>	<u>\$ (70)</u>	<u>\$ (6,200)</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ (500)</u>	<u>\$ (23,961)</u>

See independent auditors' report



**SOUTHEASTERN CONNECTICUT COUNCIL OF GOVERNMENTS  
FINANCIAL SUMMARY FOR THE  
SOUTHEASTERN CONNECTICUT HOUSING ALLIANCE  
CUSTODIAL FUND  
FOR THE YEAR ENDED JUNE 30, 2022**

CASH, beginning of year	\$ 2,937
<b>CASH RECEIPTS:</b>	
Liberty Bank Foundation	5,000
Community Foundation of Eastern Connecticut	5,000
Peoples United Foundation	2,500
Chelsea Groton Foundation	2,500
Dime Bank Foundation	1,500
Total cash receipts	<u>16,500</u>
<b>CASH DISBURSEMENTS</b>	
Wages and travel	<u>7,003</u>
Total cash disbursements	7,003
Excess (deficiency) of cash receipts over cash disbursements	9,497
CASH, end of year	<u><u>\$ 12,434</u></u>

*The accompanying notes are an integral part of these financial statements*

**SOUTHEASTERN CONNECTICUT COUNCIL OF GOVERNMENTS  
FINANCIAL SUMMARY FOR THE STATE OF CONNECTICUT  
DEPARTMENT OF TRANSPORTATION  
FOR THE YEAR ENDED JUNE 30, 2022**

	U.S. DEPARTMENT OF TRANSPORTATION AGREEMENT NUMBER 5.09-06(17) STATE PROJECT NUMBER DOT07189996PL REGIONAL TRANSPORTATION PLANNING FYE 2019	U.S. DEPARTMENT OF TRANSPORTATION AGREEMENT NUMBER 5.09-06(17) STATE PROJECT NUMBER DOT07209996PL REGIONAL TRANSPORTATION PLANNING FYE 2021	U.S. DEPARTMENT OF TRANSPORTATION AGREEMENT NUMBER 5.09-06(17) STATE PROJECT NUMBER DOT07209996PL REGIONAL TRANSPORTATION PLANNING FYE 2022	U.S. DEPARTMENT OF TRANSPORTATION AGREEMENT NUMBER 5.09-06(17) STATE PROJECT NUMBER DOT07209997PL REGIONAL TRANSPORTATION FY 2016 CARRYOVER	U.S. DEPARTMENT OF TRANSPORTATION AGREEMENT NUMBER 5.09-06(17) STATE PROJECT NUMBER DOT07209996PL REGIONAL TRANSPORTATION FY 2019 CARRYOVER	U.S. DEPARTMENT OF TRANSPORTATION AGREEMENT NUMBER 5.09-06(17) STATE PROJECT NUMBER DOT00440159PL EAST LYME ROUTE 161 CORRIDOR STUDY	U.S. DEPARTMENT OF TRANSPORTATION AGREEMENT NUMBER 5.09-06(17) STATE PROJECT NUMBER DOT00940262PL NEW LONDON ROUTE 32 CORRIDOR STUDY
MAXIMUM FUNDS AUTHORIZED							
U.S. Department of Transportation	\$ 462,154	\$ 485,271	\$ 501,770	\$ 234,142	\$ 178,429	\$ 177,778	\$ 177,778
State of Connecticut	43,905	60,659	62,721	-	22,304	22,222	22,222
Local required match	71,634	60,659	62,721	58,536	22,304	22,222	22,222
Total maximum funds authorized	<u>577,693</u>	<u>606,589</u>	<u>627,212</u>	<u>292,678</u>	<u>223,037</u>	<u>222,222</u>	<u>222,222</u>
AUDITED EXPENDITURES							
Direct salaries	228,109	240,113	241,835	-	-	-	-
Indirect	246,087	246,108	301,083	-	-	-	-
Direct charges	2,722	800	1,354	48,870	13,131	34,683	28,745
Total audited expenditures	<u>476,918</u>	<u>487,021</u>	<u>544,272</u>	<u>48,870</u>	<u>13,131</u>	<u>34,683</u>	<u>28,745</u>
DISTRIBUTION OF AUDITED EXPENDITURES							
U.S. Department of Transportation	381,534	389,617	435,418	39,096	10,505	27,746	22,996
State of Connecticut	36,246	48,702	54,427	-	1,313	3,468	2,875
Local	59,138	48,702	54,427	9,774	1,313	3,469	2,874
Total distribution of audited expenditures	<u>476,918</u>	<u>487,021</u>	<u>544,272</u>	<u>48,870</u>	<u>13,131</u>	<u>34,683</u>	<u>28,745</u>
CONNDOT RESPONSIBILITY							
U.S. Department of Transportation	381,534	389,617	435,418	39,096	10,505	27,746	22,996
State of Connecticut	36,246	48,702	54,427	-	1,313	3,468	2,875
Total ConnDOT responsibility	<u>417,780</u>	<u>438,319</u>	<u>489,845</u>	<u>39,096</u>	<u>11,818</u>	<u>31,214</u>	<u>25,871</u>
LESS: payments received through June 30, 2022	419,553	445,871	383,438	39,096	11,818	-	-
Balance due from (to) ConnDOT at June 30, 2022	<u>\$ (1,773)</u>	<u>\$ (7,552)</u>	<u>\$ 106,407</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 31,214</u>	<u>\$ 25,871</u>

\* Note: All amounts are cumulative through June 30, 2022 and reflect actual different indirect cost rates in effect during the year the funds were expended.

*The accompanying notes are an integral part of these financial statements*

## **SUPPLEMENTARY INFORMATION**

## **FEDERAL SINGLE AUDIT REPORTS**

**FEDERAL INTERNAL CONTROL  
AND COMPLIANCE REPORTS**

**INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL  
REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT  
OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH  
GOVERNMENT AUDITING STANDARDS**

To the Board of Directors of  
Southeastern Connecticut Council of Governments  
Norwich, Connecticut

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Southeastern Connecticut Council of Governments (SCCOG), as of and for the year ended June 30, 2022, and the related notes to the financial statements, which collectively comprise SCCOG's basic financial statements, and have issued our report thereon dated February 15, 2023.

**REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING**

In planning and performing our audit of the financial statements, we considered SCCOG's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of SCCOG's internal control. Accordingly, we do not express an opinion on the effectiveness of SCCOG's internal control.

*A deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that have not been identified.

## **REPORT ON COMPLIANCE AND OTHER MATTERS**

As part of obtaining reasonable assurance about whether SCCOG's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

## **PURPOSE OF THIS REPORT**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of SCCOG's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering SCCOG's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

*Hoyt, Filippetti & Malashan, LLC*

Groton, Connecticut

February 15, 2023

**INDEPENDENT AUDITORS' REPORT ON COMPLIANCE FOR EACH MAJOR  
PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED  
BY THE UNIFORM GUIDANCE**

To the Board of Directors of  
Southeastern Connecticut Council of Governments  
Norwich, Connecticut

**REPORT ON COMPLIANCE FOR EACH MAJOR FEDERAL PROGRAM**

***Opinion on Each Major Federal Program***

We have audited Southeastern Connecticut Council of Governments (SCCOG's) compliance with the types of compliance requirements identified as subject to audit in the OMB *Compliance Supplement* that could have a direct and material effect on each of SCCOG's major federal programs for the year ended June 30, 2022. SCCOG's major federal programs are identified in the summary of auditors' results section of the accompanying schedule of federal findings and questioned costs.

In our opinion, SCCOG complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2022.

***Basis for Opinion on Each Major Federal Program***

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Our responsibilities under those standards and the Uniform Guidance are further described in the Auditors' Responsibilities for the Audit of Compliance section of our report.

We are required to be independent of SCCOG and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for each major federal program. Our audit does not provide a legal determination of SCCOG's compliance with the compliance requirements referred to above.

***Responsibilities of Management for Compliance***

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules, and provisions of contracts or grant agreements applicable to SCCOG's federal programs.



### ***Auditor's Responsibilities for the Audit of Compliance***

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on SCCOG's compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards, *Government Auditing Standards*, and the Uniform Guidance will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about SCCOG's compliance with the requirements of each major federal program as a whole.

In performing an audit in accordance with generally accepted auditing standards, *Government Auditing Standards*, and the Uniform Guidance, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding SCCOG's compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.
- Obtain an understanding of SCCOG's internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of SCCOG's internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

### **REPORT ON INTERNAL CONTROL OVER COMPLIANCE**

*A deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the Auditors' Responsibilities for the Audit of Compliance section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance. Given these limitations, during our audit we did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses,

as defined above. However, material weaknesses or significant deficiencies in internal control over compliance may exist that were not identified.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

*Hoyt, Filippetti & Malaghan, LLC*

Groton, Connecticut

February 15, 2023

**SCHEDULE OF EXPENDITURES  
OF FEDERAL AWARDS**

**SOUTHEASTERN CONNECTICUT COUNCIL OF GOVERNMENTS**  
**SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS**  
**FOR THE YEAR ENDED JUNE 30, 2022**

Grantor; Pass-through Grantor; Program Title; Description	Pass-Through Entity Identifying Number	Federal CFDA Number	Grant Expenditures
<b>U.S. DEPARTMENT OF TRANSPORTATION</b>			
<b>Indirect:</b>			
Passed through the State of Connecticut Department of Transportation:			
Regional Transportation Planning			
Federal Highway Administration (FHWA) and	05.09-06(17)	20.205	\$ 187,564
New London - Route 32 Corridor Study DOT00940262PL	05.09-06(17)	20.205	22,996
East Lyme - Route 161 Corridor Study DOT00440159PL	05.09-06(17)	20.205	27,747
PL Carryforward Funds - DOT07229996PL	05.09-06(17)	20.205	1,505
			<u>239,812</u>
Regional Transportation Planning			
Federal Transit Administration (FTA)	05.09-06(17)	20.505	247,854
PL Carryforward Funds - DOT07229996PL	05.09-06(17)	20.505	9,000
			<u>256,854</u>
Total US Department of Transportation			<u>496,666</u>
<b>U.S. DEPARTMENT OF HOMELAND SECURITY</b>			
<b>Indirect:</b>			
Passed through the State of Connecticut Department of Emergency Services and Public Protection			
Building Resilient Infrastructure and Communities	EMB-2020-BR-001-0012	97.047	15,691
Homeland Security Grant Program			
Regional Collaboration FFY18 - Admin		97.067	26,842
Regional Collaboration FFY19 - Admin		97.067	600
Regional Collaboration FFY20 - Admin		97.067	5,230
Direct Service Regional 4 Collaboration FFY 2021		97.067	96,175
Direct Service Regional 4 Collaboration FFY 2020		97.067	153,371
Direct Service Regional 4 Collaboration FFY 2019		97.067	71,046
			<u>353,264</u>
Emergency Management Performance Grants			
2020 EMPG Regional Hazardous Materials Teams		97.042	64,999
EMPG Haz Mat Region 4 FFY 20 - Admin		97.042	1,500
			<u>66,499</u>
Total U.S. Department of Homeland Security			<u>435,454</u>
<b>U.S. DEPARTMENT OF DEFENSE</b>			
<b>Direct:</b>			
Community Economic Adjustments Assistances for Compatible Use and Joint Land Use Studies	HQ00052010044	12.610	42,581
<b>US DEPARTMENT OF TREASURY</b>			
<b>Indirect:</b>			
Passed through the Town of East Lyme, CT			
American Rescue Plan of 2021		21.027	1,530
Passed through the Town of Franklin, CT			
American Rescue Plan of 2021		21.027	117
Passed through the Town of Lisbon, CT			
American Rescue Plan of 2021		21.027	352
Passed through the Town of Montville, CT			
American Rescue Plan of 2021		21.027	1,527
Passed through the City of New London, CT			
American Rescue Plan of 2021		21.027	2,232
Passed through the Town of North Stonington, CT			
American Rescue Plan of 2021		21.027	470
Passed through the City of Norwich, CT			
American Rescue Plan of 2021		21.027	3,289
Passed through the Town of Salem, CT			
American Rescue Plan of 2021		21.027	352
Passed through the Town of Sprague, CT			
American Rescue Plan of 2021		21.027	235
Passed through the Borough of Stonington, CT			
American Rescue Plan of 2021		21.027	117
Passed through the Town of Stonington, CT			
American Rescue Plan of 2021		21.027	1,527
Total U.S. Department of Treasury			<u>11,748</u>
Total Expenditures of Federal Awards			<u>\$ 986,449</u>

*The accompanying notes are an integral part of this schedule.*

**SOUTHEASTERN CONNECTICUT COUNCIL  
OF GOVERNMENTS  
NOTE TO SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS  
JUNE 30, 2022**

**NOTE A - ACCOUNTING BASIS**

**BASIC FINANCIAL STATEMENTS**

The accounting policies of SCCOG conform to accounting principles generally accepted in the United States of America as applicable to state and local governments.

**SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS**

The accompanying schedule of expenditures of federal awards has been prepared on the accrual basis consistent with the preparation of the basic financial statements. Information included in the schedule of expenditures of federal awards is presented in accordance with the requirements Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance).

For cost reimbursement awards, revenues are recognized to the extent of expenditures. Expenditures have been recognized to the extent the related obligation was incurred within the applicable grant period and liquidated within 90 days after the end of the grant period.

For performance-based awards, revenues are recognized to the extent of performance achieved during the grant period.

Southeastern Connecticut Council of Governments has not elected to use the 10% de Minimis indirect cost rate.

**SCHEDULE OF FEDERAL FINDINGS  
AND QUESTIONED COSTS**

**SOUTHEASTERN CONNECTICUT COUNCIL  
OF GOVERNMENTS  
SCHEDULE OF FEDERAL FINDINGS AND QUESTIONED COSTS  
FOR THE YEAR ENDED JUNE 30, 2022**

**SECTION I – SUMMARY OF AUDITORS’ RESULTS**

**FINANCIAL STATEMENTS**

Type of auditors’ report issued:

Unmodified

Internal control over financial reporting:

☐ Material weakness(es) identified?

\_\_\_\_\_ Yes ✓ No  
None reported

☐ Significant deficiency(ies) identified?

\_\_\_\_\_ Yes ✓ No  
reported

Noncompliance material to financial statements noted?

\_\_\_\_\_ Yes ✓ No

**FEDERAL AWARDS**

Internal control over major programs:

☐ Material weakness(es) identified?

\_\_\_\_\_ Yes ✓ No  
None reported

☐ Significant deficiency(ies) identified?

\_\_\_\_\_ Yes ✓ No  
reported

Type of auditors’ report issued on compliance for major programs:

Unmodified

Any audit findings disclosed that are required to be reported in accordance with the Uniform Guidance

\_\_\_\_\_ Yes ✓ No

Identification of major programs:

<b>CFDA Number</b>	<b>Name of Federal Program</b>	<b>Expenditures</b>	<b>Federal Assistance</b>
20.205	U.S. Department of Transportation – Regional Transportation Planning Federal Highway Administration (FHWA) and Federal Transit Administration (FTA)	\$239,812	\$239,812
20.505	U.S. Department of Transportation – Regional Transportation Planning Federal Highway Administration (FHWA) and Federal Transit Administration (FTA)	\$256,854	\$256,854

Auditee qualified as low-risk auditee?

✓ Yes \_\_\_\_\_ No

Dollar threshold used to distinguish between Type A and Type B program:

\$750,000

**SOUTHEASTERN CONNECTICUT COUNCIL  
OF GOVERNMENTS  
SCHEDULE OF FEDERAL FINDINGS AND QUESTIONED COSTS  
FOR THE YEAR ENDED JUNE 30, 2022**

**SECTION II – SUMMARY OF FINDINGS RELATED TO FINANCIAL STATEMENTS  
REQUIRED UNDER GENERALLY ACCEPTED *GOVERNMENT  
AUDITING STANDARDS***

- We issued a report dated February 15, 2023 on compliance and on internal control over financial reporting based on an audit of financial statements performed in accordance with *Government Auditing Standards*.
- Our report on compliance indicated no reportable instances of noncompliance.
- Our report on internal control over financial reporting disclosed no material weaknesses.

**SECTION III – FEDERAL AWARD FINDINGS AND QUESTIONED COSTS**

- There were no findings or questioned costs reported.



**SOUTHEASTERN CONNECTICUT COUNCIL  
OF GOVERNMENTS  
SUMMARY SCHEDULE OF THE STATUS OF  
PRIOR FEDERAL AUDIT FINDINGS  
FOR THE YEAR ENDED JUNE 30, 2022**

**PRIOR YEAR AUDIT FINDINGS RESOLVED**

None

## **STATE SINGLE AUDIT REPORTS**

**STATE INTERNAL CONTROL AND  
COMPLIANCE REPORTS**

**INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL  
REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT  
OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH  
GOVERNMENT AUDITING STANDARDS**

To the Board of Directors of  
Southeastern Connecticut Council of Governments  
Norwich, Connecticut

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Southeastern Connecticut Council of Governments (SCCOG), as of and for the year ended June 30, 2022, and the related notes to the financial statements, which collectively comprise SCCOG's basic financial statements, and have issued our report thereon dated February 15, 2023.

**REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING**

In planning and performing our audit of the financial statements, we considered SCCOG's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of SCCOG's internal control. Accordingly, we do not express an opinion on the effectiveness of SCCOG's internal control.

*A deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that have not been identified.

## **REPORT ON COMPLIANCE AND OTHER MATTERS**

As part of obtaining reasonable assurance about whether SCCOG's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

## **PURPOSE OF THIS REPORT**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of SCCOG's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering SCCOG's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

*Hoyt, Filippetti & Malashan, LLC*

Groton, Connecticut

February 15, 2023

**INDEPENDENT AUDITORS' REPORT ON COMPLIANCE FOR EACH MAJOR  
STATE PROGRAM AND REPORT ON INTERNAL CONTROL OVER COMPLIANCE  
REQUIRED BY THE STATE SINGLE AUDIT ACT**

To the Board of Directors of  
Southeastern Connecticut Council of Governments  
Norwich, Connecticut

**REPORT COMPLIANCE FOR EACH MAJOR STATE PROGRAM**

***Opinion on Each Major State Program***

We have audited Southeastern Connecticut Council of Government (SCCOG)'s compliance with the types of compliance requirements identified as subject to audit in the Office of Policy and Management's *Compliance Supplement* that could have a direct and material effect on each of SCCOG's major state programs for the year ended June 30, 2022. SCCOG's major state programs are identified in the summary of auditors' results section of the accompanying schedule of findings and questioned costs.

In our opinion, SCCOG complied, in all material respects, with the compliance requirements referred to above that could have a direct and material effect on each of its major state programs for the year ended June 30, 2022.

***Basis for Opinion on Each Major State Program***

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America (GAAS); the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States; and the State Single Audit Act (C.G.S. Sections 4-230 to 4-236). Our responsibilities under those standards and the State Single Audit Act are further described in the Auditors' Responsibilities for the Audit of Compliance section of our report.

We are required to be independent of SCCOG and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for each major state program. Our audit does not provide a legal determination of SCCOG's compliance with the compliance requirements referred to above.

***Responsibilities of Management for Compliance***

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules and provisions of contracts or grant agreements applicable to SCCOG's state programs.

## ***Auditors' Responsibilities for the Audit of Compliance***

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on SCCOG's compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS, *Government Auditing Standards*, and the State Single Audit will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about SCCOG's compliance with the requirements of each major state program as a whole.

In performing an audit in accordance with GAAS, *Government Auditing Standards*, and the State Single Audit Act, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding SCCOG's compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.
- Obtain an understanding of SCCOG's internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the State Single Audit Act, but not for the purpose of expressing an opinion on the effectiveness of SCCOG's internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

## **REPORT ON INTERNAL CONTROL OVER COMPLIANCE**

*A deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a state program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a state program will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a state program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the Auditors' Responsibilities for the Audit of Compliance section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance. Given these limitations, during our audit we did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses,

as defined above. However, material weaknesses or significant deficiencies in internal control over compliance may exist that were not identified.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

*Hoyt, Filippetti & Malaghan, LLC*

Groton, Connecticut

February 15, 2023



**SCHEDULE OF EXPENDITURES OF STATE FINANCIAL  
ASSISTANCE**

**SOUTHEASTERN CONNECTICUT COUNCIL OF GOVERNMENTS  
SCHEDULE OF EXPENDITURES OF STATE FINANCIAL ASSISTANCE  
FOR THE YEAR ENDED JUNE 30, 2022**

State Grantor/Program Title	State Grant Program Core-CT Number	Grant Expenditures
<b>DEPARTMENT OF TRANSPORTATION</b>		
<b>Direct:</b>		
Regional Transportation Planning	12062-DOT57551-22108	\$ 23,445
Regional Transportation Planning	12062-DOT57551-22781	30,982
Local Transportation Capital Improvement Program	13033-DOT57197-43584	42,000
Fiscal Year 2019 Carryover	12062-DOT57551-22108	188
Fiscal Year 2019 Carryover	12062-DOT57551-22781	1,125
East Lyme - Route 161 Corridor Study	DOT00440159PL	3,427
New London - Route 32 Corridor Study	DOT00940262PL	2,874
<b>Total Department of Transportation</b>		<u>104,041</u>
<b>OFFICE OF POLICY AND MANAGEMENT</b>		
<b>Direct:</b>		
Regional Services Grants	12060-OPM20600-35457	380,463
<b>Total Office of Policy and Management</b>		<u>380,463</u>
<b>Total State Financial Assistance</b>		<u>\$ 484,504</u>

*The accompanying note is an integral part of this schedule.*

**SOUTHEASTERN CONNECTICUT COUNCIL  
OF GOVERNMENTS  
NOTE TO SCHEDULE OF EXPENDITURES OF  
STATE FINANCIAL ASSISTANCE  
FOR THE YEAR ENDED JUNE 30, 2022**

**NOTE A - ACCOUNTING BASIS**

**BASIC FINANCIAL STATEMENTS**

The accounting policies of Southeastern Connecticut Council of Governments (SCCOG) conform to accounting principles generally accepted in the United States of America as applicable to state and local governments.

**SCHEDULE OF EXPENDITURES OF STATE FINANCIAL ASSISTANCE**

The accompanying schedule of expenditures of state financial assistance has been prepared on the accrual basis consistent with the preparation of the basic financial statements. Information included in the schedule of expenditures of state financial assistance is presented in accordance with regulations established by the State of Connecticut, Office of Policy and Management.

For cost reimbursement awards, revenues are recognized to the extent of expenditures. Expenditures have been recognized to the extent the related obligation was incurred within the applicable grant period and liquidated within 90 days after the end of the grant period.

For performance-based awards, revenues are recognized to the extent of performance achieved during the period.

**SCHEDULE OF STATE FINDINGS  
AND QUESTIONED COSTS**

**SOUTHEASTERN CONNECTICUT COUNCIL  
OF GOVERNMENTS  
SCHEDULE OF STATE FINDINGS AND QUESTIONED COSTS  
FOR THE YEAR ENDED JUNE 30, 2022**

**SECTION I – SUMMARY OF AUDITORS’ RESULTS**

**FINANCIAL STATEMENTS**

Type of auditors’ report issued:

Unmodified

Internal control over financial reporting:

☐ Material weakness(es) identified?

\_\_\_\_\_ Yes ✓ No

☐ Significant deficiency(ies) identified?

\_\_\_\_\_ Yes ✓ None reported

Noncompliance material to financial statements noted?

\_\_\_\_\_ Yes ✓ No

**STATE FINANCIAL ASSISTANCE**

Internal control over major programs:

☐ Material weakness(es) identified?

\_\_\_\_\_ Yes ✓ No

☐ Significant deficiency(ies) identified?

\_\_\_\_\_ Yes ✓ None reported

Type of auditors’ report issued on compliance for major programs:

Unmodified

Any audit findings disclosed that are required to be reported  
in accordance with Section 4-236-24 of the Regulations to the State  
Single Audit Act?

\_\_\_\_\_ Yes ✓ No

The following schedule reflects the major programs included in the audit:

<i>State Grantor/Program</i>	<b>State Grant Program Identification Number</b>	<b>Expenditures</b>
<b>Office of Policy and Management:</b>		
Regional Services Grant	12060-OPM20600-35457	\$ 380,463
<b>Department of Transportation</b>		
Local Transportation Capital Improvement Program	13033-DOT57197-43584	\$ 42,000
Dollar threshold used to distinguish between Type A and Type B program:		<u><u>\$100,000</u></u>

**SOUTHEASTERN CONNECTICUT COUNCIL  
OF GOVERNMENTS  
SCHEDULE OF STATE FINDINGS AND QUESTIONED COSTS  
FOR THE YEAR ENDED JUNE 30, 2022**

**SECTION II– SUMMARY OF FINDINGS RELATED TO FINANCIAL STATEMENTS  
REQUIRED UNDER *GOVERNMENT AUDITING STANDARDS***

- We issued a report dated February 15, 2023 on internal control over financial reporting and on compliance and other matters based on an audit of financial statements performed in accordance with *Government Auditing Standards*.
- Our report on compliance indicated no reportable instances of noncompliance.
- Our report on internal control over financial reporting disclosed no material weaknesses.

**SOUTHEASTERN CONNECTICUT COUNCIL  
OF GOVERNMENTS  
SCHEDULE OF STATE FINDINGS AND QUESTIONED COSTS  
FOR THE YEAR ENDED JUNE 30, 2022**

**SECTION III – FINDINGS AND QUESTIONED COSTS RELATING TO STATE  
FINANCIAL ASSISTANCE**

None

**SOUTHEASTERN CONNECTICUT COUNCIL  
OF GOVERNMENTS  
SUMMARY SCHEDULE OF THE STATUS OF  
PRIOR STATE AUDIT FINDINGS  
FOR THE YEAR ENDED JUNE 30, 2022**

**PRIOR YEAR AUDIT FINDINGS RESOLVED**

None



## INDEPENDENT AUDITORS' REPORT ON THE SCHEDULE OF INDIRECT COSTS AND OVERHEAD RATE CALCULATION

To the Board of Directors of  
Southeastern Connecticut Council of Governments  
Norwich, Connecticut

### Opinion

We have audited the accompanying Schedule of Indirect Costs and Overhead Rate Calculation of the Southeastern Connecticut Council of Governments (SCCOG) for the year ended June 30, 2022, and the related notes to the schedule.

In our opinion, the Schedule of Indirect Costs and Overhead Rate Calculation presents fairly, in all material respects, the indirect costs and overhead rate of SCCOG for the year ended June 30, 2022, in accordance with provisions prescribed by *Title 2 U.S. Code of Federal Regulations Part 200*, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance).

### Basis for Opinion

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditors' Responsibilities for the Audit of the Financial Information section of our report. We are required to be independent of SCCOG and to meet our other ethical responsibilities in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

### Basis of Accounting

We draw attention to Note A of the schedule, which describes the basis of accounting to meet the requirements of the Council's Transportation Planning Agreement with the State of Connecticut Department of Transportation (DOT). The schedule is prepared on the basis of the provisions prescribed by *Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance), which is a basis of accounting other than accounting principles generally accepted in the United States of America, to comply with the requirements of the DOT. Our opinion is not modified with respect to this matter.

### Responsibilities of Management for the Financial Information

Management is responsible for the preparation and fair presentation of the schedule in accordance with the provisions prescribed by *Title 2 U.S. Code of Federal Regulations Part 200*, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance), and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of the schedule that is free from material misstatement, whether due to fraud or error.

## **Responsibilities of Management for the Financial Information (*Continued*)**

In preparing the schedule, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about SCCOG's ability to continue as a going concern within one year after the date that the schedule is available to be issued.

## **Auditors' Responsibilities for the Audit of the Financial Information**

Our objectives are to obtain reasonable assurance about whether the schedule as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the schedule.

In performing an audit in accordance with generally accepted auditing standards, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the schedule, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the schedule.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of SCCOG's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the schedule.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about SCCOG's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control related matters that we identified during the audit.

## **Report on the Audit of the Financial Statements**

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Southeastern Connecticut Council of Governments (SCCOG), as of and for the year ended June 30, 2022, and the related notes to the financial statements, which collectively comprise SCCOG's basic financial statements and our report thereon dated February 15, 2023, expressed an unmodified opinion on those financial statements.

**Restriction on Use**

This report is intended solely for the information and use of the Southeastern Connecticut Council of Governments and the State of Connecticut Department of Transportation and is not intended and should not be used by anyone other than these specified parties.

*Hoyt, Filippetti & Malashan, LLC*

Groton, Connecticut

February 15, 2023

**SOUTHEASTERN CONNECTICUT COUNCIL OF GOVERNMENTS**  
**SCHEDULE OF INDIRECT COSTS AND OVERHEAD RATE CALCULATION**  
**FOR THE YEAR ENDED JUNE 30, 2022**

**INDIRECT COSTS**

Indirect salaries	\$ 235,871
Fringe benefits	287,342
Office maintenance	34,584
Supplies	6,660
Equipment rental and maintenance	7,159
Equipment purchases	11,102
Consultant services	3,500
Computer services	1,984
Telephone and postage	6,739
Bond and insurance	16,334
Travel	27
Conferences	890
Staff expenses	641
Dues, books and subscriptions	2,313
Audit/Accounting/Legal	34,100
Advertising	151
Depreciation	8,409
Total indirect costs	<u>\$ 657,806</u>

**OVERHEAD RATE CALCULATION**

Total payroll	\$ 764,232
Less: indirect and unassigned payroll	<u>235,871</u>
Payroll base	<u>\$ 528,361</u>
 Total allowable indirect costs	 <u>\$ 657,806</u>
 Indirect cost rate	 <u>124.499%</u>

*The accompanying notes are an integral part of these financial statements*

**SOUTHEASTERN CONNECTICUT COUNCIL  
OF GOVERNMENTS  
NOTES TO THE SCHEDULE OF INDIRECT COSTS  
AND OVERHEAD RATE CALCULATION  
FOR THE YEAR ENDED JUNE 30, 2022**

**NOTE A - BASIS OF PRESENTATION**

The accompanying schedule of “Indirect Costs and Overhead Rate Calculation” includes the allowable fringe, burden and overhead expenses of the Southeastern Connecticut Council of Governments. The information in the schedule is prepared on the basis for establishing indirect cost rates and reimbursing indirect costs and the audit requirements of Title 2 U.S. *Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). In accordance with these regulations, unallowable costs have been excluded from the indirect cost rate calculation. Therefore, some amounts presented in this schedule may differ from amounts presented in, or used in the preparation of, the basic financial statements of the Southeastern Connecticut Council of Governments.

**NOTE B - COST ALLOCATION**

Costs are assigned to projects and activities in accordance with the requirements and cost principles prescribed by the Uniform Guidance. Allocations of indirect costs are based on direct labor charges associated with each project and activity. Direct costs incurred by a particular project or activity are charged to that project whether the cost is reimbursable or not.

**NOTE C - SUBSEQUENT EVENTS**

Subsequent events were evaluated by management through February 15, 2023.

# **SOUTHEASTERN CONNECTICUT COUNCIL OF GOVERNMENTS**

**5 Connecticut Avenue, Norwich, Connecticut 06360**  
**(860) 889-2324/Fax: (860) 889-1222/E-Mail: [office@seccog.org](mailto:office@seccog.org)**

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## **EXECUTIVE DIRECTOR'S REPORT**

To: SCCOG Representatives and Alternates  
Liaison Representatives and Alternates  
Other Interested Parties  
From: Amanda Kennedy, Executive Director  
Date: March 8, 2023

### **1) Financial and Management Matters**

- a) Personnel: Regional Code Enforcement: Douglas Colter begins work as SCCOG's Building Code Enforcement Official on Thursday, March 16<sup>th</sup>. Doug was previously the Grants Coordinator at the City of West Haven, where he had previously worked as their Assistant Building Official. Doug will be serving the towns of Ledyard, Preston, and Franklin, partially supported by the OPM RPIP grant supporting this new municipal service.
- b) DOT Funding: SCCOG is still awaiting information on expected transportation planning funds for FY 24 and FY 25. The placeholder amount provided by CT DOT for our upcoming FY24-25 workplan (UPWP) is \$819k per year, an increase of approximately \$200,000 over pre-IIJA funding (FY 22). I am working with Kate Rattan to submit a draft FY 24-25 UPWP to CT DOT this month per their and FHWA's deadlines.
- c) Capital Improvements: No update.
- d) DEMHS/REPT: SCCOG acts as a fiduciary for DEMHS Region 4 grants. Due to delays in reimbursement, we have frozen spending from these grants until the repayment schedule normalizes. We received payments this month which reduced the unpaid reimbursements from \$287k to \$188k. I am hopeful that we will continue to receive reimbursements in the next few weeks that will allow the resumption of grant spending.

- e) FY 22 Audit: The FY 22 audit has been completed and filed with the State. The auditors found no deficiencies in internal controls over compliance and made no recommendations for improvements to SCCOG's financial controls and reporting. The SCCOG's Burden, Fringe, and Overhead rate (indirect) increased from 102.497% to 124.499%, primarily because of the use of accrued vacation time in FY 22 and an increase in the cost of fringe benefits (MERS pension participation and health insurance).
- f) IT Support: I have received quotes from four IT managed services providers, and will sign a contract soon.

## 2) Work Program

### a) Municipal Services:

- i) Training & Support: Staff (Jennifer Lindo) is preparing an update to the Short-Term Rental white paper prepared several years ago.
- ii) Planning: In addition to the five long-standing planning contracts, SCCOG staff are also providing interim planning services to the Town of North Stonington (Nicole Haggerty) and Town of Stonington (Sam Alexander).
- iii) Building Official: See 1a.
- iv) Zoning Enforcement: SCCOG Land Use Specialist Jennifer Lindo is in her second month providing services to Griswold, Preston, and Bozrah, as well as interim services for North Stonington.
- v) Chief Elected Official Support Program: No update.
- vi) Geographic Information Systems (GIS): No update.
- vii) Legislative: I assisted SCCOG Legislative Chair with testimony regarding ZEO certification and legal notices, and sent a letter to SCCOG's delegation supporting the Thames River Heritage Park Foundation's request for state funding, as approved in February.
- viii) Regional Planning Commission: No update.

b) Transportation:

i) LOTCIP:

(1) Financials:

Allocated to SCCOG FY 14-23:	\$ 43,267,000.00
Administrative Disbursements:	\$ 446,560.00
Expended Project Costs:	\$ 16,935,826.00
Projects in Design with Comm to Fund:	\$ 8,729,999.19
Unallocated:	\$ 17,154,613.89
Value of Projects in Pipeline:	\$ 15,718,296.00

(2) Under Construction: City of Groton - Poquonnock Road, Norwich- Dunham Street, and Waterford-Cross Road awaiting Construction Completion Documents. New London - Jefferson Avenue – estimated CCD end of 2023.

(3) Commitment to Fund/In Design: Bozrah Fitchville Road, Ledyard- Multi-use trail, New London- Broad/Williams Street, New London – Broad/Williams Street.

(4) Applications in Development

Solicitation / Status	Status
2021	
Colchester-Lebanon Ave	DOT reviewing for CTF
Lisbon- River Road	Municipality revising
Norwich – New London Tpke	CTDOT reviewing for CTF
2022	
East Lyme- East Pattagansett	Municipality revising for COG
Preston- Poquetanuck Village	COG reviewing
Montville- RT32	Municipality revising for COG

- New London – William Street is being removed from the LOTCIP program, and funded under Transportation Alternatives.

ii) Transportation Rural Improvement Grant Program (TRIP): TRIP program provides state funding for local transportation projects, similar to LOTCIP, in rural



municipalities. North Stonington and Preston are revising applications for prioritized endorsement by the COG in April (March 20<sup>th</sup> deadline).

iii) Metropolitan Transportation Plan (MTP): The comment period for the draft MTP ran from February 3 to March 6<sup>th</sup>. Staff received questions at a public hearing on 2/16 and received comments from one member of the public and from FTA staff. A revised MTP has been prepared for adoption that addresses the comments.

iv) Corridor Studies: Senior Advisor Butler is managing all three active corridor studies. Kate Rattan and I attended a LEAN workshop at CT DOT on 3/7 regarding improvements to the Corridor Study program.

(1) New London Route 32 ([route32study.com](http://route32study.com)): Existing Conditions Report complete. At last Project Advisory Committee (PAC) meeting on January 17<sup>th</sup>, a preferred conceptual design was identified. The consultant is now finalizing this design to reflect staff comments. It is anticipated that a public meeting to present the preferred design will be held in early April, shortly after the next PAC meeting scheduled for March 28<sup>th</sup>.

(2) East Lyme Route 161 ([route161corridorstudy.com](http://route161corridorstudy.com)): Existing Conditions Report complete. At the February 28<sup>th</sup> PAC meeting, a series of revisions to the draft conceptual alternatives were discussed, along with level of service impacts and right-of-way impacts. The consultant is now finalizing the concept plans, developing conceptual cost estimates, and identifying potential funding sources. The next PAC meeting is scheduled for March 28<sup>th</sup>; a public meeting has been scheduled for April 27<sup>th</sup>.

(3) Norwich Downtown/Chelsea Harbor Mobility Study: This corridor study concept was selected by CTDOT for advancement in January 2022. The SCCOG conducted a consultant solicitation this past winter and a consultant (VHB) has been selected, but we are now awaiting CTDOT's approval to move ahead with a contract with that consultant. Last week CTDOT informed staff they have received FHWA funding approval, and now OPM needs to approve making this a

federal receivable as this is a reimbursable program. CTDOT believes it will take another 2-3 weeks before we have final authorization to enter into a contract with our selected consultant.

- v) Eastern CT Rail and Transit Feasibility Study: Kate Rattan and I attended a meeting of the Steering Committee at which the draft Preliminary Feasibility Analysis was presented. We will review the associated documents and provide input. Project staff will be scheduling a meeting of the Municipal Working Group in the next few weeks, to which municipal CEOs will be invited. An informal briefing on this project is tentatively planned as part of SCCOG's April 4<sup>th</sup> Executive Committee Meeting.
- vi) I-95 Eastern CT PEL Study. No report.
- vii) Regional Bike-Ped Plan: No report.
- viii) Coordination: SCCOG Staff coordinated with DOT project managers on TIP projects including: CTRIDES Transportation Demand Management Program, NEVI electric vehicle charging, pump station risk assessment and vulnerability assessment. CTDOT requested comment on the Transportation Improvement Program (TIP) project list for 2025-2028, this consultation process will culminate in adoption of the new TIP in May of 2024. SCCOG Staff coordinated with North Stonington regarding a pedestrian project.
- ix) Competitive Grants:
  - (1) Safe Streets for All (SS4A): SCCOG was notified on 2/2 that it was not awarded funding in this round. Major take-aways from our debrief with US DOT were: our overall project ask (\$31 million) was high, our application was highly recommended, but ranked medium on three of four factors. A second round is expected this spring. SCCOG staff will meet to strategize as to whether/how to reapply for funding.
  - (2) Letters of Support: I prepared two letters of support for Connecticut Recreational Trails funding for Norwich and Groton.

- x) Transit: SCCOG staff (Kyle Casiglio) is preparing an application for FTA Areas of Persistent Poverty funding of approximately \$300,000 which would fund an update to SCCOG/SEAT's 2015 Comprehensive Operational analysis. SEAT would provide matching funds for this project if awarded.
- c) Housing:
  - i) SECHA: SECHA will meet 3/10 and is exploring its role with the new Center for Housing Equity and Opportunity of Eastern CT.
- d) Resilience:
  - i) Hazard Mitigation Planning: The final report has been completed and is under review by FEMA and CT DEEP. Municipal resolutions are not yet required.
- e) Stormwater Authority Pilot: Sam Alexander has prepared a summary of the project.
- f) Open Space/Conservation: SCCOG staff are incorporating feedback from the February public meetings into this project.
- g) Economic Development:
  - (1) seCTer: No update.
  - (2) Grants: I have been in contact with Commissioner Boughton, First Selectman Allyn-Gauthier, and Chuck Bunnell regarding potential funding of improvements to the Route 2A bridge and am collecting some background information useful to this project.
- h) Census 2020: We are awaiting guidance from FHWA and CT DOT as to how the redefinition of urban areas, and the resulting decline in the region's "urban" population, will impact transportation funding and processes.
- i) Defense Industry Coordination:
  - i) No update.
  - ii) SCCOG presented the Defense Community Champion award to Alvin J. Kinsall at last week's EB Legislative Briefing event.

- j) Human Services: No report.
- k) Covid Recovery: Ledge Light and Uncas Health Districts have asked for a shared standing spot on the SCCOG agenda, and this request has been approved by the Executive Committee.
- l) Regional Plan of Conservation and Development: No report.
- m) Regional Water: No report.
- n) Regional Wastewater Management Plan: No report.
- o) Eastern CT Workforce Investment Board: Senior Advisor Butler continues to represent the SCCOG on EWIB and its Executive Committee as their Secretary. I will be attending EWIB's Chief Elected Official Council's meetings going forward.
- p) Regional Emergency Management Planning: See above 1D reporting on financial status of this program.

**STATE OF CONNECTICUT  
DEPARTMENT OF TRANSPORTATION**



**PROJECT MEMORANDUM**

To: **Darren E. Meyers**  
Director of Capital Services  
Bureau of Finance & Administration

MOD #           RPM          

DATE: 2/27/2023  
From: Emily Pysh  
PE or PL Project ID: **DOT01703682PL**  
FD Project ID:  
RW Project ID:  
CN Project ID:

*Please Review Project Information and Estimate for Approval:*

<b>Project Description (short):</b> 27 (30 Characters)	NEVI Program Administration
<b>Project Description (long):</b> 252 (254 Characters)	Program development and administration for the NEVI Program Phase 1 to oversee a grant program for installation of electric vehicle fast chargers along Alternative Fuel Corridors. Term project with anticipated completion date of 12/31/24; PAED 6/30/28.

<b>Justification:</b> 951 (1333 Characters)	The Bipartisan Infrastructure Law authorized the National Electric Vehicle Infrastructure (NEVI) Program with the intent of creating a national electric vehicle charging network. A CTDOT hired consultant will oversee implementation of the first phase of this program for the installation of electric vehicle fast chargers along Alternative Fuel Corridors at up to 11 sites. Activities will include but are not limited to developing and deploying a solicitation process; evaluating and awarding grants; developing contract materials; and stakeholder outreach. It is anticipated that this project will lead to up to 11 future projects with individual PE/CN phases. Due to the ongoing evolution of the NEVI Program, CTDOT will be working closely with FHWA regarding the specific activities to be funded under this project, and the project term and budget may be modified in the future based on additional NEVI Program guidance and coordination with FHWA.
<b>Project Manager:</b> Emily Pysh	
<b>Project Engineer:</b>	

**Scope Code:**           #N/A           (Scope Code is only for a project w/CN phase)

<b>Requested Schedule (Project Manager):</b>	
<input type="checkbox"/> State ADV	<b>ASAP</b> PE(PD) or PL Start
<input type="checkbox"/> Town ADV	Design Approval/FD/RW
	FDP
	DCD
	ADV

Estimates Summary:		Project Type CN	
Project Type	EST Amount Requested	Activity	EST Amount Requested
PE or PL	\$1,000,000	CT	\$0
FD	\$0	CG	\$0
		IN	\$0
<b>Total</b>	<b>\$1,000,000</b>	NI	\$0
		NF	\$0
		UT	\$0
		RF	\$0
		SF	\$0
		TF	\$0
		CM	\$0
<b>Total</b>	<b>\$0</b>	<b>Total</b>	<b>\$0</b>
<b>Project Grand Total (Sum of Project Types) = \$1,000,000</b>			

<b>Submitted by:</b> (sign & date)	<b>Approved by:</b> (sign & date)
Assistant Planning Director	Bureau Chief
Planning Director	Director of Capital Services - Darren E. Meyers

Estimates for PL, PD, portion of PE, or total PE (if no PD/FD split):								RPM	Project ID		DOT01703682PL		
Proj Type	Activity	Federal Amount	Fed Fund	Fed SID	Source Type	State Amount	State Fund	State SID	Source Type	Other Amount	Other Fund	Other SID	Source Type
PL	SP0000	\$800,000	12062	22108	ZEVFP	\$200,000	13033	41404	ZSTEZ				
PE													
PE													
PE													
		\$800,000					\$200,000			\$0			
Total		\$1,000,000	80% Fed	20% State	0% Other	100% Total							

Estimates for Rights of Way:							RPM		Project ID		0			
Proj Type	Activity	Federal Amount	Fed Fund	Fed SID	Source Type	State Amount	State Fund	State SID	Source Type	Other Amount	Other Fund	Other SID	Source Type	
RW	RW0000													
RW														
RW														
RW														
		\$0					\$0					\$0		
Total		\$0	0%	0%	0%	0%								
			Fed	State	Other	Total								

**STATE OF CONNECTICUT  
DEPARTMENT OF TRANSPORTATION**



**PROJECT MEMORANDUM**

To: **Darren E. Meyers**  
Director of Capital Services  
Bureau of Finance & Administration

MOD #           RPM          

DATE: 2/27/2023  
From: Emily Pysh  
PE or PL Project ID: **DOT01703684PL**  
FD Project ID:  
RW Project ID:  
CN Project ID:

*Please Review Project Information and Estimate for Approval:*

<b>Project Description (short):</b> 27 (30 Characters)	Resilience Improvement Plan
<b>Project Description (long):</b> 174 (254 Characters)	Statewide Resilience Improvement Plan and vulnerability assessment under the PROTECT Formula Program. Term project with anticipated completion date of 4/30/24; PAED 10/29/27.

<b>Justification:</b> 903 (1333 Characters)	The Bipartisan Infrastructure Law (BIL) added the Promoting Resilient Operations for Transformative, Efficient, and Cost-Saving Transportation (PROTECT) Formula Program in Section 176(c) of Title 23, United States Code (23 U.S.C.). Under this program, States are encouraged to create a Resilience Improvement Plan to help inform decisions and allow for an increased Federal cost share for each listed project that receives PROTECT funding. The Resilience Improvement Plan will contain a vulnerability assessment of the State's transportation assets. Federal approval of this plan will allow municipalities within the State to receive increased Federal funding of 87% on projects prioritized within the plan that are selected to receive competitive PROTECT funds. This project will use FHWA Program Code Y810, which is a dedicated funding source for Planning activities under the PROTECT Formula Program.
<b>Project Manager:</b> <b>Eric Runowicz</b>	
<b>Project Engineer:</b>	

**Scope Code:**           #N/A           (Scope Code is only for a project w/CN phase)

<b>Requested Schedule (Project Manager):</b>	
<input type="checkbox"/> <b>State ADV</b>	<b>ASAP</b> <b>PE(PD) or PL Start</b>
<input type="checkbox"/> <b>Town ADV</b>	<b>Design Approval/FD/RW</b>
	<b>FDP</b>
	<b>DCD</b>
	<b>ADV</b>

Estimates Summary:		Project Type CN	
Project Type	EST Amount Requested	Activity	EST Amount Requested
PE or PL	\$750,000	CT	\$0
FD	\$0	CG	\$0
		IN	\$0
<b>Total</b>	<b>\$750,000</b>	NI	\$0
		NF	\$0
		UT	\$0
		RF	\$0
		SF	\$0
		TF	\$0
		CM	\$0
<b>Total</b>	<b>\$0</b>	<b>Total</b>	<b>\$0</b>
<b>Project Grand Total (Sum of Project Types) = \$750,000</b>			

<b>Submitted by:</b> (sign & date)	<b>Approved by:</b> (sign & date)
<b>Assistant Planning Director</b>	<b>Bureau Chief</b>
<b>Planning Director</b>	<b>Director of Capital Services - Darren E. Meyers</b>

Estimates for PL, PD, portion of PE, or total PE (if no PD/FD split):							RPM	Project ID		DOT01703684PL			
Proj Type	Activity	Federal Amount	Fed Fund	Fed SID	Source Type	State Amount	State Fund	State SID	Source Type	Other Amount	Other Fund	Other SID	Source Type
PL	SP0000	\$600,000	12062	22108	ZPRPL	\$150,000	13033	41404	ZSTEZ				
PE													
PE													
PE													
		\$600,000					\$150,000			\$0			
Total		\$750,000	80%	20%	0%	100%							

Estimates for Rights of Way:							RPM		Project ID		0			
Proj Type	Activity	Federal Amount	Fed Fund	Fed SID	Source Type	State Amount	State Fund	State SID	Source Type	Other Amount	Other Fund	Other SID	Source Type	
RW	RW0000													
RW														
RW														
RW														
		\$0					\$0					\$0		
Total		\$0	0%	0%	0%	0%								
			Fed	State	Other	Total								



## TIP/STIP~Action and Amendment Details

2/27/2023

Project No	Region	Route	Town	Description	Project Manager
0170-3682	70		STATEWIDE	NEVI PROGRAM PHASE 1 ADMINISTRATION	Pysh, Emily

Phase	Year	FA CODE	TOTAL	FEDERAL	STATE	LOCAL	Fiscal Impact:	2021	2022	2023	2024	FYI
PL	2023	EVFP	1,000,000	800,000	200,000	0		0	0	800,000	0	0

Revision Code 05-New project

amendment Add new project.

0170-3682 PL Phase Total: 1,000,000 Federal Share: 800,000 State Share: 200,000 Local Share: 0

<input type="checkbox"/> 01-Move project to another year	<input type="radio"/> a - Funding limitations <input type="radio"/> b - Outstanding ROW issue <input type="radio"/> c - Outstanding Permit <input type="radio"/> d - Other (Specify)	Comments:
<input type="checkbox"/> 02-Fiscal constraint	<input type="radio"/> a - Funding fully programmed <input type="radio"/> b - State match not available <input type="radio"/> c - Local match not available <input type="radio"/> d - Other	Comments:
<input type="checkbox"/> 03-Design schedule change <input type="radio"/> a - Permit issue <input type="radio"/> b - CTDOT staffing issue	<input type="radio"/> c - Local staffing issue <input type="radio"/> d - ROW issue <input type="radio"/> e - Other	Comments:
<input type="checkbox"/> 04-Revised cost estimate	<input type="radio"/> a - Increase due to inflation <input type="radio"/> b - Increase due to (specify) <input type="radio"/> c - Decrease due to (specify) <input type="radio"/> d - Other	Comments:
<input type="checkbox"/> 05-New project	<input type="radio"/> a - Project requested by (specify) <input type="radio"/> b - Copy of RPM attached	Comments:
<input type="checkbox"/> 06-New phase	<input type="radio"/> a - PE phase required <input type="radio"/> b - ROW phase required <input type="radio"/> c - CON phase required	Comments:
<input type="checkbox"/> 07-Administrative requirement	<input type="radio"/> a - Add AC entry <input type="radio"/> b - Other	Comments:
<input type="checkbox"/> 08-Delete phase	<input type="radio"/> a - Phase not required <input type="radio"/> b - Phase changed to State funds <input type="radio"/> c - Phase changed to Local funds <input type="radio"/> d - Other	Comments:
<input type="checkbox"/> 09-Delete project <input type="radio"/> a - Not supported by State <input type="radio"/> b - Not supported by Region	<input type="radio"/> c - Not supported by Town <input type="radio"/> d - Change to State funded <input type="radio"/> e - Change to Local funded <input type="radio"/> d - Other	Comments:
<input type="checkbox"/> 10-Correction		Comments:
<input type="checkbox"/> 11-Financing/Funding revision	<input type="radio"/> a - Due to project schedule <input type="radio"/> b - Due to funding availability <input type="radio"/> c - Other	Comments:

## TIP/STIP~Action and Amendment Details

2/27/2023

Project No	Region	Route	Town	Description	Project Manager
0170-3684	70		STATEWIDE	RESILIENCE IMPROVEMENT PLAN & VULNERABILITY ASSESSMEI	Runowicz, Eric

Phase	Year	FA CODE	TOTAL	FEDERAL	STATE	LOCAL	Fiscal Impact:	2021	2022	2023	2024	FYI
PL	2023	PRPL	750,000	600,000	150,000	0		0	0	600,000	0	0

Revision Code 05-New project

amendment Add new project.

0170-3684 PL Phase Total: 750,000 Federal Share: 600,000 State Share: 150,000 Local Share: 0

<input type="checkbox"/> 01-Move project to another year	<input type="radio"/> a - Funding limitations <input type="radio"/> b - Outstanding ROW issue <input type="radio"/> c - Outstanding Permit <input type="radio"/> d - Other (Specify)	Comments:
<input type="checkbox"/> 02-Fiscal constraint	<input type="radio"/> a - Funding fully programmed <input type="radio"/> b - State match not available <input type="radio"/> c - Local match not available <input type="radio"/> d - Other	Comments:
<input type="checkbox"/> 03-Design schedule change <input type="radio"/> a - Permit issue <input type="radio"/> b - CTDOT staffing issue	<input type="radio"/> c - Local staffing issue <input type="radio"/> d - ROW issue <input type="radio"/> e - Other	Comments:
<input type="checkbox"/> 04-Revised cost estimate	<input type="radio"/> a - Increase due to inflation <input type="radio"/> b - Increase due to (specify) <input type="radio"/> c - Decrease due to (specify) <input type="radio"/> d - Other	Comments:
<input type="checkbox"/> 05-New project	<input type="radio"/> a - Project requested by (specify) <input type="radio"/> b - Copy of RPM attached	Comments:
<input type="checkbox"/> 06-New phase	<input type="radio"/> a - PE phase required <input type="radio"/> b - ROW phase required <input type="radio"/> c - CON phase required	Comments:
<input type="checkbox"/> 07-Administrative requirement	<input type="radio"/> a - Add AC entry <input type="radio"/> b - Other	Comments:
<input type="checkbox"/> 08-Delete phase	<input type="radio"/> a - Phase not required <input type="radio"/> b - Phase changed to State funds <input type="radio"/> c - Phase changed to Local funds <input type="radio"/> d - Other	Comments:
<input type="checkbox"/> 09-Delete project <input type="radio"/> a - Not supported by State <input type="radio"/> b - Not supported by Region	<input type="radio"/> c - Not supported by Town <input type="radio"/> d - Change to State funded <input type="radio"/> e - Change to Local funded <input type="radio"/> d - Other	Comments:
<input type="checkbox"/> 10-Correction		Comments:
<input type="checkbox"/> 11-Financing/Funding revision	<input type="radio"/> a - Due to project schedule <input type="radio"/> b - Due to funding availability <input type="radio"/> c - Other	Comments:

**STATE OF CONNECTICUT  
DEPARTMENT OF TRANSPORTATION**



**PROJECT MEMORANDUM**

**To: Darren E. Meyers**  
Director of Capital Services  
Bureau of Finance & Administration

**MOD #** RPM

**DATE:** 2/23/2023  
**From:** K. Martocchio  
SM Project ID:  
OP Project ID: **DOT01703667OP**  
RW Project ID:  
CN Project ID:

*Please Review Project Information and Estimate for Approval:*

<b>Project Description (short):</b> 26 (30 Characters)	Statewide TDM (Greater CT)
<b>Project Description (long):</b> 228 (254 Characters)	Provide funds for the Statewide Transportation Demand Management (TDM) project (Greater CT moderate portion) for the period 07/01/2023-06/30/2024; PAED 6/30/2026. This project replaces P/N 170-3626OP which expires on 06/30/2023.

<b>Justification:</b> 718 (1333 Characters)	Using selected contractors, CTDOT will market, educate and provide outreach to employers and individuals in support of CTDOT's statewide Transportation Demand Management (TDM) program in the Greater Hartford and New London areas of the state under the brand name CTrides. This program assists in the formation and long-term viability of carpools and vanpools, and includes affinity products which support the creation and long-term viability of carpools and vanpools. This program also provides comprehensive resources to help employers design, implement and maintain teleworking programs. This program will reduce the number of employee work trips, decreasing traffic congestion, energy consumption and air pollution.
<b>Project Manager:</b> <b>James Stutz</b>	This project should replace placeholder project TDMx-CTxx in FY23 in the OBL. In addition, the cost estimates for future year TDMx-CTxx placeholders in the OBL should be updated to match the actual cost estimate for the FY23 project.
<b>Project Engineer:</b>	

<b>Scope Code:</b> <u>#N/A</u>	(Scope Code is only for a project w/CN phase)	
<b>Requested Schedule (Proj. Manager):</b>		<b>Assigned Schedule (Capital Planning):</b>
<input type="checkbox"/> State ADV	<b>7/1/2023</b>	PE Auth
<input type="checkbox"/> Town ADV	<b>OP Start</b>	FD/RW Auth
	<b>Design Approval/FD/RW</b>	FDP
	<b>FDP</b>	DCD
	<b>DCD</b>	ADV
	<b>ADV</b>	

Estimates Summary:		Project Type CN	
Project Type	EST Amount Requested	Activity	EST Amount Requested
OP	\$1,622,986	CT	\$0
FD	\$0	CG	\$0
		IN	\$0
<b>Total</b>	<b>\$1,622,986</b>	NI	\$0
		NF	\$0
		UT	\$0
		RF	\$0
		SF	\$0
		TF	\$0
		CM	\$0
<b>Total</b>	<b>\$0</b>	<b>Total</b>	<b>\$0</b>
<b>Project Grand Total (Sum of Project Types) = \$1,622,986</b>			

<b>Submitted by:</b> (sign & date)	<b>Approved by:</b> (sign & date)
Project Manager: Lisa A. Rivers	Bureau Chief: Benjamin Limmer
Transit Administrator: Dennis Solensky	Director of Capital Services - Darren E. Meyers

Estimates for PL, PD, portion of PE, or total PE (if no PD/FD split):							RPM		Project ID		DOT01703667OP		
Proj Type	Activity	Federal Amount	Fed Fund	Fed SID	Source Type	State Amount	State Fund	State SID	Source Type	Other Amount	Other Fund	Other SID	Source Type
OP	TT0000	\$1,298,388.80	12062	22108	ZCAQZ	\$324,597.20	12001	12175	ZSTEZ				
PE													
PE													
PE													
		\$1,298,388.80					\$324,597.20						
Total		\$1,622,986											

Estimates for FD of PE portion:								RPM	Project ID		DOT01703667OP		
Proj Type	Activity	Federal Amount	Fed Fund	Fed SID	Source Type	State Amount	State Fund	State SID	Source Type	Other Amount	Other Fund	Other SID	Source Type
FD	PE0000												
FD													
FD													
FD													
		\$0					\$0						
Total		\$0											

Estimates for Rights of Way:							RPM		Project ID		0		
Proj Type	Activity	Federal Amount	Fed Fund	Fed SID	Source Type	State Amount	State Fund	State SID	Source Type	Other Amount	Other Fund	Other SID	Source Type
RW	RW0000												
RW													
RW													
RW													
		\$0					\$0						
Total		\$0											

Estimates for Construction:							RPM	Project ID		0			
Proj Type	Activity	Federal Amount	Fed Fund	Fed SID	Source Type	State Amount	State Fund	State SID	Source Type	Other Amount	Other Fund	Other SID	Source Type
CN	CT0000												
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## TIP/STIP~Action and Amendment Details

2/27/2023

Project No	Region	Route	Town	Description	Project Manager
0170-3667	70	VARIOUS	STATEWIDE	STATEWIDE TDM: GREATER CT MODERATE	Stutz, James

Phase	Year	FA CODE	TOTAL	FEDERAL	STATE	LOCAL	Fiscal Impact:	2021	2022	2023	2024	FYI
OTH	2023	CMAQ	1,622,986	1,298,389	324,597	0		0	0	1,298,389	0	0

Revision Code 05-New project

amendment Add new project

0170-3667 OTH Phase Total: 1,622,986 Federal Share: 1,298,389 State Share: 324,597 Local Share: 0

<input type="checkbox"/> 01-Move project to another year	<input type="radio"/> a - Funding limitations <input type="radio"/> b - Outstanding ROW issue <input type="radio"/> c - Outstanding Permit <input type="radio"/> d - Other (Specify)	Comments:
<input type="checkbox"/> 02-Fiscal constraint	<input type="radio"/> a - Funding fully programmed <input type="radio"/> b - State match not available <input type="radio"/> c - Local match not available <input type="radio"/> d - Other	Comments:
<input type="checkbox"/> 03-Design schedule change	<input type="radio"/> c - Local staffing issue <input type="radio"/> d - ROW issue <input type="radio"/> e - Other	Comments:
<input type="checkbox"/> 04-Revised cost estimate	<input type="radio"/> a - Increase due to inflation <input type="radio"/> b - Increase due to (specify) <input type="radio"/> c - Decrease due to (specify) <input type="radio"/> d - Other	Comments:
<input type="checkbox"/> 05-New project	<input type="radio"/> a - Project requested by (specify) <input type="radio"/> b - Copy of RPM attached	Comments:
<input type="checkbox"/> 06-New phase	<input type="radio"/> a - PE phase required <input type="radio"/> b - ROW phase required <input type="radio"/> c - CON phase required	Comments:
<input type="checkbox"/> 07-Administrative requirement	<input type="radio"/> a - Add AC entry <input type="radio"/> b - Other	Comments:
<input type="checkbox"/> 08-Delete phase	<input type="radio"/> a - Phase not required <input type="radio"/> b - Phase changed to State funds <input type="radio"/> c - Phase changed to Local funds <input type="radio"/> d - Other	Comments:
<input type="checkbox"/> 09-Delete project	<input type="radio"/> c - Not supported by Town <input type="radio"/> d - Change to State funded <input type="radio"/> e - Change to Local funded <input type="radio"/> f - Not supported by Region <input type="radio"/> g - Other	Comments:
<input type="checkbox"/> 10-Correction		Comments:
<input type="checkbox"/> 11-Financing/Funding revision	<input type="radio"/> a - Due to project schedule <input type="radio"/> b - Due to funding availability <input type="radio"/> c - Other	Comments:

**STATE OF CONNECTICUT  
DEPARTMENT OF TRANSPORTATION**



**PROJECT MEMORANDUM**

DATE: 2/27/2023

To: Darren E. Meyers  
Director of Capital Services  
Bureau of Finance & Administration

MOD # RPM

From: Emily Pysh  
PE or PL Project ID: DOT01703685PL  
FD Project ID:  
RW Project ID:  
CN Project ID:

Please Review Project Information and Estimate for Approval:

<b>Project Description (short):</b> 28 (30 Characters)	Pump Station Risk Assessment
<b>Project Description (long):</b> 251 (254 Characters)	This project will produce climate change risk and adaptation assessments of three flood prone segments of roadway, all of which currently include a pump station used for drainage which will be included in the analysis. Term thru 1/30/24; PAED 7/30/27.

<b>Justification:</b> 1103 (1333 Characters)	The Bipartisan Infrastructure Law authorized the Promoting Resilient Operations for Transformative, Efficient, and Cost-Saving Transportation (PROTECT) Formula Program in order to provide funds to help make surface transportation more resilient to weather events, natural disasters, and changing conditions. A CTDOT hired consultant will assess three flood prone segments of roadway, currently served by pump stations, to determine resilient and cost-effective alternatives for the locations. The three locations are: CT 372 at Farmington Avenue in Berlin, SR 649 at the rail underpass in Groton, and I-91 SB ramp near the CT Convention Center in Hartford. The analysis will include current and future flood conditions and propose more than one solution for each location. Due to this being the first assessment of this type, contingency has been included in the cost estimate. This project will use \$98,959 under FHWA Program Code Y810, which is a dedicated funding source for Planning activities under the PROTECT Formula Program, and \$221,041 under FHWA Program Code Y800. Billing order Y810, Y800.
<b>Project Manager:</b> Zachary Giron	
<b>Project Engineer:</b> Emily Pysh	

Scope Code: #N/A (Scope Code is only for a project w/CN phase)

<b>Requested Schedule (Project Manager):</b>	
<input type="checkbox"/> State ADV	ASAP PE(PD) or PL Start
<input type="checkbox"/> Town ADV	Design Approval/FD/RW
	FDP
	DCD
	ADV

<b>Estimates Summary:</b>		<b>Project Type CN</b>	
<b>Project Type</b>	<b>EST Amount Requested</b>	<b>Activity</b>	<b>EST Amount Requested</b>
PE or PL	\$400,000	CT	\$0
FD	\$0	CG	\$0
		IN	\$0
<b>Total</b>	<b>\$400,000</b>	NI	\$0
		NF	\$0
<b>Project Type</b>	<b>EST Amount Requested</b>	UT	\$0
RW	\$0	RF	\$0
		SF	\$0
<b>Total</b>	<b>\$0</b>	TF	\$0
		CM	\$0
		<b>Total</b>	<b>\$0</b>
<b>Project Grand Total (Sum of Project Types) = \$400,000</b>			

<b>Submitted by:</b> (sign & date)	<b>Approved by:</b> (sign & date)
Assistant Planning Director	Bureau Chief

Planning Director

Director of Capital Services - Darren E. Meyers

Estimates for PL, PD, portion of PE, or total PE (if no PD/FD split):							RPM			Project ID		DOT01703685PL	
Proj Type	Activity	Federal Amount	Fed Fund	Fed SID	Source Type	State Amount	State Fund	State SID	Source Type	Other Amount	Other Fund	Other SID	Source Type
PL	SP0000	\$98,959	12062	22108	ZPRPL	\$24,739.75	13033	41404	ZSTEZ				
PL	SP0000	\$221,041	12062	22108	ZPRFP	\$55,260.25	13033	41404	ZSTEZ				
PE													
PE													
		\$320,000					\$80,000			\$0			
Total		\$400,000	80%	20%	0%	100%							

Estimates for Rights of Way:							RPM		Project ID		0			
Proj Type	Activity	Federal Amount	Fed Fund	Fed SID	Source Type	State Amount	State Fund	State SID	Source Type	Other Amount	Other Fund	Other SID	Source Type	
RW	RW0000													
RW														
RW														
RW														
		\$0					\$0					\$0		
Total		\$0	0%	0%	0%	0%								
			Fed	State	Other	Total								

Estimates for Construction:							RPM	Project ID		0			
Proj Type	Activity	Federal Amount	Fed Fund	Fed SID	Source Type	State Amount	State Fund	State SID	Source Type	Other Amount	Other Fund	Other SID	Source Type
CN	CT0000												
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Project No	Region	Route	Town	Description	Project Manager
0170-3685	10, 13		STATEWIDE	PUMP STATION RISK ASSESSMENT	Giron, Zachary

Phase	Year	FA CODE	TOTAL	FEDERAL	STATE	LOCAL	Fiscal Impact:	2021	2022	2023	2024	FYI
PL	2023	PRPL	123,699	98,959	24,740	0		0	0	98,959	0	0

Revision Code 05-New project

amendment Add new project. Balance with PRFP.

0170-3685 PL Phase Total: 123,699 Federal Share: 98,959 State Share: 24,740 Local Share: 0

Phase	Year	FA CODE	TOTAL	FEDERAL	STATE	LOCAL	Fiscal Impact:	2021	2022	2023	2024	FYI
PL	2023	PRFP	276,301	221,041	55,260	0		0	0	221,041	0	0

Revision Code 05-New project

amendment Add new project. Balance with PRPL.

0170-3685 PL Phase Total: 276,301 Federal Share: 221,041 State Share: 55,260 Local Share: 0

<input type="checkbox"/> 01-Move project to another year	<input type="radio"/> a - Funding limitations <input type="radio"/> b - Outstanding ROW issue <input type="radio"/> c - Outstanding Permit <input type="radio"/> d - Other (Specify)	Comments:
<input type="checkbox"/> 02-Fiscal constraint	<input type="radio"/> a - Funding fully programmed <input type="radio"/> b - State match not available <input type="radio"/> c - Local match not available <input type="radio"/> d - Other	Comments:
<input type="checkbox"/> 03-Design schedule change <input type="radio"/> a - Permit issue <input type="radio"/> b - CTDOT staffing issue	<input type="radio"/> c - Local staffing issue <input type="radio"/> d - ROW issue <input type="radio"/> e - Other	Comments:
<input type="checkbox"/> 04-Revised cost estimate	<input type="radio"/> a - Increase due to inflation <input type="radio"/> b - Increase due to (specify) <input type="radio"/> c - Decrease due to (specify) <input type="radio"/> d - Other	Comments:
<input type="checkbox"/> 05-New project	<input type="radio"/> a - Project requested by (specify) <input type="radio"/> b - Copy of RPM attached	Comments:
<input type="checkbox"/> 06-New phase	<input type="radio"/> a - PE phase required <input type="radio"/> b - ROW phase required <input type="radio"/> c - CON phase required	Comments:
<input type="checkbox"/> 07-Administrative requirement	<input type="radio"/> a - Add AC entry <input type="radio"/> b - Other	Comments:
<input type="checkbox"/> 08-Delete phase	<input type="radio"/> a - Phase not required <input type="radio"/> b - Phase changed to State funds <input type="radio"/> c - Phase changed to Local funds <input type="radio"/> d - Other	Comments:
<input type="checkbox"/> 09-Delete project <input type="radio"/> a - Not supported by State <input type="radio"/> b - Not supported by Region	<input type="radio"/> c - Not supported by Town <input type="radio"/> d - Change to State funded <input type="radio"/> e - Change to Local funded <input type="radio"/> d - Other	Comments:
<input type="checkbox"/> 10-Correction		Comments:
<input type="checkbox"/> 11-Financing/Funding revision	<input type="radio"/> a - Due to project schedule <input type="radio"/> b - Due to funding availability <input type="radio"/> c - Other	Comments: