

SOUTHEASTERN CONNECTICUT COUNCIL OF GOVERNMENTS

5 Connecticut Avenue, Norwich, Connecticut 06360

(860) 889-2324 Email: office@seccog.org

Local/Regional Planner (Entry Level)

The Southeastern Connecticut Council of Governments (SCCOG) seeks a highly motivated and creative individual to join its team of planning professionals. The candidate who fills this position will work in multiple facets of planning at both the local and regional level.

This is a full-time, 35 hour per week position. SCCOG offers a highly competitive benefits package including flexibility in work scheduling, health insurance, a pension plan and optional 457(b) retirement plan, life insurance, long-term disability insurance, sick/vacation leave accrual, reimbursement of APA/AICP dues, and compensatory time for attendance at night meetings.

Application Process

Send cover letter and resumé to:

Amanda E. Kennedy, AICP, Executive Director
Southeastern Connecticut Council of Governments
5 Connecticut Avenue, Norwich, CT 06360
office@seccog.org

Closing date: July 19, 2024 or until filled.

Applications will not be accepted without a resume and cover letter.

About the Position

SCCOG seeks an early-career planner to provide support for the agency's regional and local planning initiatives. This entry-level position will provide exposure to multiple areas of planning, including transportation and local land use planning. The planner will participate in comprehensive regional planning activities, assist in planning and administering transportation projects, and contribute to municipal technical assistance projects. Example responsibilities may include: collecting, analyzing, and summarizing data for use in local and regional plans; preparing applications for grant funding and project progress reports; conducting fieldwork evaluating transportation and recreation facilities; and preparing public information materials and coordinating public meetings. SCCOG staff have the opportunity to engage in multiple subject areas including land use regulation, economic development, natural resource conservation, transportation, housing, human services, sustainability and resilience, renewable energy, and emergency management.

Member Municipalities:

Bozrah * Colchester * East Lyme * Franklin * Griswold * Borough of Jewett City * City of Groton * Town of Groton * Lebanon * Ledyard * Lisbon * Montville * New London * North Stonington * Norwich * Preston * Salem * Sprague * Stonington * Stonington Borough * Waterford * Windham

Qualifications

The successful candidate will have demonstrated experience in local or regional planning and have a willingness to collaborate with coworkers, partner agencies and local and regional stakeholders. Successful planners with SCCOG are self-directed but able to work well in a collaborative environment. Applicants should have excellent communication skills and experience with project management, analyzing and presenting data, and preparing technical written reports. Technical skills should include proficiency with ArcGIS and Excel. AICP, CAZEO, and Inland Wetlands certification is desirable.

Salary Range: Planner I: \$49,382-\$69,199 (Requires Bachelor's in planning or related field)
Planner II: \$62,129-87,088 (BA + 3 years experience or Master's + 1)

About the Southeastern Connecticut Council of Governments

SCCOG serves 22 municipalities with a total population of 280,430 and functions as the region's Metropolitan Planning Organization. SCCOG also counts as affiliate members Connecticut's two federally recognized Native American Tribes and works closely with the region's two military installations, the United States Naval Submarine Base and the United States Coast Guard Academy.

Primary focus areas of SCCOG are regional planning, which includes producing studies and plans that affect the responsible development of the region; transportation planning and prioritization of State and Federal transportation funding; and regional services, which include staffing assistance to local land use commissions and coordinating inter-municipal cooperation. SCCOG staff have the opportunity to engage in multiple subject areas including land use regulation, economic development, natural resource conservation, transportation, housing, human services, sustainability and resilience, renewable energy, and emergency management.

About Southeastern Connecticut

SCCOG's offices are located in Norwich, CT, at the center of a dynamic region known for its diverse assets including Mystic and the southeastern Connecticut shoreline, entertainment/casino destinations, and opportunities for urban, suburban, and rural living. The region is critically important to Connecticut's economy for its tourism, defense, and defense manufacturing, and is New England's hub for the growing offshore wind industry. The region is conveniently located within fifty miles of Hartford, New Haven, and Providence and enjoys highway and rail connections to nearby Boston and New York City.

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